

**COMMISSIONERS' MEETING
MINUTES**

07/11/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present except Commissioner Reilly.

A. Opening Ceremony

Melissa Smith, Executive Director of the York County SPCA, led the Pledge of Allegiance.

Lisa Hair, Protestant Chaplain of York College, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the minutes from the June 27, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATION

A. SPCA – Spay/Neuter Facility

Melissa Smith, Executive Director of the York County SPCA, along with other board members, gave the Board of Commissioners a presentation addressing the issue of the over population of cats and dogs in York County. They requested the County commit to an annual funding of \$136,000.00 to the SPCA over a period of twelve years for the construction and start-up fees of a new spay/neuter facility in York County.

5. RESOLUTION

A. Diana T. Myers and Associates, Inc., Glenside, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a resolution authorizing a contract agreement amendment between the County of York, on behalf of the Housing and Community Development Department of the York County Planning Commission, and Diana T. Myers and Associates, Inc., Glenside, PA, extending the original contract to June 30, 2013 to provide technical assistance for the Homeless Management Information System (HMIS) through the Continuum of Care (CoC) Program at a cost not to exceed \$30,000.00.

6. PURCHASES

A. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a purchase between the County of York, on behalf of the York County Mental Health/Mental Retardation (MH/MR) Department, and Hondru Ford, Manheim, PA, for two (2) 2012 Ford Escape (4WD 4dr XLT U9D) vehicles at a cost of \$23,439.01 per vehicle, for a total cost of \$46,878.02 under a PA COSTARS contract, and funded with Medical Assistance reimbursements for case management services.

B. Dell Marketing LP, Round Rock, TX

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to ratify a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell Marketing LP, Round Rock, TX, for one (1) Dell (R720) computer server to host the NetMotion services associated with the county-wide law enforcement MDC program in the amount of \$8,164.59 under a PA COSTARS contract.

7. GIS DATA LICENSE AGREEMENT

A. Commonwealth of Pennsylvania, Office of Administration, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a GIS Data License Agreement between the County of York and the Commonwealth of Pennsylvania, Office of Administration, Harrisburg, PA, establishing general terms and conditions under which both parties will share GIS data for internal use only.

8. FISCAL SPONSORSHIP AGREEMENT

A. United Way of York County

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a Fiscal Sponsorship Agreement between the County of York and United Way of York County for the purpose of permitting individuals and entities to make tax deductible contributions to benefit designated treatment courts by using the existing tax exempt status of United Way.

9. MEMORANDUM OF UNDERSTANDING

A. Southwestern Regional Police Department

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County District Attorney's Office, and Southwestern Regional Police Department, authorizing an officer(s) to work as a member of the York County Quick Response Team (QRT) at no cost to the County.

10. GRANT APPLICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$42,897.00 at no cost to the County, to purchase forensic equipment for the York County Forensics Team under the Paul Coverdell-National Forensic Science Improvement Act.

11. HUMAN SERVICES

A. 2012-2013 Purchase of Service Agreement Addendums - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve 2012-2013 purchase of service agreement addendums between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers extending the terms of the original agreement from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreements:

Children's Aid Society, Inc., Southern PA	New Oxford, PA
Clear Brook, Inc.	Shickshinny, PA
NHS Youth Services, Inc.	Harrisburg, PA
NHS Pennsylvania, Inc.	Harrisburg, PA
Common Sense Adoption Services, Inc.	Camp Hill, PA
Pinkney's Vineyard of Faith Ministries	Red Lion, PA
Cornell Abraxas Group, Inc.	Pittsburgh, PA
Catholic Charities of the Diocese of Harrisburg, Inc.	Harrisburg, PA
Gannondale, Inc.	Erie, PA
NHS Montgomery County	Lafayette Hill, PA
Youth Services Agency	Jim Thorpe, PA
George Junior Republic in Pennsylvania	Grove City, PA
Presbyterian Children's Village Services	Rosemont, PA
Impact Project, Inc.	Emmaus, PA
Clear Vision Residential Treatment Services, Inc.	Montgomery, PA
Community Service Foundation, Inc.	Pipersville, PA
United Methodist Residential Care	Mechanicsburg, PA
Bair Foundation of Pennsylvania	New Wilmington, PA
Philhaven	Mt. Gretna, PA
Pressley Ridge	York, PA
Alternative Rehabilitation Communities, Inc.	Harrisburg, PA
Manito, Inc.	Chambersburg, PA
Pennsylvania Counseling Services	Lebanon, PA
Glen Mills School	Concordville, PA
Triad Treatment Specialist	Herman, PA
Y Community Development Corporation	York, PA
Devereaux Foundation	King of Prussia, PA

B. Letter of Agreement and Business Associate Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a letter of agreement and business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KeenKleen Cleaning Services, York, PA, to provide cleaning services at the Lafayette House at a rate of \$50.00 per day.

C. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and NHS Montgomery County, Lafayette Hill, PA, to provide foster care services at a rate of \$83.09 per diem, for the period of July 1, 2011 through June 30, 2012.

D. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider to provide services at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Justiceworks Youthcare, Inc.	1500 Ardmore Blvd. Ste 4 Pittsburgh, PA 15221	Intensive in-home Family Services	\$63.00/Hour	03
Justiceworks Youthcare, Inc.	1500 Ardmore Blvd. Ste 4 Pittsburgh, PA 15221	Girls Empowerment Movement (GEM)	\$63.00/Hour	04

12. REFUND REGISTER

A. Tax Refund Register 2012-24

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve Tax Refund Register 2012-24 authorizing payment of York County real estate tax refunds totaling \$5,398.44.

B. Tax Refund Register 2012-25

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve Tax Refund Register 2012-25 authorizing payment of York County real estate tax refunds totaling \$4,031.67.

13. APPROVAL OF CHECK REGISTER

A. Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to ratify the Check Register for the week of July 3, 2012 totaling \$3,755,127.37.

<u>Weekly Disbursement Totals for July 3, 2012</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,566,935.32
01	Payroll	5,576.08
01	Ag Land Preservation	1,450.00
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	59,483.05
03	Unclaimed Money	3,100.87
04	Donations	
05	Controlled Substance	3,075.21
06	Human Services	46,396.34
07	Children & Youth	172,783.11
08	911	5,000.00
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	2,907.97
25	Aging	213,493.32
28	MH/MR	187,151.93
30/31	York/Adams HealthChoices	15,593.77
30	York Reinvestment	1,016.19
31	Adams Reinvestment	
35	Domestic Relations	129,679.46
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	61,915.74
46	Affordable Housing	17,193.72
47	Revolving Fund	22,448.64
48	Downtown Hanover	
49	ARRA Weatherization	41,073.45
72	Tax Claim	6,343.51
75	Retirement	9,514.68
82	2011 PNC GON Fund	89,297.31
83	2000 Capital Projects Fund	4,941.40
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	88,756.30
	Total	<u><u>3,755,127.37</u></u>

B. Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve the Check Register for the week of July 11, 2012 totaling \$2,436,961.62.

<u>Weekly Disbursement Totals for July 11, 2012</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,457,126.55
01	Payroll	360.00
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	305,302.93
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	17,309.70
06	Human Services	505.73
07	Children & Youth	158,998.22
08	911	24,060.24
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	48,463.26
11	Prison Telephone	1,912.00
25	Aging	40,946.05
28	MH/MR	148,820.98
30/31	York/Adams HealthChoices	458.78
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	90.01
36	Earn-It	55.40
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	13,842.92
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	3,639.89
72	Tax Claim	117,053.30
75	Retirement	79,577.84
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
		<u>18,437.82</u>
	Total	<u><u>2,436,961.62</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

07/02 – Commissioners Hoke and Reilly, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel.

15. SOLICITOR'S REPORT

Commissioner Hoke announced that Solicitor Michael Flannelly had recently been appointed a seat in the Court of Common Pleas as Judge. Assistant Solicitor Donald Reihart has accepted the position of Acting Solicitor. Nedra Baker will be filling the position of Legal Secretary to Solicitor Reihart. Due to Solicitor Reihart's recent acceptance, he stated that he did not have a report to submit to the board.

16. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of July 11, 2012.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. APPOINTMENT

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to appoint Attorney Donald Reihart as Acting York County Solicitor, effective July 9, 2012.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to adjourn the meeting at 10:45 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk