

**COMMISSIONERS' MEETING
MINUTES**

01/25/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Dianna Benaknin led the Pledge of Allegiance.

Amad Seifullah, New African Islamic Outreach Program, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 18, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATION

A. PNC Bank Contribution to York County Parks

Jim Hoehn, Regional Manager of PNC Bank, presented the York County Parks Department a check in the amount of \$3,000.00 to sponsor the "Small Wonders" program at Nixon Park.

5. CERTIFY 2012 COUNTY FUNDS

A. York County Agricultural Land Preservation Program

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and carried to certify 2012 County funds for agricultural land easement purchases by the York County Agricultural Land Preservation Program in the amount of \$143,810.00, the total of which is comprised of \$43,810.00 of Clean & Green Rollback interest and a supplemental \$100,000.00 allocation from the County's Contingency Fund, with Commissioner Chronister opposed.

6. BID AWARD

A. Wacor Electronics, Lancaster, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the award of the Security contract bid for the York County Prison Work Release Project to Wacor Electronics, Lancaster, PA, in the amount of \$155,802.23 under a State Security Contract (DGS 6350-03).

7. GRANTS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a concept paper in preparation for a grant application, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$112,500.00 with a County match of \$12,500.00, for the 2011 JAG Byrne Justice Assistance Grant for Quick Response Team technology continuation and expansion, for the period of November 1, 2012 through October 31, 2014.

B. U.S. Department of Health and Human Services, Washington, DC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Area Agency on Aging, to the U.S. Department of Health and Human Services, Washington, DC, in the amount of \$1,960,143.00 for the Health Care Innovations Challenge Grant Program through the Centers for Medicare and Medicaid Services for the provision of improved healthcare services to high-risk seniors, for the period of March 30, 2012 through March 29, 2015.

8. HUMAN SERVICES

A. Adams/Hanover Counseling Services, Inc., Hanover, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as contract administrator, and Adams/Hanover Counseling Services, Inc., Hanover, PA, for the Scope of Work /Bricks and Mortar Agreement (SOW-Y-10-01) increasing the total contract amount by \$33,001.00 to \$170,547.00 funded through State and Federal Medical Assistance funds, with no other changes being made to the original contract.

B. Pennsylvania Department of Agriculture, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2011 First Quarter Emergency Food Assistance Program (TEFAP) Report to the Pennsylvania Department of Agriculture, Harrisburg, PA, reflecting 172,131.90 pounds of food distributed to over thirty (30) food pantries throughout York County, with a reimbursement of \$20,655.83, for the period of October 1, 2011 through December 31, 2011.

C. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth-Mother	144.70/DIEM	01
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth-Baby	40.00/DIEM	11
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth-Mo/Baby	184.70/DIEM	21
Bethany Christian Serv Of Central PA	1689 Crown Avenue Suite 1, Lancaster, PA 17601	Foster Care Level I	29.03/DIEM	01
Bethany Christian Serv Of Central PA	1689 Crown Avenue Suite 1, Lancaster, PA 17601	Foster Care Level II	37.99/DIEM	02
Bethany Christian Serv Of Central PA	1689 Crown Avenue Suite 1, Lancaster, PA 17601	Foster Care Level III	64.57/DIEM	03

D. Reading Specialists Educational Association (Safeguards Foster Care), Reading, PA - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a 2011-2012 service provider contract agreement addendum between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and Reading Specialists Educational Association (Safeguards Foster Care), Reading, PA, extending the term of the original agreement from June 30, 2011 until such time that rates for the 2011-2012 contract period are settled, with no other changes being made to the agreement.

9. BUDGET LINE ITEM ADJUSTMENTS

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2011 and 2012 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of January 25, 2012.

Budget Adjustments

2011

Department Name	Department Number	Account Description	Account Number	Amount Change
PAN & RC	020411	Shift Differential - OT	5000106	4,000
PAN & RC	020433	Purchase Of Major Equipment	5900702	(4,000)
PAN & RC	020443	Maintenance & Repairs	5200241	2,500
PAN & RC	020435	Purchase Of Major Equipment	5900702	(2,500)
PAN & RC	020413	Shift Differential - OT	5000106	19,900
PAN & RC	020413	Professional Staff Salaries	5000102	(19,900)
PAN & RC	020421	Labs	5200264	5,000
PAN & RC	020421	Maintenance & Repairs	5200241	(5,000)
PAN & RC	020421	Mileage Reimbursement	5200221	500
PAN & RC	020421	Maintenance & Repairs	5200241	(500)
PAN & RC	020421	Shift Differential - OT	5000106	422,000
PAN & RC	020421	Professional Staff Salaries	5000102	(422,000)
PAN & RC	020411	Wages	5000104	90,000
PAN & RC	020442	Staff Salaries	5000103	(90,000)
Parks	013607	Office Equipment	5600500	342
Parks	013607	Printing	5200215	(342)
Parks	013607	Program/Special Events	5200353	151
Parks	013607	Association Dues & Expenses	5200214	(151)
Sheriff	011251	Contracted Services	5200236	12,920
Sheriff	011251	Travel, Food & Lodging	5200231	(3,000)
Sheriff	011251	Gas & Oil	5200232	(3,000)
Sheriff	011251	Contracted Security Services	5210205	(4,000)
Sheriff	011251	Tools & Equipment	5600513	(2,920)
Sheriff	011251	Uniform Allowance	5200218	35,000
Commissioners	016924	Contingency Fund	5200420	(35,000)

Criminal Response Unit	011259	Vehicle Maintenance	5200233	3,546
Criminal Response Unit	011259	Uniform Allowance	5200218	(3,546)
Sheriff	011251	Professional Services	5200240	133
Sheriff	011251	Radio Systems	5200329	(133)
Sheriff	011251	Vehicle Maintenance	5200233	701
Sheriff	011251	Printing	5200215	(701)
Sheriff	011251	Telephone	5200203	687
Sheriff	011251	Training & Staff Development	5200211	(687)
Sheriff	011251	Mileage Reimbursement	5200221	1,021
Sheriff	011251	Printing	5200215	(1,021)
Assessment	010107	Contracted Services	5200236	2,959
Assessment	010107	Professional Services	5200240	(2,959)
Maintenance - Judicial Center	010104	Electricity	5200206	6,000
Maintenance - Judicial Center	010104	Maintenance Supplies	5600552	(6,000)
Maintenance - Judicial Center	010104	Electricity	5200206	4,000
Maintenance - Youth Development Ctr	012304	Maintenance & Repairs	5200241	(4,000)
Maintenance - Judicial Center	010104	Electricity	5200206	10,000
Maintenance - Human Services Center	010106	Maintenance & Repairs	5200241	(10,000)
Maintenance - Judicial Center	010104	Electricity	5200206	10,000
Maintenance - Youth Development Ctr	012304	Fuel	5200205	(10,000)
Maintenance - Judicial Center	010104	Electricity	5200206	3,000
Maintenance - Judicial Center	010104	Janitorial Supplies	5600551	(3,000)
Maintenance - 911	080603	Electricity	5200206	3,000
Maintenance - 911	080603	Contracted Services	5200236	(3,000)
Maintenance - Judicial Center	010104	Sewer	5200208	4,400
Maintenance - Judicial Center	010104	Maintenance & Repairs	5200241	(4,400)
Maintenance - 911	080603	Electricity	5200206	3,000
Maintenance - 911	080603	Maintenance & Repairs	5200241	(3,000)
Maintenance - 911	080603	Electricity	5200206	6,000
Maintenance - 911	080603	Fuel	5200205	(6,000)
Maintenance - Substance Abuse Center	010130	Electricity	5200206	1,750
Maintenance - Substance Abuse Center	010130	Maintenance & Repairs	5200241	(1,750)
Maintenance - Archives	010131	Electricity	5200206	675
Maintenance - Archives	010131	Maintenance & Repairs	5200241	(675)

Maintenance - Human Services Center	010106	Sewer	5200208	225
Maintenance - Administration Center	010128	Maintenance & Repairs	5200241	(225)
Maintenance - Administration Center	010128	Electricity	5200206	20,000
Maintenance - Human Services Center	010106	Electricity	5200206	(20,000)
Maintenance - Human Services Center	010106	Sewer	5200208	225
Maintenance - Human Services Center	010106	Maintenance & Repairs	5200241	(225)
Maintenance - Human Services Center	010106	Elevator Inspection & Repairs	5200237	20
Maintenance - Human Services Center	010106	Maintenance & Repairs	5200241	(20)
PAN & RC	020451	Training & Staff Development	5200211	3,000
PAN & RC	020451	Computer Forms	5600540	(3,000)
PAN & RC	020414	Maintenance Supplies	5600552	400
PAN & RC	020414	Pest Control	5200287	(400)
PAN & RC	020413	Contracted Services	5200200	4,000
PAN & RC	020411	Grocery Meat & Provisions	5600559	(4,000)
PAN & RC	020414	Non-Emergency Transport	5200251	564
PAN & RC	020414	Purchase of Major Equipment	5900702	(564)
PAN & RC	020412	Contracted Services	5200236	30,000
PAN & RC	020446	Outside Services	5200248	(30,000)
PAN & RC	020412	Outside Services	5200248	1,000
PAN & RC	020412	Contracted Services	5200200	(1,000)
PAN & RC	020411	Shift Differential - OT	5000106	10,000
PAN & RC	020411	Wages	5000104	(10,000)
PAN & RC	020411	Dishes, Glass & Silverware	5600557	5,000
PAN & RC	020411	Grocery Meat & Provisions	5600559	(5,000)
PAN & RC	020414	Elevator Inspection & Repairs	5200237	1,500
PAN & RC	020414	Maintenance & Repairs	5200241	(1,500)
PAN & RC	020414	Professional Services	5200240	2,000
PAN & RC	020414	Tools & Equipment	5600513	(2,000)
PAN & RC	020413	Professional Services	5200240	2,000
PAN & RC	020411	Grocery Meat & Provisions	5600559	(2,000)
PAN & RC	020413	Outside Services	5200248	2,000
PAN & RC	020411	Contracted Benefits	5200276	(2,000)

Budget Adjustments

2012

Department Name	Department Number	Account Description	Account Number	Amount Change
Magisterial District Justices	011261	Office Equipment	5600500	2,000
Commissioners	016924	Contingency Fund	5200330	(2,000)
Maintenance - 911	080603	Contracted Services	5200236	10,109
911	08	Wireless E911	4800320	(10,109)

10. REFUND REGISTER

A. Tax Refund Register 2012-03

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-03 authorizing payment of York County real estate tax refunds totaling \$3,459.30.

11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 25, 2012 totaling \$4,223,145.14.

Weekly Disbursement Totals for January 25, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	739,271.14
01	Payroll	19,778.33
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	239,635.29
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	14,321.76
06	Human Services	285,218.33
07	Children & Youth	776,505.05
08	911	44,176.16
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	36,136.31
11	Prison Telephone	2,967.21
25	Aging	79,977.91
28	MH/MR	366,749.23

30/31	York/Adams HealthChoices	22,582.35
30	York Reinvestment	1,934.18
31	Adams Reinvestment	
35	Domestic Relations	8,200.20
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	16,601.66
46	Affordable Housing	7,294.25
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	49,269.39
72	Tax Claim	1,226.00
75	Retirement	1,085,909.17
82	2011 PNC GON Fund	253,156.50
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	172,234.72
	Total	<u>4,223,145.14</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/23/12 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel.

13. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

Solicitor Flannelly gave a summary of his annual report on open records requests for the year 2011.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. TowerCo II, LLC, Cary, NC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Non-Disturbance and Attornment Agreement between the York County Agricultural Society and TowerCo II, LLC, Cary, NC, for the placement of a proposed cell tower on York Fairgrounds property.

B. Commonwealth of Pennsylvania, Pennsylvania State Police and the County of York

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize President Commissioner Steve Chronister to sign an Intergovernmental Agreement between the Commonwealth of Pennsylvania, Pennsylvania State Police and the County of York, on behalf of the York County District Attorney's Office, for participation in the Pennsylvania State Police Computer Crime Task Force.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:24 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk