

**COMMISSIONERS' MEETING  
MINUTES**

**12/12/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Guy Dunham of Chanceford Presbyterian Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the December 5, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENTS**

**A. York County Children, Youth & Families Advisory Council**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the York County Children, Youth & Families Advisory Council for three-year terms, effective as indicated:

William Greenawalt, Manchester Township  
August 8, 2012 through July 8, 2015

Wendy Arnold, York Township  
October 10, 2012 through July 8, 2015

Carol Wagman, Spring Garden Township  
October 10, 2012 through July 8, 2015

## **5. PURCHASES**

### **A. DocuScan USA, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and DocuScan USA, York, PA, for Laserfiche licenses and six (6) hours of technical time for the York County Clerk of Courts Office for a total cost of \$11,880.30 to be funded through a PCCD (Pennsylvania Commission on Crime and Delinquency) grant.

### **B. Core BTS, Inc., Wyomissing, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Core BTS, Inc., Wyomissing, PA, for the renewal of a Symantec End Point Protection Anti-Virus software support agreement at a cost of \$10,221.50, for the period of December 15, 2012 through December 14, 2013.

### **C. Continental Technologies, Inc., Hunt Valley, MD**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Continental Technologies, Inc., Hunt Valley, MD, for the renewal of a Cisco IronPort Web Filtering support agreement at a cost of \$20,176.00, for the period of December 22, 2012 through December 21, 2015.

### **D. Dell Marketing, LP, Round Rock, TX**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell Marketing, LP, Round Rock, TX, for firewall and networking equipment at a cost of \$29,702.38, with \$25,022.38 to be funded through wireless and wireline funding, and a \$4,680.00 County match.

## **6. PROFESSIONAL SERVICES PROPOSAL**

### **A. Walters Appraisal Services, Inc., Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept a professional services proposal, on behalf of C.S. Davidson, Inc., County Engineer, from Walters Appraisal Services, Inc., Harrisburg, PA, for appraisal services related to the replacement of Bridge No. 236 (Ridge Road over the North Branch Bermudian Creek) at a cost not to exceed \$6,000.00 to be funded through the Liquid Fuels account.

## **7. CONTRACT AGREEMENTS**

### **A. CenturyLink Business, Carlisle, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and CenturyLink Business, Carlisle, PA, for the purchase, installation, training and maintenance of Centinal Patriot 911 central telephone equipment for a total cost of \$1,317,004.00, with 67% to be funded through PEMA wireless funds and 23% through wireline, VoIP or general funds.

### **B. Safety Security Communications, LLC, Elkton, MD**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Safety Security Communications, LLC, Elkton, MD, for the purchase, installation, training and maintenance of CommSHOP 360 software modules and applications for a total cost of \$105,972.81 to be funded through wireline, VoIP or general funds.

## **8. LEASE AGREEMENT**

### **A. Enterprise Fleet Management, Inc., Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Planning Commission, and Enterprise Fleet Management, Inc., Harrisburg, PA, for two (2) 2013 Ford Escapes, purchased by Apple Automotive Fleet under a PA COSTARS contract, at a cost of \$333.00 per month per vehicle, for a total cost of \$23,976.00, for a period of thirty-six (36) months.

## **9. HUMAN SERVICES**

### **A. Foster Parent Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at the standard per diem rates of reimbursement for the care of foster children, for the period January 1, 2012 through December 31, 2012:

Kristina Peyton  
John S. and Charlene L. Simmons  
Shakiera Breeland  
Nakia Schiavi and Traci Minnich  
Steven and Kristen Arena

Gettysburg, PA  
New Freedom, PA  
Red Lion, PA  
York, PA  
York, PA

**B. Subsidized Adoption Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until each minor child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
TRV and JCV, Philadelphia, PA	CSV aka CKS	\$40.00 per day
AEM and DMM, Dover, PA	ILM aka CLH	\$29.00 per day

**C. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following services providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Presbyterian Children's Village Services	452 South Roberts Road Rosemont, PA 19010	Semi-Independent Living Supervised Independent Living	\$80.10/diem	01
Presbyterian Children's Village Services	452 South Roberts Road Rosemont, PA 19010	PCV Community Based Residential (MA Approved) Community Residential Services	\$0.00/diem	60
Y Development Corporation	90 N. Newberry Street York, PA	Family Innovative and Support Housing	\$0.00/Each	01
Glen Mills School	PO Box 5001 Concordville, PA	Buchanan Hall II & 1 other site Community Residential	\$129.32/diem	01
Glen Mills School	PO Box 5001 Concordville, PA	Hayes Hall & 12 other sites Residential Services	\$129.32/diem	02

**10. REFUND REGISTER**

**A. Tax Refund Register 2012-45**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-45 authorizing payment of York County real estate tax refunds totaling \$5,546.09.

## 11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 12, 2012 totaling \$4,155,572.02.

### Weekly Disbursement Totals for December 12, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,607,806.58
01	Payroll	100.00
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	38,705.91
03	Unclaimed Money	5,140.22
04	Donations	
05	Controlled Substance	32,320.42
06	Human Services	
07	Children & Youth	527,878.77
08	911	26,528.44
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	287.71
25	Aging	88,349.88
28	MH/MR	304,781.88
30/31	York/Adams HealthChoices	2,047.14
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	61,684.80
46	Affordable Housing	670.01
47	Revolving Fund	13,501.85
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,808.00
51	Weatherization Doe	
72	Tax Claim	663,650.13
75	Retirement	21,241.29
82	2011 PNC GON Fund	745,280.70
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	13,788.29
	Total	<u><u>4,155,572.02</u></u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **13. SOLICITOR'S REPORT**

Donald Reihart, Solicitor, submitted his written report for the Board's Review. He also reported that settlement for the purchase of the MDJ building in Stewartstown has been finalized.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. Nationwide Insurance Company**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize a resolution confirming the authority of the President of the Board of Commissioners to sign documents on behalf of the County of York as beneficiary of insurance benefits payable by Nationwide Insurance Company and to further acknowledge that the York County Hospital and Home was lawfully renamed Pleasant Acres Nursing & Rehabilitation Center effective October 31, 2005.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:26 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk