

**COMMISSIONERS' MEETING  
MINUTES**

**12/19/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Controller Robb Green led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in remembrance of the victims of Newtown, Connecticut.

Reverend Patrick Rooney gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the December 12, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

Jeff Crouse, employee of Coombs Tavern, thanked the community and media for their participation in helping his Christmas Eve ministry be a success for the past 10 years. This year's event will be held from 7:00 a.m.-1:00 p.m. at the Elk's Lodge, York, PA.

**4. RECESS**

Commissioner Chronister recessed the Commissioners' Meeting at 10:04 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2012-02.

**5. RECONVENE**

Commissioner Chronister reconvened the Commissioners' Meeting at 10:04 a.m.

**6. ORDINANCE**

**A. Ordinance 2012-02**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2012-02 establishing a County Code of Conduct for Elected and Appointed officials and amending Part II, Chapter 26 of the County Code of York County according to law.

## 7. COUNTY BUDGET

### A. 2013 York County Budget

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt the 2013 York County Budget, which represents 4.52 mills of real estate tax and includes a .10 mill of dedicated library tax:

General Fund Budget	\$188,876,930.00
Proprietary Funds Budget	\$ 57,916,593.00
Special Revenue Funds Budget	\$184,098,917.00
Fiduciary Funds Budget	\$ 35,314,000.00
Liquid Fuels Tax Fund Budget	<u>\$ 3,799,640.00</u>
	\$470,006,080.00

## 8. APPOINTMENTS & REAPPOINTMENTS

### A. Redevelopment Authority of the County of York

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Scott Thompson, York Township, to the Redevelopment Authority of the County of York for a four-year term, effective January 1, 2013 through December 31, 2016.

### B. York County Planning Commission

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Planning Commission for four-year terms, effective January 1, 2013 through December 31, 2016:

Appointments

Thomas Earp, Newberry Township  
Region 4 – Northern Region

Sean Kenny, York City  
Region 6 – City of York

Reappointment

Mary Coble, Monaghan Township  
At-Large

## 9. RESOLUTIONS

### A. Resolution 2012-18

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-18 approving the following revised County of York administrative policies, as recommended by the Policy Advisory Committee, effective January 1, 2013:

AW-4.1 – Jury Duty and Court Appearances  
MI-15.1 - Communication

**B. Resolution 2012-19**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-19 authorizing the issuance of \$20,000,000.00 of Tax and Revenue Anticipation Notes, with a maturity date of April 30, 2013, to provide gap financing for 2013 general fund operating expenses.

**C. Resolution 2012-20**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-20 authorizing the issuance by the Central and Western Chester County Industrial Development Authority of up to \$450,000.00 of tax-exempt financing to Samuel S. and Susie E. Esh, Jr. through the Pennsylvania Department of Agriculture Next Generation Farmer Loan program.

**D. Commonwealth of Pennsylvania Department of Community and Economic Development**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to submit an application to the Commonwealth of Pennsylvania Department of Community and Economic Development in the amount of \$261,912.00 for the Weatherization Assistance Program (WAP), for the period of July 1, 2012 through June 30, 2013.

**10. SOLICIT BIDS**

**A. Gasoline, Diesel Fuel, Bio-Diesel Fuel and No. 2 Fuel Oil**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing Department to solicit bids for Gasoline, Diesel Fuel, Bio-Diesel Fuel and No. 2 Fuel Oil for the County of York, City of York, the Townships of Carroll, Chanceford, Codorus, Conewago, Dover, East Manchester, Fairview, Hellam, Lower Windsor, Manchester, North Codorus, Springettsbury, Springfield, Warrington, the Boroughs of Red Lion and Wrightsville, and the Northern Regional York County Police Department.

**11. CERTIFICATION OF COMPLIANCE**

**A. U. S. Department of Agriculture, York County Farm Service Agency**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Certification of Compliance for the Conservation Reserve Program (CRP) between the County of York, on behalf of the York County Parks Department, and the U. S. Department of Agriculture, York County Farm Service Agency for 42.3 acres of County parkland for calendar year 2013.

## **12. PENNDOT MS 340 APPLICATION**

### **A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a PennDOT MS 340 Application to Encumber Liquid Fuels Tax Funds, on behalf of John A. Klinedinst, County Engineer, in the amount of \$1.1 million to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, for design and construction costs of the York County Bridge No. 133 Replacement Project.

## **13. CONTRACT AGREEMENT**

### **A. Swank Motion Pictures, Inc., St. Louis, MO**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, MO, to provide copyrighted non-theatrical public performances of motion pictures for prison inmates at a cost of \$7,087.50 funded through the Inmate Welfare Fund, for the period of October 1, 2012 through September 30, 2013.

## **14. 9-1-1 INTER-COUNTY CALL HANDLING AGREEMENT RENEWAL**

### **A. County of Cumberland**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a 9-1-1 Inter-County Call Handling Agreement renewal between the County of York, on behalf of the York County Department of Emergency Services, and the County of Cumberland for the reimbursement of costs associated with York County 911 call charges being incurred by Cumberland County.

## **15. LEASE AGREEMENTS**

### **A. Jeff Andrus and Karan Heiser**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Parks Department, and Jeff Andrus and Karan Heiser for the rental of a dwelling located at 8831 Mt. Zion Road, Glen Rock, PA, in Spring Valley County Park, at a rate of \$1,000.00 per month, for the period of January 1, 2013 through December 31, 2013.

## **B. Doceo Office Solutions, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Doceo Office Solutions, York, PA, for three (3) copiers including maintenance and supplies, except paper, for the following York County departments at the rates indicated for the period of December 18, 2012 through March 17, 2016:

Court Administration  
(1) refurbished Toshiba 233 copier  
12 quarters at \$115.00 per quarter/\$1,380.00 total cost

Court Administration  
(1) refurbished Toshiba 203L copier  
12 quarters at \$108.00 per quarter/\$1,296.00 total cost

Children, Youth & Families  
(1) refurbished Toshiba 453 copier  
12 quarters at \$296.00 per quarter/\$3,552.00 total cost

## **16. MEMORANDUM OF UNDERSTANDING**

### **A. Steam Into History**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Parks Department, and Steam Into History, a Pennsylvania not-for-profit organization, permitting the removal of existing and unused railroad tracks and related equipment within the Northern Central Railroad line for the purpose of reuse elsewhere on the line.

## **17. CONTRACT CHANGE ORDER**

### **A. Frey Lutz, Lancaster, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 2 between the County of York and Frey Lutz, Lancaster, PA, for a material substitution credit for spiral duct, and additional work related to guy wires for dryer stacks and coordination issues for the York County Prison Work Release Facility Project, Contract 2, with no change to the total contract price of \$722,318.07.

## 18. GRANT APPLICATION

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a 2013 Juvenile Accountability Block Grant application, on behalf of the York County Juvenile Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$13,956.00 with a County match of \$1,550.67, for a total grant amount of \$15,506.67, to offset a portion of the salary for the Mental Health Court (JUMP) Juvenile Probation Officer, for the period of April 1, 2013 through March 31, 2014.

## 19. HUMAN SERVICES

### A. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Jose Garcia and Nancy Ruiz, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2012 through December 31, 2012.

### B. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Children's Home of York	77 Shoe House Road York, PA 17406	Specialized Therapeutic FC Foster Care	\$66.05/diem	01
Children's Home of York	77 Shoe House Road York, PA 17406	Specialized Foster Care Ages 14-18 Foster Care	\$66.05/diem	02
Children's Home of York	77 Shoe House Road York, PA 17406	Foster Care Mother only Foster Care	\$66.05/diem	03
Children's Home of York	77 Shoe House Road York, PA 17406	Foster Care Ages 0-2 Foster Care	\$50.00/diem	04
Children's Home of York	77 Shoe House Road York, PA 17406	Mother Baby Foster Care Foster Care	\$106.05/diem	05
Children's Home of York	77 Shoe House Road York, PA 17406	Male Group Home Community Residential Services	\$163.45/diem	06
Children's Home of York	77 Shoe House Road York, PA 17406	Diagnostic Service Counseling	\$115.00/hour	09
Children's Home of York	77 Shoe House Road York, PA 17406	Multi-Dimensional Treatment Foster Care	\$180.30/diem	11
Children's Home of York	77 Shoe House Road York, PA 17406	Strengthening Families Counseling	\$33.84/hour	13
Children's Home of York	77 Shoe House Road York, PA 17406	Kinship Care Ages 0-13 years Kinship Care	\$66.05/diem	15

Children's Home of York	77 Shoe House Road York, PA 17406	Kinship Care Ages 14-18 years Kinship Care	\$66.05/diem	16
Children's Home of York	77 Shoe House Road York, PA 17406	Tindall House (MA Approved) Community Residential Services	\$0.00/diem	60
Children's Home of York	77 Shoe House Road York, PA 17406	Girls' Center (MA Approved) Residential Services	\$0.00/diem	61
Children's Home of York	77 Shoe House Road York, PA 17406	STRIVE, In-patient Non-Hospital (D&A) (MA Approved) Community Treatment Services	\$0.00/diem	62
Children's Home of York	77 Shoe House Road York, PA 17406	Multi-Dimensional Treatment Foster Care	\$29.65/diem	63
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas I (D&A) Intensive Drug Sellers	\$171.36/diem	01
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas II (D&A) Community Residential	\$147.75/diem	02
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Leadership Development Program Residential Services	\$151.65/diem	06
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas Youth Center Shelter Shelter Care	\$284.17/diem	08
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas Youth Center Secure Detention Juvenile Detention	\$284.17/diem	09
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Fire Setter / Sex Offenders Treatment Secure Residential Secure Care	\$307.73/diem	10
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Open Residential Fire Setters/ Sex Offender Program Community Residential Services	\$293.55/diem	11
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas Intensive Residential (Mohican Dorm) Residential Services	\$208.24/diem	15
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas 1 IORP/Simmelkjaer Dorm Community Residential Services	\$289.32/diem	16
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas Academy Habitual Offenders Program Secure Care	\$312.50/diem	19
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Sexual Offender Program Secure Care	\$312.50/diem	20
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Erie Residential Mental Health (MA- Approved) Community Residential Services	\$0.00/diem	60
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas I (MA- approved) Residential Services	\$0.00/diem	61
Cornell Abraxas Group	2840 Liberty Ave. Ste 3 Pittsburgh, PA 15222	Abraxas I (MA- approved) Community Residential Services	\$0.00/diem	62

### **C. Letter of Agreement and HIPAA Business Associate Agreement - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Dorothy Livaditis, Esquire, York, PA, to serve as solicitor at a rate of \$100.00 per hour for legal services and reimbursement for costs advanced to include personal service charges and overnight postage charges, \$80.00 per hour for independent contractors, and \$50.00 per hour for paralegals, for the period of January 1, 2013 through December 31, 2013.

## 20. REFUND REGISTER

### A. Tax Refund Register 2012-46

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-46 authorizing payment of York County real estate tax refunds totaling \$456.56.

## 21. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 19, 2012 totaling \$12,517,444.66.

### Weekly Disbursement Totals for December 19, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	8,886,647.76
01	Payroll	14,274.83
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	274,591.47
03	Unclaimed Money	3,506.74
04	Donations	440.00
05	Controlled Substance	23,996.57
06	Human Services	144.00
07	Children & Youth	122,480.43
08	911	222,168.37
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	171,879.86
11	Prison Telephone	714.38
25	Aging	146,308.13
28	MH/MR	598,350.84
30/31	York/Adams HealthChoices	8,178.98
30	York Reinvestment	4,335.24
31	Adams Reinvestment	2,986.88
35	Domestic Relations	100,319.83
36	Earn-It	
40	Weatherization Liheap	22,930.93
45	Block Grant	15,730.15
46	Affordable Housing	43,887.24
47	Revolving Fund	168.06
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,286.00
51	Weatherization Doe	529.41

72	Tax Claim	759,103.84
75	Retirement	1,078,866.79
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	12,617.93
	Total	<u>12,517,444.66</u>

## **22. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

12/17 – Three Commissioners, Chuck Noll, Robb Green and Kristy Bixler – General Personnel.

## **23. SOLICITOR'S REPORT**

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

## **24. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Chuck Noll announced that County offices will be closed for business next Tuesday, December 25<sup>th</sup> in observance of Christmas Day. He also announced that the Board of Commissioners' meeting previously scheduled for Wednesday, December 26<sup>th</sup>, has been canceled. The next Commissioners' Meeting will be held on Wednesday, January 2<sup>nd</sup>.

## **25. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:44 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk