

**COMMISSIONERS' MEETING  
MINUTES**

**05/23/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Veteran Anthony Stabile led the Pledge of Allegiance.

Pastor Bob Brown of the Upper Room Missionary Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 16, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PROCLAMATION**

**A. Memorial Day**

Commissioners Chronister, Reilly and Hoke presented a proclamation recognizing May 28, 2012 as Memorial Day in York County.

**5. RESOLUTIONS**

**A. R.R. Kling & Sons, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to extend the American Recovery & Reinvestment Act (ARRA) contract with R.R. Kling & Sons, Inc., York, PA, for the York County Community Development Weatherization Assistance Program, to December 31, 2012, at a cost not to exceed \$300,000.00, with no other changes being made to the original contract.

## **B. 2010 Criminal Justice Trends Report**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Criminal Justice Planner of the York County Planning Commission to recommend that the 2010 Criminal Justice Trends Report be adopted by the County's Criminal Justice Advisory Board and that the report be updated annually.

## **6. DAILY RATE**

### **A. York County Youth Development Center**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the daily rate of \$375.60 for boarding out-of-county shelter youth at the York County Youth Development Center for fiscal year 2012-2013.

## **7. CONTRACT AGREEMENTS**

### **A. Winter Engine-Generator Service, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Winter Engine-Generator Service, Inc., York, PA, for preventative maintenance of emergency generators and associated equipment at a cost of \$3,095.00, for the period of January 1, 2012 through December 31, 2012.

### **B. Essential Management Solutions, LLC, Pottsville, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Essential Management Solutions, LLC, Pottsville, PA, to perform an audit of the 9-1-1 telephone billings in order to identify and recover all improperly billed amounts or over charges at a cost of \$25,500.00 to be 100% funded through the 2011-2012 Wireless Interest Fund.

## **8. HIPAA BUSINESS ASSOCIATE AGREEMENT**

### **A. MaxAr Practice Management Group, LLC, Camp Hill, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and MaxAr Practice Management Group, LLC, Camp Hill, PA, to process patient billing for residents of PAN&RC under the care of Keystone Medical Associates healthcare providers.

## **9. HUMAN SERVICES**

### **A. Pennsylvania Department of Public Welfare, Office of Children, Youth & Families - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of the 3<sup>rd</sup> Quarter 2011-2012 accumulative Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, in the amount of \$31,206,809.00.

### **B. Letters of Agreement - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Avanco International, Inc., York, PA, for consulting, information technology and full scale project support services at the costs and contract periods indicated:

Cost of Services

Not to Exceed \$50,000.00

3% Increase/Not to Exceed \$50,000.00

Contract Period

July 1, 2011 through June 30, 2012

July 1, 2012 through June 30, 2013

### **C. Subsidized Adoption Assistance Agreement - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a subsidized adoption assistance agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and DWJ and EMJ, Chambersburg, PA, for the adoption of SJJ aka JSM, a minor child, for adoption assistance at a rate of \$50.00 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

### **D. Subsidized Adoption Assistance Agreement First Amendment - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KWS and AJS, Kenne Valley, NY, for the adoption of CAJS aka CAB, a minor child, authorizing the adjustment of adoption assistance from \$23.00 per day to \$26.50 per day, based on the Difficulty of Care Assessment.

**E. Subsidized Adoption Assistance Agreement Third Amendment - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a subsidized adoption assistance agreement third amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KWS and AJS, Kenne Valley, NY, for the adoption of SGS aka SEST, a minor child, authorizing the adjustment of adoption assistance from \$29.00 per day to \$30.50 per day, based on the Difficulty of Care Assessment.

**F. Foster Parent Contract Agreement - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Elvira Y. Tisdale-McGill, York, PA, at the standard per diem rates of reimbursement for the care of foster children, for the period of January 1, 2012 through December 31, 2012.

**G. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	Traditional Foster Care Level III	\$113.68/Diem	01
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	Traditional Foster Care Level II	\$89.86/Diem	02
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	Pre-Placement Visit Foster Care	\$54.38/Diem	07

## H. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Pennsylvania Comprehensive Behavioral Health Services, LLC	2351 Freedom Way York, PA 17402	Advocacy Program 0-7.5 hrs/week	\$21.12/Hour	01
Pennsylvania Comprehensive Behavioral Health Services, LLC	2351 Freedom Way York, PA 17402	Advocacy Program 7.75-15	\$21.12/Hour	02
Pennsylvania Comprehensive Behavioral Health Services, LLC	2351 Freedom Way York, PA 17402	Wrap Around Services	\$0.00/Hour	69
York County Youth Development Center	3564 Heindel Road York, PA 17402	Shelter Care	\$375.60/diem	03
Youth Advocate Program, Inc.	2007 N. Third Street Harrisburg, PA 17102	Advocacy Program 07-7.5 hrs/week	\$21.20/Hour	01
Youth Advocate Program, Inc.	2007 N. Third Street Harrisburg, PA 17102	Advocacy Program 7.75-1	\$21.20/Hour	02
Youth Advocate Program, Inc.	2007 N. Third Street Harrisburg, PA 17102	Wrap-Around Services (MA full pay)	\$0.00/Hour	69

## 10. REFUND REGISTER

### A. Tax Refund Register 2012-18

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-18 authorizing payment of York County real estate tax refunds totaling \$17,875.40.

## 11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of May 23, 2012 totaling \$4,783,733.30.

### Weekly Disbursement Totals for May 23, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,996,667.88
01	Payroll	
01	Ag Land Preservation	

01	Escrow	
01	York Co Agriculture Society Sinking Fund	500.00
02	York County Nursing Home	430,925.23
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	2,224.64
06	Human Services	29,799.15
07	Children & Youth	375,526.98
08	911	9,633.88
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	28,850.87
11	Prison Telephone	7,505.22
25	Aging	138,938.24
28	MH/MR	365,549.06
30/31	York/Adams HealthChoices	2,172.86
30	York Reinvestment	46,660.24
31	Adams Reinvestment	1,984.32
35	Domestic Relations	23,657.75
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	90,655.70
46	Affordable Housing	5,713.14
47	Revolving Fund	3,657.00
48	Downtown Hanover	
49	ARRA Weatherization	26,915.16
72	Tax Claim	73,097.34
75	Retirement	38,903.12
82	2011 PNC GON Fund	64,701.09
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	19,494.43
	Total	<u>4,783,733.30</u>

## 12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 13. SOLICITOR'S REPORT

Michael Flannely, Solicitor, submitted his written report for the Board's Review.

#### **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Commissioner Reilly read a letter that the Commissioners' Office received in appreciation of the assistance that the author received from Randi Reisinger, Director of the Recorder of Deeds Office. The letter stated that Ms. Reisinger did a great job with the issue at hand, and that they wanted to express their appreciation for her help by writing a letter to the Commissioners.

#### **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:28 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk