

**COMMISSIONERS' MEETING
MINUTES**

07/18/12

1. CALL TO ORDER

Jerrin Toomey, West York Area High School Baseball team member, called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Coach Roger Czerwinski of the West York Area High School Baseball team led the Pledge of Allegiance.

John Klinedinst of C.S. Davidson gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 11, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATIONS

A. West York Area High School Baseball Team – PIAA State High School Baseball Championship

Commissioners Chronister, Hoke and Reilly presented a proclamation to the West York Area High School Baseball Team recognizing them for defeating Lampeter Strasburg to win the AAA State Championship.

B. Probation, Parole and Community Supervision Week

Commissioners Chronister, Hoke and Reilly presented a Proclamation recognizing July 15-21, 2012 as Probation, Parole and Community Supervision Week in York County.

5. PRESENTATION

A. Agricultural Land Preservation Center – Rob Kinsley of LSC Design, Inc.

Chairman Jack Dehoff of the Conservation Board of Directors opened up a presentation given by Rob Kinsley of LSC Design, Inc. of an overview of a preliminary land development site plan for the Ag & Natural Resources Service Center project. The proposed project is to be constructed on County-owned property located in close proximity to the Pleasant Acres Nursing Home complex and the County Control 9-1-1 Center.

6. PRELIMINARY LAND DEVELOPMENT SITE PLAN AND ZONING WORK

A. C.S. Davidson, Inc., York, PA, & LSC Design, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize C.S. Davidson, Inc., York, PA, & LSC Design, Inc., York, PA, to provide services related to the preliminary land development site plan and zoning work associated with the proposed County Ag & Natural Resources Service Center project, which will be situated on County-owned land in close proximity to the Pleasant Acres Nursing Home complex.

7. SPECIAL ALLOCATION

A. York County SPCA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an annual special allocation payment of \$136,000.00 for a maximum of twelve (12) years to the York County SPCA for the construction and start-up costs of a spay/neuter clinic through a partnership with the Humane Alliance, Asheville, NC.

8. RESOLUTIONS

A. George M. Barnock

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Department of the York County Planning Commission, to de-authorize Power of Attorney status to Karen C. Hynd, and authorize Power of Attorney status to George M. Barnock to satisfy mortgages and/or judgments, and to execute loan and other legal documents on behalf of the County of York for housing projects financed with Housing Assistance Program funds, for the period of July 18, 2012 through December 31, 2017.

B. Commonwealth of Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to submit a contract agreement amendment to the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA, to provide additional funds to the LIHEAP program through the Weatherization Assistance Program (WAP) in the amount of \$95,163.00, increasing the total amount to \$544,391.00, for the period of October 1, 2011 through September 30, 2012.

C. 2011 and 2012 Action Plans

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Department of the York County Planning Commission, authorizing the following changes to the 2011 and 2012 Action Plans under the U.S. Department of Housing and Urban Development funded Community Development Block Grant program, and the 2009 American Recovery and Revitalization Act (ARRA) authorized Community Development Block Grant – Recovery program (CDBG-R):

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
West York Borough	\$100,000.00	45551831	45250011
West York Borough	\$100,000.00	45250011	new
North Codorus Township	\$100,000.00	45561870	45260012
Glen Rock Borough	\$100,000.00	45561867	45260012
ADA Imp. To Government Center	\$144,230.98	CDBG696	CDBG697

D. Community Housing Development Organization (CHDO) pre-development funds

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Department of the York County Planning Commission, authorizing a contract agreement amendment for Community Housing Development Organization (CHDO) pre-development funds, for project-specific assistance through the HOME program, extending the contract period to December 31, 2012, with no other changes being made to the original agreement.

E. Community Housing Development Organization (CHDO) operating funds

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Department of the York County Planning Commission, authorizing a contract agreement amendment for Community Housing Development Organization (CHDO) operating funds to York Area Development Corporation (YADC), for development of affordable housing projects through the HOME program, extending the contract period to December 31, 2012, with no other changes being made to the original agreement.

9. PURCHASE

A. Dell Marketing, LP, Round Rock, TX

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Control 9-1-1 Center, and Dell Marketing, LP, Round Rock, TX, for forty (40) ATI (HD 5570) graphics cards to increase the number of CAD screens at each dispatcher console, at a cost of \$169.95 per card, for a total cost of \$6,802.98, 100% funded through wireless interest funds under a PA COSTARS contract.

10. CONTRACT AGREEMENTS

A. Winter Engine-Generator Service, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Winter Engine-Generator Service, Inc., York, PA, to provide quarterly load testing for the prison generators at a cost of \$3,210.00 per quarter, for a total cost of \$12,840.00.

B. Rochester Midland Corporation, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Rochester Midland Corporation, York, PA, to provide water treatment for the prison chilled water systems at a cost of \$4,000.00 per year, for the period of April 1, 2012 through March 31, 2014, with an automatic renewal for the period of April 1, 2014 through March 31, 2015.

11. LETTER OF AGREEMENT

A. Herre Consulting, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Domestic Relations Department, and Herre Consulting, Harrisburg, PA, for a service maintenance contract on six (6) Lektriever electronic filing system units at a rate of \$770.00 per unit, for a total cost of \$4,620.00, for the period of July 1, 2012 through June 30, 2013.

12. HUMAN SERVICES

A. Service Access & Management, Inc., Reading, PA - York/Adams HealthChoices Management Unit

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as contract administrator, and Service Access & Management, Inc., Reading, PA, to provide Joint Planning Team activities for children, youth and families at a cost not to exceed \$280,279.00 funded through state and federal Medical Assistance funds, at no cost to the County, for the period of July 1, 2012 through June 30, 2013.

B. Community Care Behavioral Health Organization, Pittsburgh, PA - York/Adams HealthChoices Management Unit

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as contract administrator, and Community Care Behavioral Health Organization, Pittsburgh, PA, to include the revised HealthChoices Program Standards and Requirements issued by the office of Mental Health and Substance Abuse Services, effective July 1, 2012.

C. 2012-2013 Purchase of Service Agreement Addendums - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2012-2013 purchase of service agreement addendums between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers extending the terms of the original agreement from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreements:

KidsPeace National Centers, Inc.
York County Children's Advocacy Center
Diversified Treatment Alternatives, Inc.
Pennsylvania Counseling Services
Children's Home of Reading Youth and Family Service
Reading Specialist Educational Association
Diakon Lutheran Social Ministries
Perseus House

Schnecksville, PA
York, PA
Lewisburg, PA
Lebanon, PA
Reading, PA
Reading, PA
Mechanicsburg, PA
Erie, PA

13. REFUND REGISTER

A. Tax Refund Register 2012-26

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-26 authorizing payment of York County real estate tax refunds totaling \$4,480.36.

14. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 18, 2012 totaling \$7,959,071.64.

<u>Weekly Disbursement Totals for July 18, 2012</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,376,745.88
01	Payroll	
01	Ag Land Preservation	3,474.25
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	72,416.22
03	Unclaimed Money	164.22
04	Donations	
05	Controlled Substance	100.32
06	Human Services	111,576.57
07	Children & Youth	534,195.07
08	911	23,491.04
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	15,216.55
11	Prison Telephone	
25	Aging	31,028.53
28	MH/MR	462,057.40
30/31	York/Adams HealthChoices	23,982.11
30	York Reinvestment	32,281.04
31	Adams Reinvestment	1,926.88
35	Domestic Relations	1,308.50
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	29,889.01
46	Affordable Housing	20,000.00
47	Revolving Fund	17,603.34
48	Downtown Hanover	
49	ARRA Weatherization	
72	Tax Claim	3,171,867.29
75	Retirement	15,265.06
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	14,482.36
	Total	<u><u>7,959,071.64</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

07/16 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Tom Kearney – District Attorney Personnel; and Jennifer Reider – Court Administration Personnel.

16. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:49 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk