

**COMMISSIONERS' MEETING
MINUTES**

02/08/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Pastor Skip Spangler of Otterbein United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 1, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Mr. Charlie Strack and Ms. Jane Heller presented the board with possible options available for sheltering, spaying and neutering of feral cats and dogs, and requested that the board consider looking into these options to help support the effort of controlling the population of these homeless animals.

4. APPOINTMENTS

A. Loren H. Kroh, York Township

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint **Loren H. Kroh, York Township**, to the York County Hospital Authority for a five-year term, effective January 1, 2012 through December 31, 2016.

B. Loren H. Kroh, York Township

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Loren H. Kroh, York Township, to the General Authority of Southcentral Pennsylvania for a five-year term, effective January 1, 2012 through December 31, 2016.

C. Marion A. Oberdick, York City

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Marion A. Oberdick, York City, to serve as an alternate to the York County Board of Assessment Appeals for a four-year term, effective January 1, 2012 through December 31, 2015.

5. RESOLUTIONS

A. 2009 Action Plans under the American Recovery and Revitalization Act (ARRA)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution for the following changes to the 2009 Action Plans under the American Recovery and Revitalization Act (ARRA) authorized Community Development Block Grant – Recovery Program (CDBG-R), Homeless Prevention and Rapid Re-housing Program (HPRP), and Pennsylvania DCED Homelessness Prevention and Rapid Re-housing Program (HPRP):

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Red Lion Borough	\$1,510.90	CDBG695	CDBG696
Community Progress Council	\$7,726.00	HPRP1763	HPRP1699
Community Progress Council	\$89,676.94	HPRP1699	HPRP1700
Community Progress Council	\$16,329.00	HP40313	HP38256
Community Progress Council	\$2,089.48	HP40313	HP38257

B. 2009, 2010 and 2011 Action Plans under the U.S. Department of Housing and Urban Development

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution for the following changes to the 2009, 2010 and 2011 Action Plans under the U.S. Department of Housing and Urban Development funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Dallastown Borough	\$2,883.81	45531804 (close)	Unprogrammed Funds
Delta Borough	\$5,000.00	Unprogrammed Funds	new
Dallastown Borough	\$2,883.81	Unprogrammed Funds	new
West York Borough	\$22,305.10	Unprogrammed Funds	new
West York Borough	\$50,000.00	Unprogrammed Funds	new
West York Borough	\$200,000.00	Unprogrammed Funds	new

6. PURCHASING MANUAL

A. County of York's New Purchasing Manual

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the County of York's new Purchasing Manual and authorize the Purchasing Coordinator to distribute to all County departments.

7. BIDS

A. York County Sheriff's Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Sheriff's Department to solicit bids for uniforms for the period of 2012 through 2013, with an option to renew for a third year.

8. EASEMENT AGREEMENT

A. Adams Electric Cooperative, Inc., Gettysburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an easement agreement between the County of York and Adams Electric Cooperative, Inc., Gettysburg, PA, to provide electrical service to the Folklife House (county owned rental property) located in Spring Valley County Park, New Freedom, PA.

9. LEASE AGREEMENT

A. Block Business Systems, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Block Business Systems, York, PA, for five (5) copiers including maintenance and supplies, except paper, for the following York County departments at the rates and contract periods indicated:

Purchasing

(1) Lanier LD425b copier
12 quarters at \$168.00 per quarter/\$2,016.00 total cost
February 5, 2012 through May 5, 2015

Court Administration – Jury Room

(1) Lanier 30-35PPM refurbished copier
12 quarters at \$95.00 per quarter/\$1,140.00 total cost
January 31, 2012 through April 30, 2015

Recorder of Deeds

(1) Lanier 30-35PPM refurbished copier
12 quarters at \$95.00 per quarter/\$1,140.00 total cost
February 5, 2012 through May 5, 2015

Victim Witness

(1) Lanier LD140SP copier
12 quarters at \$491.00 per quarter/\$5,892.00 total cost
January 30, 2012 through April 30, 2015

HealthChoices

(1) Lanier 630c copier
12 quarters at \$549.00 per quarter/\$6,588.00 total cost
January 30, 2012 through April 30, 2015

10. CONTRACT SUPPLEMENT

A. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of Contract Supplement A to the County of York, on behalf of C.S. Davidson, Inc., York, PA, in the amount of \$15,344.18 for additional services related to superstructure replacement for the York County Philadelphia Street Deck Replacement Project (Bridge No. 77), increasing the total contract amount to \$97,676.94.

11. CHANGE ORDERS

A. Wacor Electronic Systems, East Petersburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve change order No. 1 between the County of York and Wacor Electronic Systems, East Petersburg, PA, in the amount of \$23,941.75 for a camera control system design change for the York County Prison Central Control Renovations Project, decreasing the total contract amount to \$670,901.74.

B. Poole Construction, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve change order No. 2 between the County of York and Poole Construction, Inc., York, PA, in the amount of \$1,460.00 for the installation of an additional countertop for electronic equipment for the York County Prison Central Control Renovations Project, increasing the total contract amount to \$152,792.71.

C. MCA, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve change order No. 1 between the County of York and MCA, Lancaster, PA, in the amount of \$27,270.00 for removal of concrete due to a discrepancy in contract documents, painting of all the existing and new steel within the building, and two value engineering credits for roofing and siding for the York County Prison Release Facility Project, increasing the total contract amount to \$2,417,270.00.

12. HUMAN SERVICES

A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

Provider	Location	Program Name	Cost	Opt
Woods Services, Inc.	P.O. Box 36 Langhorne, PA 19047	Crestwood Services	383.00/DIEM	01
Woods Services, Inc.	P.O. Box 36 Langhorne, PA 19047	Crestwood Services	00.00/DIEM	60
Jondu, Inc.	520 S. Shippen Street Lancaster, PA 17602	Community Residential Services	146.89/DIEM	01

B. George Junior Republic, Grove City, PA - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a 2010-2011 purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and George Junior Republic, Grove City, PA, to reflect the addition of the George Junior Republic Shelter Care Program (option 21) at a cost of \$148.53 per diem, with no other changes being made to the original agreement.

C. Subsidized Adoption Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KS and SS, East Berlin, PA, for the adoption of PJS aka PDM, a minor child, for adoption assistance at a rate of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$778.00, according to the schedule attached to the agreement.

D. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SC and PD, Hagerstown, MD, as custodians of JHC, a minor child, authorizing custodianship subsidy payments at a rate of \$26.50 per day until the child reaches the age of 18 years.

13. REFUND REGISTER

A. Tax Refund Register 2012-04

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-04 authorizing payment of York County real estate tax refunds totaling \$2,061.80.

14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 8, 2012 totaling \$2,840,560.45.

Weekly Disbursement Totals for February 8, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,431,022.46
01	Payroll	265.00
01	Ag Land Preservation	117.00
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	171,221.39
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,630.92
06	Human Services	1,597.37
07	Children & Youth	110,403.14
08	911	6,280.81
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	166.10
11	Prison Telephone	877.97
25	Aging	29,558.54
28	MH/MR	827,527.60
30/31	York/Adams HealthChoices	6,623.62
30	York Reinvestment	62,824.38
31	Adams Reinvestment	
35	Domestic Relations	2,820.00
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	91,585.10
46	Affordable Housing	35,287.76
47	Revolving Fund	

48	Downtown Hanover	
49	ARRA Weatherization	12,922.01
72	Tax Claim	2,305.89
75	Retirement	15,965.16
82	2011 PNC GON Fund	11,833.74
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	4,300.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	10,424.49
	Total	<u>2,840,560.45</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

02/06 - Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Tom Kearney and Kyle King – District Attorney Personnel.

16. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:36 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk