

**COMMISSIONERS' MEETING  
MINUTES**

**01/18/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Ian Bogle, Future Leaders of York, led the Pledge of Allegiance.

Father Carl Tancredi of St. Rose of Lima Catholic Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 11, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RECESS**

Commissioner Chronister recessed the Commissioners' Meeting at 10:02 a.m. for the purpose of receiving public comments regarding the adoption of the York County Subdivision and Land Development Ordinance, as presented by the York County Planning Commission.

**5. RECONVENE**

Commissioner Chronister reconvened the Commissioners' Meeting at 10:04 a.m.

**6. ORDINANCE**

**A. York County Subdivision and Land Development Ordinance**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt the York County Subdivision and Land Development Ordinance updating the Subdivision and Land Development Ordinance of York County adopted June 27, 2007, and any amendments.

## **7. RESOLUTION**

### **A. Resolution 2012 – 02**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012 – 02 approving the following revised County of York administrative policies, as recommended by the Policy Advisory Committee, effective January 18, 2012:

ES – 7.1 – Tuition Reimbursement

GI – 7.4 – Smoke-Free & Tobacco-Free Workplace

## **8. PURCHASE**

### **A. Citrix, Inc., Fort Lauderdale, FL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Citrix, Inc., Fort Lauderdale, FL, for subscription software support and new release updates for the County's Citrix system, at a cost of \$46,350.00, for the period of March 15, 2012 through March 15, 2013.

## **9. FORM OF PARTICIPATING GROUP ADDENDUM**

### **A. CaremarkPCS Health, LLC, Delaware and Riverside Consulting Group, Malvern, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Form of Participating Group Addendum between the County of York, on behalf of the York County Human Resources Department, and CaremarkPCS Health, LLC, Delaware and Riverside Consulting Group, Malvern, PA, to set forth the rebate schedule for the County's prescription drug plan, discounts and consulting fees, for the period of January 1, 2011 through December 31, 2013.

## **10. LICENCE AGREEMENT**

### **A. Dave Keller and Ellen Darby, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a license agreement between the County of York, on behalf of the York County Parks Department, and Dave Keller and Ellen Darby, York, PA, for occupancy of a well, canopy porch and brick promenade located on County property situated along the Heritage Rail Trail County Park for the consideration of an annual fee of \$366.30.

## 11. LEASE AGREEMENTS

### A. Pitney Bowes Global Financial Services, Stamford, CT

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve lease agreements between the County of York, on behalf of the York County Information Services Department, and Pitney Bowes Global Financial Services, Stamford, CT, for electronic mail machines with tables, including maintenance, for the following York County buildings, at the rates indicated under a PA State Contract (#4400008703), with effective dates and contract periods as indicated:

- Lease 1: 19 units for MDJ Offices  
60 months/\$7,296.00 per quarter  
Effective April 1, 2012
- Lease 2: 1 unit for Pleasant Acres Nursing Home  
57 months/\$387 per quarter  
Effective July 1, 2012
- Lease 3: 4 units for Administrative Center, Human Services Center, Annex and Judicial Center  
57 months/\$2,409 per quarter  
Effective July 1, 2012

## 12. CONTRACT AGREEMENTS

### A. Pitney Bowes, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services Department, and Pitney Bowes, Harrisburg, PA, for mail machine supplies at rates indicated under a PA State Contract (#4400008703), for the period of January 11, 2012 through January 10, 2017:

#### DM400C Ink

Yield: 8,800 impressions (without an envelope ad)  
\$57.69/each      \$.00656 per impression/\$6.56 per 1000

#### DM400C Tape

Yield: 300 Strip Tapes per box (2 impressions per tape with no ad, or 600 impressions per carton)  
\$15.00/carton      \$.025 per impression/\$25.00 per 1000

#### Connect+ Ink

Production Capacity Red Fluorescent:

Yield: 45,000 impressions  
\$139.99/each      \$.00311 per impression/\$3.11 per 1000

Large Capacity Red Fluorescent:

Yield: 18,000 impressions  
\$83.99/each      \$.00467 per impression/\$4.67 per 1000

Black Ink (Standard)

Yield: Number of impressions varies with graphics usage  
\$56.00/each

Color Ink (Cyan, Magenta, Yellow)

Yield: Number of impressions varies with graphics usage  
\$37.79/each

#### Connect+ Tape (3 rolls per carton)

Yield: 722 Tapes per roll (no envelope ad)/2,166 per carton  
\$42.24/carton      \$.0195 per impression/\$19.50 per 1000

#### E-Z Seal

Four 16-oz. bottles per box:

\$34.99/each

One 4-oz. bottle per box:

\$6.99/each

**B. Midwest Employers Casualty Company, Chesterfield, MO**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and Midwest Employers Casualty Company, Chesterfield, MO, for Excess Worker’s Compensation Insurance at a cost of \$89,937.00, for the period of January 1, 2012 through December 31, 2012.

**C. Reinsel Kuntz Leshar LLP, Lancaster, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Reinsel Kuntz Leshar LLP, Lancaster, PA, to provide supporting services for the preparation of three (3) Federal Medicare and Pennsylvania Medicaid Cost Reports at a cost of \$6,000.00 per report, for a total cost of \$18,000.00, for periods ending December 31, 2011, December 31, 2012 and December 31, 2013.

**13. CHANGE ORDER**

**A. Poole Construction, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve change order No. 3, between the County of York and Poole Construction, York, PA, in the amount of \$3,466.00 for the York County Youth Development Center – Roof and Window Replacement Project, reflecting painting work completed by County staff, decreasing the total contract price from \$264,852.46 to \$261,386.46.

**14. JOINT FUEL BID AWARD**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to authorize the York County Purchasing Department to split the Joint Fuel Bid award for the following municipalities between the following service providers at rates indicated, to obtain the best possible pricing:

MUNICIPALITIES

County of York	East Manchester Twp	Springettsbury Twp
City of York	Fairview Twp	Springfield Twp
Carroll Twp	Hellam Twp	Warrington Twp
Chanceford Twp	Lower Windsor Twp	Red Lion Borough
Conewago Twp	Manchester Twp	Wrightsville Borough
Dover Twp	North Codorus Twp	Northern Regional York County Police Dept

RICHLAND PARTNERS LLC DBA LEFFLER ENERGY

Unleaded Gasoline (87)	Tank Wagon	.1249 above OPIS Average
Unleaded Gasoline (89)	Tank Wagon	.1249 above OPIS Average
Highway & Road		
Diesel Fuel	Tank Wagon	.1249 above OPIS Average
Off Road Diesel	Tank Wagon	.1249 above OPIS Average
Winter Mix Diesel	Tank Wagon	.1249 above OPIS Average
#2 Fuel Oil	Tank Wagon	.1249 above OPIS Average

PETROLEUM TRADERS CORP. FORT WAYNE, INDIANA

Unleaded Gasoline (87)      Truck Transport      .0034 above OPIS Average (York City & Springettsbury Twp)

SHIPLEY ENERGY, YORK PA

Highway & Road

Diesel Fuel      Truck Transport      .0225 above OPIS Average (York City)

Winter Mix

Diesel      Truck Transport      .0225 above OPIS Average (York City)

Bio-Diesel B5      Truck Transport      .0225 above OPIS Average (SpringettyburyTwp)

**15. HUMAN SERVICES**

**A. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2010 through June 30, 2011:

<u>Provider Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
NHS of Montgomery County      2506 N. Broad Street Colmar PA 18914	Foster Care Plus	83.09/DIEM	01
NHS of Montgomery County      2506 N. Broad Street Colmar PA 18914	Therapeutic Foster Family Care	25.51/DIEM	60

**B. Subsidized Adoption Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until the children reach the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$778.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
TW and AW, Hanover, PA	JW aka JLK	\$30.50 per day
TW and AW, Hanover, PA	KW aka KMLK	\$36.50 per day

**C. 2012 Foster Parent Contract Agreement Renewals - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2012 foster parent contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at the standard per diem rates of reimbursement for the care of foster children for the period January 1, 2012 through December 31, 2012:

Steven Cook & Ralph Deputy	Hagerstown MD
Victor & Tracy Broccolino	Columbia MD
Michael & Trelinda Miles	Timonium MD
Jason Hoffman & Pamela Sprengle	York PA
Charles & Kathleen Brent	Seven Valleys PA
Mark Simpson	York PA
Elizabeth & Leland Scott	York PA
Donna Ibero & Steven Carlson	Jamestown N. Y.
Deborah A. & Robert J. Oakley, Jr.	Etters PA
Lynda & Vance May	Hanover PA
Linda & Kurt Ziegler	Spring Grove PA
Carla & Jason Veil	Stewartstown PA
Katalina & Luis Urresta	Manchester PA
Jeanette Miller	York PA
Beatrice Anderson	York PA
Darla Keenan	York PA
Denys M & Juan C Arias	York PA
Rhonda & David Grove	York PA
Nichole & Robert Behegan	Hanover PA
Carolyn L. Cuthrell	York PA
Eric & Lori Holland	Hanover PA
Tammy Illiano	Thomasville PA
Shurella & Craig Perry	York PA
Steve L. & Sharon Clutter	York PA
Mike & Kimberly A. Davis	York PA
Michael & Michele Boor	York PA
Eva Bullock	York PA
Cynthia Cohen & Robyn Vernick	Dover PA
Debra & Steve Sidsinger	Manchester PA
Vina T. Milligan	York PA
Wharrington & Neva Suero	York PA
Cynthia & Kermit Smith	York PA
Sandra & Bryan F. Snead	York PA
Anne E. & Timothy F. Williams	Hanover PA
Diana & Mark Eaton	Hanover PA
Brenda M. & Jose A. Santos	Dover PA
Richard & Tanya Dozier	Shrewsbury PA
Kimberly G. & Dennis M. Bonham	Stewartstown PA
Timothy & Crystal Althoff	York PA

## 16. REFUND REGISTER

### A. Tax Refund Register 2012-02

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-02 authorizing payment of York County real estate tax refunds totaling \$685.98.

## 17. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 18, 2012 totaling \$6,066,590.27.

### Weekly Disbursement Totals for January 18, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,168,115.92
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	199,059.10
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	2,480.95
06	Human Services	211.97
07	Children & Youth	571,281.16
08	911	28,938.38
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	8,318.78
11	Prison Telephone	1,224.95
25	Aging	82,924.04
28	MH/MR	648,162.17
30/31	York/Adams HealthChoices	1,041.80
30	York Reinvestment	40,100.11
31	Adams Reinvestment	1,443.04
35	Domestic Relations	1,543.97
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	291,234.65
46	Affordable Housing	384,001.79
47	Revolving Fund	

48	Downtown Hanover	
49	ARRA Weatherization	116,117.94
72	Tax Claim	1,436,576.55
75	Retirement	843.57
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	82,969.43
	Total	<u><u>6,066,590.27</u></u>

## **18. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **19. SOLICITOR'S REPORT**

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

## **20. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **21. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:23 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk