

**COMMISSIONERS' MEETING
MINUTES**

10/24/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Reverend Lisa Hair, Protestant Chaplain of York College, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 17, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RECESS

Commissioner Chronister recessed the Commissioners' Meeting at 10:01 a.m. for the purpose of receiving public comments regarding the presentation of the 2012-2013 York County Human Services Plan, as presented by Michelle Hovis, Executive Director of the York County Human Services Department.

5. RECONVENE

Commissioner Chronister reconvened the Commissioners' Meeting at 10:22 a.m.

6. RESOLUTION

A. Resolution 2012-14

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-14 accepting the donation of 16.329 acres of land located adjacent to Richard M. Nixon County Park in Jacobus Borough from the York County Parks Foundation Charitable Trust, York, PA.

7. BID AWARD

A. Yohe Paving, Inc., Spring Grove, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Yohe Paving, Inc., Spring Grove, PA, the lowest responsible bidder, for the York County Heritage Rail Trail Resurfacing Project in the amount of \$112,882.00 100% funded through FEMA (Federal Emergency Management Agency).

8. PURCHASES

A. Liberty Parks and Playgrounds, Inc., Clayton, DE

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks Department, and Liberty Parks and Playgrounds, Inc., Clayton, DE, for a playground structure to replace a current deteriorating playground structure with safety concerns located in John Rudy County Park in the amount of \$19,900.00 under a PA COSTARS contract.

B. Dominion Voting Systems, Denver, CO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections/Voter Registration Department, and Dominion Voting Systems, Denver, CO, for professional and consulting services of two (2) Phone Bank Technicians to provide on-site support for the November 6, 2012 General Election at a cost of \$4,500.00 per technician, for a total cost not to exceed \$9,000.00.

9. CONTRACT AGREEMENTS

A. Republic Services, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Republic Services, Inc., York, PA, to provide a trash compactor for the Work Release Center at a cost of \$575.00 per month, for the period of December 1, 2012 through November 30, 2017.

B. Emerson Network Power, Liebert Services, Inc., Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management Department, and Emerson Network Power, Liebert Services, Inc., Chicago, IL, for preventative maintenance of the UPS (uninterruptable power supply) units at the York County Emergency Services Center and the Long Term Back Up facility at the rates indicated, for the period of January 1, 2013 through December 31, 2013:

Emergency Services Center	\$15,919.00
Long Term Back Up	\$ 6,432.75

C. Clark Service Parts, Smoketown, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management Department, and Clark Service Parts, Smoketown, PA, for periodic inspection and maintenance of kitchen equipment at the York County Youth Development and Substance Abuse Centers at the rates indicated, for the period of January 1, 2013 through December 31, 2013:

Youth Development Center	\$1,068.00
Substance Abuse Center	\$ 748.00

D. Berkshire Systems Group, Inc., Reading, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service contract agreement renewals between the County of York, on behalf of the York County Facilities Management Department, and Berkshire Systems Group, Inc., Reading, PA, for preventative maintenance and inspection of the fire alarm, security, closed circuit television (CCTV) and card access systems for the following York County facilities at the rates indicated, for the period of January 1, 2013 through December 31, 2013:

Administration Center	\$18,180.00
Emergency Services Center	\$10,176.00
Youth Development Center	\$ 4,200.00
Methadone Treatment Center	\$ 7,236.00
Substance Abuse Center	\$ 6,684.00
Judicial Center	\$48,984.00
Human Services Center	\$ 9,780.00

10. GRANT APPLICATION

A. State Justice Institute, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Court Administration CJAB (Criminal Justice Advisory Board), to the State Justice Institute, Harrisburg, PA, in the amount of \$10,000.00 with a 50% match of \$10,000.00 applied for through the York County Bar Foundation, for a total amount of \$20,000.00 for the York County Self Represented Litigation Center, for the period of January 1, 2013 through December 31, 2013.

11. HUMAN SERVICES

A. Contract Agreement - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Bell Socialization Services, Inc., York, PA, to provide the following services at the costs indicated, for the period of July 1, 2012 through June 30, 2013:

Homeless Assistance Program Transitional Housing	\$138,194.00
Homeless Assistance program Emergency Shelter	\$ 40,000.00
Human Service Development Fund Mass Shelter	\$ 30,000.00

B. Memorandum of Understanding - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Administrative Office of Pennsylvania Courts (AOPC), Harrisburg, PA, to provide a grant allocation from AOPC in an amount not to exceed \$2,500.00 for the reimbursement of costs related to a Permanency Practice Initiative Educational Forum.

C. Subsidized Adoption Assistance Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for the adoption of the following minor children, authorizing payment of adoption assistance at the rates indicated until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DMM and JMM, York, PA	KRM a/k/a KJB	\$26.50 per day
DMM and JMM, York, PA	KIM a/k/a KLB	\$26.50 per day
DMM and JMM, York, PA	KJM a/k/a KJB	\$26.50 per day
KRM and GM, Windsor, PA	KMM a/k/a KMB	\$26.50 per day
KRM and GM, Windsor, PA	CTM a/k/a CTB	\$26.50 per day
MAB, York, PA	CJB a/k/a CJJ	\$26.50 per day
DMK and CEK, Lancaster PA	ARTK a/k/a ART	\$28.00 per day

D. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Option
Pennsylvania Counseling Services	200 North 7 th Street Lebanon, PA 17046	PCS Check and Connect Counseling	\$0.00/each	02
Bethany Christian Services of Central PA	1681 Crown Ave. Suite 20 Lancaster, PA 17601	Foster Care Level I (age 0-2) Foster Care	\$29.03/diem	01
Bethany Christian Services of Central PA	1681 Crown Ave. Suite 20 Lancaster, PA 17601	Foster Care Level II (age 2-18) Foster Care	\$37.99/diem	02
Bethany Christian Services of Central PA	1681 Crown Ave. Suite 20 Lancaster, PA 17601	Foster Care Level III (age 0-18) Foster Care	\$64.57/diem	03
Centre County Youth Service Bureau	325 West Aaron Street State College, Pa 16803	Stormbreak Girl's Group Home Community Residential Services	\$159.00/diem	01
Centre County Youth Service Bureau	325 West Aaron Street State College, Pa 16803	Stepping Stone TLP Community Residential Services	\$121.00/diem	02
Centre County Youth Service Bureau	325 West Aaron Street State College, Pa 16803	Zerby Gap Community Residential Services	\$163.00/diem	03
COBYS Family Services of Central PA	1417 Oregon Road Leola, PA 17540	Foster Care Level I Foster Care	\$38.75/diem	01
COBYS Family Services of Central PA	1417 Oregon Road Leola, PA 17540	Foster Care Level II (age 2-18) Foster Care	\$57.00/diem	02
COBYS Family Services of Central PA	1417 Oregon Road Leola, PA 17540	Foster Care Level III (age 0-18) Foster Care	\$69.00/diem	03
Adams-Hanover Counseling Services, Inc.	625 West Elm Avenue Hanover, PA 17331	Functional Family Therapy Counseling	\$134.00/hour	01
Adams-Hanover Counseling Services, Inc.	625 West Elm Avenue Hanover, PA 17331	Functional Family Therapy (MA Full Pay) Counseling	\$0.00/hour	02
Adams-Hanover Counseling Services, Inc.	625 West Elm Avenue Hanover, PA 17331	AHCS Work Group Counseling	\$51.00/hour	03

12. REFUND REGISTER

A. Tax Refund Register 2012-39

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-39 authorizing payment of York County real estate tax refunds totaling \$1,152.88.

13. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 24, 2012 totaling \$2,192,692.35.

Weekly Disbursement Totals for October 24, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	347,915.52
01	Payroll	125.00
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	175,918.68
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	35,117.34
06	Human Services	81,762.70
07	Children & Youth	407,132.71
08	911	6,651.77
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	4,484.31
11	Prison Telephone	6,883.49
25	Aging	102,232.99
28	MH/MR	339,666.67
30/31	York/Adams HealthChoices	2,544.40
30	York Reinvestment	112,834.24
31	Adams Reinvestment	332.39
35	Domestic Relations	25,210.96
36	Earn-It	1,275.00
40	Weatherization	
45	Block Grant	281,471.82
46	Affordable Housing	5,698.50
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	904.00
72	Tax Claim	1,632.62
75	Retirement	62,444.04
82	2011 PNC GON Fund	132,553.24
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	57,899.96
	Total	<u>2,192,692.35</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

10/22 – Three Commissioners, Chuck Noll, Robb Green and Tiffany Trout – General Personnel; Mary Sabol – Prison Personnel; and Dianna Benaknin – Area Agency on Aging Personnel.

15. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk