

**COMMISSIONERS' MEETING
MINUTES**

11/21/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Chuck Noll led the Pledge of Allegiance.

Chuck Sprenkle of St. Paul's United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 14, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATION

A. Preliminary 2013 York County Budget representing 4.52 mills of real estate tax and includes .10 mills of dedicated library tax – Chuck Noll, Administrator/Chief Clerk

Chuck Noll presented the preliminary 2013 York County Budget, which reflects an 8.9% tax increase.

5. FUND ALLOCATION

A. Glatfelter Pulp Wood Company property, located in Heidelberg Township, York County

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an allocation of \$87,000.00 from the York County 2011 Marcellus Shale Legacy Fund to be used for the acquisition and conservation of the 132.62 acre Glatfelter Pulp Wood Company property, located in Heidelberg Township, York County, for the purpose of developing a community park. The property will be purchased by the Conservation Fund, a non-profit 501(c) 3 Corporation, and subsequently transferred to the Township.

6. AGRICULTURAL CONSERVATION EASEMENT PURCHASE

A. “Beefeater Farm”, North Codorus Township, Spring Grove, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the release of \$34,814.04 of York County conservation easement funds for an agricultural conservation easement purchase of 154+ acres of farmland, the “Beefeater Farm”, owned by the Farm & Natural Lands Trust of York County, located in North Codorus Township, Spring Grove, PA.

7. CONTRACT AGREEMENTS

A. Ecostruction, LLC, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York and Ecostruction, LLC, York, PA, the lowest responsible bidder, for the Hollow Run Stream Restoration project in the amount of \$39,920.56, to be funded through the Federal Emergency Management Agency (FEMA).

B. Trinity Excavating, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement, between the County of York and Trinity Excavating, Inc., York, PA, the lowest responsible bidder, for the 2012 FEMA Flood Repairs project in the amount of \$124,370.00 for contract No. 1 and \$32,750.00 for contract No. 2, for a total project price of \$157,120.00, funded through the Federal Emergency Management Agency (FEMA).

C. Comcast Cable Communications Management, LLC dba Comcast, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Comcast Cable Communications Management, LLC dba Comcast, York, PA, to provide cable television service to the new Work Release Center at a rate of \$94.85 per month, to be funded through the Inmate Welfare Fund, for the period of November 21, 2012 through November 20, 2015.

D. Harrisburg Area Community College (HACC)

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Harrisburg Area Community College (HACC), to provide a course in Culinary Arts to York County Prison inmates at a cost of \$2,893.20 per student, funded through the Inmate Welfare Fund.

8. LEASE AGREEMENT

A. York County Library System, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Facilities Management Department, and the York County Library System, York, PA, for 2,393 square feet of space located at the York County Annex building at a rate of \$4,474.91 per year, for the period of November 1, 2012 through October 31, 2013, with automatic annual renewals.

9. CONTRACT CHANGE ORDERS

A. Titan Construction & Maintenance, LLC, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 2 between the County of York and Titan Construction & Maintenance, LLC, Harrisburg, PA, in the amount of \$444.64 for the cost removal of two (2) unused paper towel holders and an unused portion of bid item No. 2 – allowance to repair shower fixtures for the York County Youth Development Center Restroom Renovation Project, reducing the total contract price to \$80,964.36.

B. Vision Mechanical, Reading, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve change order No. 2 between the County of York and Vision Mechanical, Reading, PA, in the amount of \$1,477.88 for the addition of dry side wall sprinkler heads, additional sprinkler heads due to the addition of a chase, heat collectors for exterior sprinkler heads, tamper resistant aerators, and a credit for the removal of a backflow preventer and fire department connection for the York County Prison Work Release Center Project contract No. 4, increasing the contract price to \$587,777.88.

C. MCA, Lancaster, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve change order No. 7 between the County of York and MCA, Lancaster, PA, in the amount of \$6,036.76 for additional paving work due to unforeseen conditions and work associated with enclosing the IT room for the York County Prison Work Release Center Project contract No. 1, increasing the contract price to \$2,637,065.37.

10. HUMAN SERVICES

A. 2012-2013 Purchase of Service Agreement Addendum – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a 2012-2013 purchase of service agreement addendum between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and Family Care Services, Inc., Chambersburg, PA, extending the terms of the original agreement from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreement.

11. REFUND REGISTER

A. Tax Refund Register 2012-42

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-42 authorizing payment of York County real estate tax refunds totaling \$318.08.

12. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 21, 2012 totaling \$6,213,025.73.

Weekly Disbursement Totals for November 21, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,188,356.04
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	658,261.00
02	York County Nursing Home	368,508.76
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	21,378.79
06	Human Services	19,062.94
07	Children & Youth	689,376.53
08	911	28,583.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	35,969.88
11	Prison Telephone	500.00
25	Aging	260,958.31

28	MH/MR	831,274.06
30/31	York/Adams HealthChoices	16,374.99
30	York Reinvestment	4,679.88
31	Adams Reinvestment	814.96
35	Domestic Relations	124,154.56
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	8,107.90
46	Affordable Housing	
47	Revolving Fund	3,647.86
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	941,400.42
75	Retirement	
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	11,615.68
	Total	<u>6,213,025.73</u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

11/19 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Marlin Peck – Nursing Home Personnel.

14. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Buchart Horn, Inc./BASCO Associates, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a proposal for architectural and engineering services and execute a professional services contract between the County of York and Buchart Horn, Inc./BASCO Associates, York, PA, for the conceptual design phase of the Judicial Center 5th Floor Build-out at a cost of \$11,450.00.

B. Thanksgiving Day Holiday

Chuck Noll announced that the County will be closed for business on Thursday, November 22nd and Friday, November 23rd in observance of the Thanksgiving Day holiday.

C. Senior Magisterial District Judge Paul M. Diehl

Commissioner Reilly publicly congratulated Senior Magisterial District Judge Paul M. Diehl on his retirement and thanked him for his 55 years of service with the County of York.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk