

**COMMISSIONERS' MEETING
MINUTES**

06/20/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 13, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Michael Jacoby gave the board an update of the status of his efforts on the issue regarding the safety issue with the accuracy of information in the EPA database of names, addresses and locations of the general population and businesses in York County for purposes of enabling first responders to retrieve the correct information for locating those requesting assistance.

In celebration of the Senior Games being held throughout the week, Dianna Benaknin, Director of Area Agency of Aging, encouraged people to participate. She also presented Commissioner Hoke a Gold Medal for winning a miniature golf competition the previous night during the Senior Games.

4. PROCLAMATION

A. 2012 York Suburban High School Boys Volleyball

Commissioners Chronister, Hoke and Reilly presented a proclamation to the York Suburban High School Boys Volleyball team recognizing them for claiming the YAIAA Championship by defeating Northeastern, and defeating Dover to win the AA District 3 Championship for the first time in school history.

5. PRESENTATIONS

A. New York County Website – Carl Lindquist, Communications Director

Carl Lindquist, York County Communications Director, gave a presentation of the County's new website and demonstrated the user friendly features of the website.

B. Performance-based energy savings program – McClure Company

Scott Cassel, York County Facilities Director, introduced Shayne Homan of McClure Company who presented the board an overview of the Guaranteed Energy Savings Project for the County to reduce wasted energy.

6. RESOLUTION

A. Pennsylvania State Historic Preservation Officer

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution and memorandum of agreement between the County of York, on behalf of the Housing and Community Development Department of the York County Planning Commission, and the Pennsylvania State Historic Preservation Officer for a HOME Program-funded project in Hanover Borough.

7. EXONERATE REAL ESTATE TAXES

A. 2012 York County real estate taxes

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2012 York County real estate taxes on parcel number 50-000-LC-0015-P0 located at 32 Big Dam Road, Dillsburg, PA, in the amount of \$3,638.93, which was acquired by Mountain Ridge Church for an authorized exempt purpose.

8. HAZARDOUS MATERIAL ASSESSMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Hazardous Material Assessment of the York County Hazardous Material Emergency Response Preparedness (HMERP) to be conducted by the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, through the Local Emergency Planning Committee (LEPC), to determine the status of the County's hazardous material safety program.

9. AGREEMENTS

A. Murray Risk Management and Insurance, Lancaster, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Workers' Compensation Self-Insurance Risk Control Service Agreement between the County of York, on behalf of the York County Human Resources Department, and Murray Risk Management and Insurance, Lancaster, PA, for risk control services under the Pennsylvania Workmen's Compensation Act, at a rate of \$100.00 per hour, not to exceed \$15,000.00, for the period of July 1, 2012 through December 31, 2013.

B. Key Government Finance, Inc., Superior, CO

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a financial agreement between the County of York, on behalf of the York County Information Services Department, and Key Government Finance, Inc., Superior, CO, for hardware maintenance, software updates and software support for CISCO switches, routers, firewall and intrusion detection software at a cost of \$58,098.39 per year, for a total cost of \$174,295.17, for the period of June 15, 2012 through June 14, 2015.

C. King & Associates, Dallastown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Prison, and King & Associates, Dallastown, PA, to provide bookkeeping services for the year ended December 31, 2011 at a rate of \$200.00 per hour funded through the Inmate Welfare fund.

D. Worden & Shewell, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York and Worden & Shewell, York, PA, for modifications to the existing duct work system at the County's Drug Task Force facility at a cost not to exceed \$2,950.00 funded through Drug Task Force funds.

E. Lighthouse Services, Inc., Blue Bell, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Solicitor's Office, and Lighthouse Services, Inc., Blue Bell, PA, for the provision of a hotline number for County employees to report fraud in compliance with the Deficit Reduction Act, in the amount of \$1,860.00, for the period of June 1, 2012 through June 1, 2013.

10. TECHNICAL PROPOSAL

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Technical Proposal for Design by C.S. Davidson, Inc., York, PA, for the preliminary and final design phase for the Bridge No. 187 Replacement Project on Mill Creek Road in Manchester and Conewago Townships, subject to an agreement prepared by PennDOT, for a total cost of \$253,080.00 funded by 80% federal funds, 15% PennDOT funds, and 5% County funds through the Liquid Fuels Fund.

11. HUMAN SERVICES

A. Service Provider Contract Agreement Amendment - York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and MidPenn Legal Services, Harrisburg, PA, provider of legal services, increasing the total contract amount by \$2,789.00 to \$8,566.00, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original contract.

B. Service Provider Contract Agreement Amendment - York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and The Nutrition Group, York, PA, provider of nutrition services, increasing the total contract amount by \$25,768.00 to \$1,102,262.00, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original contract.

C. Service Provider Contract Agreement Amendments - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following service providers for home care, increasing the total contract amount by \$31,427.00 to \$127,176.00, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original contract:

Keystone In-Home Care, Inc., Lancaster, PA	\$79,517.00
VNA of Hanover and Spring Grove, Hanover, PA	\$47,659.00

D. Service Provider Contract Agreement Amendment - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Red Lion Area Senior Center, Inc., Red Lion, PA, reallocating the total amount of disbursement from the satellite nutrition center to Yorktown Senior Center, Inc. increasing the amount by \$6,805.00 to \$20,119.00, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original contract.

E. Service Provider Contract Agreement Amendments - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following service providers for senior centers, increasing the total amount by \$126,980.00 to \$920,126.00, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original contract:

Delta Area Senior Center, Inc., Delta, PA	\$142,437.00
Heritage Senior Center, Inc., Dover, PA	\$194,916.00
Northeastern Area Social Service Center of York County, Inc., Mt. Wolf, PA	\$68,286.00
South Central York County Senior Center, Inc., New Freedom, PA	\$116,601.00
Susquehanna Area Senior Center, Inc., Wrightsville, PA	\$61,085.00
White Rose Senior Center, Inc., York, PA	\$241,427.00
York Community S.E.N.I.O.R.S., York, PA	\$95,374.00

F. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers to provide services at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Diversified Treatment Alternatives, Inc.	148 Fairfield Road Lewisburg, PA 17837	Specialized Residential Treatment incl.MH/Sex Offenders/D & A	\$182.98/diem	01
Diversified Treatment Alternatives, Inc.	148 Fairfield Road Lewisburg, PA 17837	MA Approved Foster Care	\$22.50/diem	61
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services	\$59.56/hour	01
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services For Young Children	\$59.56/hour	02
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services (Juvenile Probation)	\$59.56/hour	03

Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services (For Bilingual/Bicultural Families)	\$59.56/hour	04
Pressley Ridge	141 East Market Street York, PA 17401	Foster Care Level I	\$37.95/diem	10
Pressley Ridge	141 East Market Street York, PA 17401	Foster Care Level II	\$69.24/diem	11
Pressley Ridge	141 East Market Street York, PA 17401	Specialized Reunification (IFS-SR) In-Home Life	\$66.23/hour	12
Pressley Ridge	141 East Market Street York, PA 17401	CRR Host Home (MA Approved)	\$25.00/diem	61
Pressley Ridge	141 East Market Street York, PA 17401	Specialized Reunification (IFS-SR) In-Home Life (MA Approved)	\$00.00/diem	63
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services (MA Approved)	\$00.00/diem	69
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Treatment Foster Care	\$89.64/diem	02
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Community Life Skills (M) Supervised Independent Living	\$135.02/diem	07
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Treatment Unit for Boys CTUB I Community Residential Services	\$190.59/diem	09
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Treatment Unit for Boys CTUB II Community Residential Services	\$190.59/diem	10

G. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers to provide services at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
River Rock Academy, Inc.	149 East. College Avenue Spring Grove, PA 17362	River Rock Day Treatment	\$85.77/diem	01
Family-Child Resources	3995 East Market Street York, PA 17402	Anger Management Counseling Group (SAARG)	\$31.56/hour	03
Family-Child Resources	3995 East Market Street York, PA 17402	Family-Focused Intensive Aftercare Program (FFIA)	\$63.20/hour	04
Family-Child Resources	3995 East Market Street York, PA 17402	Family-Focused Intensive Aftercare (FFIA-Group)	\$25.52/hour	05
Family-Child Resources	3995 East Market Street York, PA 17402	Family-Focused Intensive Aftercare (Transportation)	\$63.20/hour	06
Family-Child Resources	3995 East Market Street York, PA 17402	Child Support/Therapy/Group Life Skills Counseling	\$31.56/hour	15
Family-Child Resources	3995 East Market Street York, PA 17402	Parent Education Groups Life Skills Counseling	\$31.56/hour	21
Family-Child Resources	3995 East Market Street York, PA 17402	In Home Parenting of Infants Life Skills Counseling	\$36.24/hour	28

H. 2011-2012 Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a 2011-2012 contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, School of Social Work, Pittsburgh, PA, for reimbursement to the County for the cost of the CWEB student stipends at a cost of \$700.00 per student, for a total reimbursement not to exceed \$5,600.00.

I. Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Adams County Children & Youth Services, Gettysburg, PA, to monitor and maintain the Mohan-Phipps Foster Family compliance, for the period of January 1, 2012 through December 31, 2012.

J. 2012-2013 Business Associate Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a 2012-2013 business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA, for the maintenance contract renewal for the Lektriever electronic filing system at a cost of \$3,080.00 per year.

K. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Lori Groft, Hanover, PA, at the standard per diem rates of reimbursement for the care of foster children, for the period of January 1, 2012 through December 31, 2012.

12. REFUND REGISTER

A. Tax Refund Register 2012-22

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-22 authorizing payment of York County real estate tax refunds totaling \$3,347.84.

13. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 20, 2012 totaling \$10,023,505.57.

<u>Weekly Disbursement Totals for June 20, 2012</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	5,822,609.01
01	Payroll	1,465.13
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	35,918.48
03	Unclaimed Money	91.00
04	Donations	
05	Controlled Substance	3,838.95
06	Human Services	9,739.09
07	Children & Youth	701,780.46
08	911	181,319.18
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	29,245.90
11	Prison Telephone	4,658.63
25	Aging	163,693.56
28	MH/MR	270,874.54
30/31	York/Adams HealthChoices	3,511.50
30	York Reinvestment	42,545.00
31	Adams Reinvestment	
35	Domestic Relations	2,780.42
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	35,466.24
46	Affordable Housing	
47	Revolving Fund	19,655.95
48	Downtown Hanover	
49	ARRA Weatherization	25,986.99
72	Tax Claim	1,989,963.48
75	Retirement	25,225.58
82	2011 PNC GON Fund	616,405.51
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	36,730.97
	Total	<u>10,023,505.57</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

06/18 – Three Commissioners, Chuck Noll, Deb Myers, Kristy Bixler and Tiffany Trout – General Personnel; Tom Kearney – District Attorney Personnel; Judge Linebaugh, Tom Roberts and Jen Reider – Court Administration Reorganization; and Scott Cassel and Rodney Wagner – Youth Development Center Personnel.

15. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Presentation – Court Administration Reorganization – Judge Linebaugh

President Judge Linebaugh presented the board a brief summary of the current plan for reorganizing the York County Court Administration staff, which is based on the recommendations from the National Center for State Courts. The result of the reorganization is a \$40,411.00 savings in salaries alone to the County of York.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:10 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk