

**COMMISSIONERS' MEETING  
MINUTES**

**11/14/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Sherry Baer led the Pledge of Allegiance.

Reverend Sue Oelrich, Pleasant Acres Chaplain, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the November 7, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENT**

**A. York County Advisory Board of Parks and Recreation**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Theresa Major, York Township, to the York County Advisory Board of Parks and Recreation for a three-year term, effective January 1, 2013 through December 31, 2015.

**5. REAPPOINTMENTS**

**A. York County Advisory Board of Parks and Recreation**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint Amanda S. Dubbs, York Township, to the York County Advisory Board of Parks and Recreation for a three-year term, effective January 1, 2013 through December 31, 2015.

## **B. York County Area Agency on Aging Advisory Council**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Area Agency on Aging Advisory Council for three-year terms, effective as indicated:

Richard Bear, Dover Township  
December 1, 2012 through November 30, 2015

Debra Daniels, Springettsbury Township  
September 1, 2012 through August 31, 2015

Ruth Hartnett, Springettsbury Township  
September 1, 2012 through August 31, 2015

## **6. CONTRACT AGREEMENT**

### **A. Sage Technology Solutions, Mount Joy, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services Department, and Sage Technology Solutions, Mount Joy, PA, to provide video production services for fifty (50) Commissioners' Meeting sessions at a cost of \$811.00 per month, for a total cost of \$9,732.00, for the period of January 1, 2013 through December 31, 2013.

## **7. PROFESSIONAL SERVICES AGREEMENT**

### **A. WebpageFX, Carlisle, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a professional services agreement between the County of York, on behalf of the York County Parks Department, and WebpageFX, Carlisle, PA, to replace existing software that will include an online rental system that will allow users to reserve pavilions, sports fields and certain other facilities for up to one (1) year in advance, at a cost of \$4,459.00.

## **8. LEASE AGREEMENT**

### **A. Higher Information Group dba JGF Funding, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Higher Information Group dba JGF Funding, Harrisburg, PA, for one (1) Toshiba e-studio 456 copier, including maintenance and supplies, except paper, for the York County Elections & Voter Registration Department at a cost of \$509.17 per quarter, for a total cost of \$6,110.04, for the period of December 1, 2012 through February 28, 2016.

## 9. GRANT APPLICATION

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$2,552.00, with no County match, for the purchase of computer equipment through the Megan's Law Registration Support Grant, to bring the County into compliance with the new federal law requiring probation departments to register all Megan's Law offenders via the PA SORT (PA Sex Offender Registration Tool) system, for the period of December 20, 2012 through December 20, 2013.

## 10. HUMAN SERVICES

### A. 1st Quarter 2012-2013 Accumulative Report of Expenditure and Revenue - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 1st Quarter 2012-2013 accumulative Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Public Welfare, Office of Children, Youth and Families, Harrisburg, PA, in the amount of \$10,742,130.00.

### B. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements, between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Bethany Christian Services, USA, LLC	10521 Perry Highway Suite 20 Wexford, PA 15090	Foster Care Level I Foster Care	\$28.68/diem	01
Bethany Christian Services, USA, LLC	10521 Perry Highway Suite 20 Wexford, PA 15090	Foster Care Level II Foster Care	\$37.51/diem	02
Bethany Christian Services, USA, LLC	10521 Perry Highway Suite 20 Wexford, PA 15090	Foster Care Level III Foster Care	\$63.98/diem	03
Community Specialist Corporation d/b/a The Academy	900 Agnew Road Pittsburg, PA 15227	Sleepy Hollow Program Community Residential Services	\$178.55/diem	01
Community Specialist Corporation d/b/a The Academy	900 Agnew Road Pittsburg, PA 15227	Sanction Unit/Diagnostic Residential Services	\$135.11/diem	02
Summit Academy	839 Herman Road Herman, PA 16039	Residential Program Residential Services	\$99.09/diem	01
Summit Academy	839 Herman Road Herman, PA 16039	D & A Treatment Unit Residential Services	\$155.83/diem	04

### C. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House Intensive Treatment Unit Community Residential Services	\$220.52/diem	03
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Shelter Program Shelter Care	\$187.06/diem	05
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Brighter Horizons RTF (Non MA Approved) Community Residential Services	\$300.47/diem	06
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Boys ITP (sex offenders) Residential Services	\$254.39/diem	10
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House RTF (MH, Sex offender) (Non MA Approved) Community Residential Services	\$217.70/diem	31
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Enhanced RTF (Non MA Approved) Community Treatment Facility	\$564.56/diem	32
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House RTF (MH, Sex offender) (MA Approved) Community Residential Services	\$0.00/diem	61
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Enhanced RTF (MA Approved) Community Treatment Facility	\$0.00/diem	62
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Brighter Horizons RTF (MA Approved) Community Residential Services	\$0.00/diem	63
Alternative Rehab Communities	2743 North Front St. PO Box 2131 Harrisburg, PA 17105	Secure Care (male) Secure Care	\$201.35/diem	01
Alternative Rehab Communities	2743 North Front St. PO Box 2131 Harrisburg, PA 17105	Community Residential Latino Community Residential Service	\$187.06/diem	02
Alternative Rehab Communities	2743 North Front St. PO Box 2131 Harrisburg, PA 17105	Pre-Release Outreach Community Residential Services	\$96.91/diem	07
Alternative Rehab Communities	2743 North Front St. PO Box 2131 Harrisburg, PA 17105	Specialized Residential/ Sex offenders Community Residential Services	\$208.77/diem	08
Alternative Rehab Communities	2743 North Front St. PO Box 2131 Harrisburg, PA 17105	Specialized Residential for mental health Community Residential Services	\$208.77/diem	09
Pediatric Specialty Care (120 Rider Avenue Operating Company, LP)	120 Rider Avenue Lancaster, PA 17603	Pediatric Specialty Care	\$140.33/diem	01

**D. 2013 Per Diem Rates of Reimbursement to the York County Office of Children, Youth & Families Resource Family Homes – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2013 per diem rates of reimbursement to the York County Office of Children, Youth & Families Resource Family Homes at the rates indicated, which represents no increase in all levels of foster care:

Standard level of Care (all ages)	\$26.50/ day
Unlicensed Resource Care	\$10.60/diem
Moderate Difficulty of Care (all ages)	\$30.50/day
Severe Difficulty of Care (Level 1)	\$36.50/day
Severe Difficulty of Care (Level 2)	\$46.50/day
Emergency Placements - one-time payment	\$35.00
Mileage reimbursement	Current IRS rate, as recognized by the County
Clothing for initial placements - one-time payment	\$250.00
Subsequent clothing purchases	Not to exceed \$150.00/quarter

**E. 2012-2013 Purchase of Service Agreement Addendum - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a 2012-2013 purchase of service agreement addendum between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and Hope For Kids, Inc., State College, PA, extending the terms of the original agreement from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreement.

**F. Amendment to the 2012 York County Office of Children, Youth & Families Foster Family Home – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an amendment to the 2012 York County Office of Children, Youth & Families Foster Family Home per diem rates of reimbursement to include the addition of Unlicensed Resource Care/Emergency Caregiver at \$10.60/per diem, with no other changes made to the original agreement.

## 11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 14, 2012 totaling \$2,851,254.00.

### Weekly Disbursement Totals for November 14, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,228,821.24
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	195,404.81
03	Unclaimed Money	29.10
04	Donations	
05	Controlled Substance	
06	Human Services	121,870.79
07	Children & Youth	10,930.11
08	911	7,030.83
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	1,753.93
25	Aging	4,640.32
28	MH/MR	1,083,060.28
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	512.34
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	22,860.03
46	Affordable Housing	1,554.40
47	Revolving Fund	17,315.75
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	725.00
51	Weatherization Doe	58,326.60
72	Tax Claim	24,460.46
75	Retirement	9,465.11
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	62,492.90
	Total	<u>2,851,254.00</u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **13. SOLICITOR'S REPORT**

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk