

**COMMISSIONERS' MEETING
MINUTES**

10/17/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain of Memorial Hospital, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 10, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. "Red Ribbon Week" October 23-30, 2012

Commissioners Chronister, Hoke and Reilly presented a proclamation to Megan Rhoades of Adams-Hanover Counseling Services recognizing October 23-30, 2012 as "Red Ribbon Week" in York County to unify communities and take a stand against substance abuse.

5. REAPPOINTMENT

A. York County Rail Trail Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Henry Herrman, Red Lion Borough, to the York County Rail Trail Authority for a 5-year term, effective October 1, 2012 through September 30, 2017.

6. DESIGN PHASE & REQUEST FOR PROPOSALS

A. Build-out of the Judicial Center 5th Floor

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize John A. Klinedinst, County Engineer, to move forward with the conceptual design phase and programming for the build-out of the Judicial Center 5th Floor and the development of a Request for Proposals for architectural services.

7. BID AWARD

A. Walters Appraisal Services, Inc., Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Walters Appraisal Services, Inc., Harrisburg, PA, the lowest responsible bidder, for appraisal services for three parcels related to the replacement of Bridge No. 345 (Old Gettysburg Pike over the Yellow Breeches Creek) at a cost not to exceed \$6,000.00 with 95% reimbursable from federal and state funding.

8. PURCHASE

A. The HON Company, Muscatine, Iowa

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Facilities Management Department, and The HON Company, Muscatine, Iowa, through Phillips Office Solutions, Middletown, PA, for furniture for the new location of MDJ (Magisterial District Court) 19-3-03 at 72 N. Main Street, Stewartstown, PA, in the amount of \$39,582.75 under a PA COSTARS contract.

9. BY-LAWS AMENDMENT

A. York County Advisory Board of Parks and Recreation

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an amendment to the By-Laws of the York County Advisory Board of Parks and Recreation, on behalf of the York County Parks Department, to include the revision of Section 2.6 Attendance and Absenteeism Policy, and Section 2.8 Regular and Special Meetings, as recommended by the York County Advisory Board of Parks and Recreation, effective January 1, 2013.

10. CONTRACT AGREEMENTS

A. Compucharts, Medina, OH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services Department, and Compucharts, Medina, OH, to provide peripheral maintenance services on agreed-upon equipment including, but not limited to, PCs (personal computers), UPS (uninterruptable power supply) and scanners at a cost of \$45,514.12 per year, and maintenance and supplies, except paper, for HP laser printers at the rates indicated, for the period of October 31, 2012 through October 30, 2015:

Black & White Printer - \$0.0089 per image
Color Prints - \$0.0645 per image
Color B&W Prints - \$0.01 per image

B. Winter Engine and Generator Service, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management Department, and Winter Engine and Generator Service, York, PA, for preventative maintenance of emergency generators and transfer switches for the following York County facilities at the rates indicated, for the period of January 1, 2013 through December 31, 2013:

Judicial Center	\$ 2,849.00
Administration Center	\$ 690.00
Annex	\$ 712.00
Substance Abuse Center	\$ 459.00
Youth Development Center	\$ 479.00
Human Services Center	\$ 553.00

C. Overhead Door Company, Lancaster, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management Department, and Overhead Door Company, Lancaster, PA, for maintenance and inspection of the overhead motorized doors and fire shutters at the Judicial Center at a cost of \$3,925.00, and the overhead motorized doors at the Emergency Services Center at a cost of \$800.00, for the period of January 1, 2013 through December 31, 2013.

D. Modern Group Power Systems, Bristol, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Facilities Management Department, and Modern Group Power Systems, Bristol, PA, for preventative maintenance of emergency generators and transfer switches for the York County Emergency Services Center at a cost of \$1,500.00 per unit, for a total cost of \$4,500.00, for the period of January 1, 2013 through December 31, 2013.

11. HUMAN SERVICES

A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Option
Bethany Home, Inc.	1863 Bethany Road Womelsdorf, PA 19567	Trauma-Informed Residential Program Community Residential Services	\$151.50/diem	01
Bethany Home, Inc.	1863 Bethany Road Womelsdorf, PA 19567	Trauma Informed Shelter Program Shelter Care	\$200.00/diem	02
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Treatment Foster Care Level III Foster Care	\$90.90/diem	01
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Therapeutic Wilderness Course (30 day) Alternative Treatment	\$137.92/diem	02
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Bed Reservation Fee Counseling	\$40.09/diem	05
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Traditional Foster Care Level I Foster Care	\$53.96/diem	08
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized Foster Care Level II Foster Care	\$73.39/diem	09
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Weekend Alternative Program (48 hours) Counseling	\$55.00/diem	17
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Traditional Kinship Care Kinship Care	\$80.97/diem	14
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment w/Abel Counseling	\$675.00/each	16
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment Counseling	\$500.00/each	17
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Diakon Southeast Bridge Program Counseling	\$45.70/diem	22
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Group Counseling	\$16.32/hour	23
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Individual Counseling	\$88.60/hour	25
BI, Inc. a Geo Group Co.	6400 Lookout Road Boulder, CO 80301	Electronic Monitoring Day Treatment	\$3.09/diem	01
BI, Inc. a Geo Group Co.	6400 Lookout Road Boulder, CO 80301	Electronic Sobriety Day Treatment	\$3.63/diem	02

BI, Inc. a Geo Group Co.	6400 Lookout Road Boulder, CO 80301	Electronic Monitoring & Sobrietor Combined Day Treatment	\$6.50/diem	03
BI, Inc. a Geo Group Co.	6400 Lookout Road Boulder, CO 80301	Electronic Monitoring HG 200 Day Treatment	\$2.15/diem	05
BI, Inc. a Geo Group Co.	6400 Lookout Road Boulder, CO 80301	Spare Units – Homeguard Day Treatment	\$1.04/diem	06

12. REFUND REGISTER

A. Tax Refund Register 2012-38

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-38 authorizing payment of York County real estate tax refunds totaling \$1,483.12.

13. APPROVAL OF CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of October 17, 2012 totaling \$7,303,650.79.

Weekly Disbursement Totals for October 17, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,320,131.11
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	61,928.29
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	10,510.98
06	Human Services	20,581.34
07	Children & Youth	509,324.01
08	911	204,235.78
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	14,601.94
11	Prison Telephone	
25	Aging	14,550.91
28	MH/MR	524,223.11
30/31	York/Adams HealthChoices	1,433.98
30	York Reinvestment	3,023.00
31	Adams Reinvestment	
35	Domestic Relations	2,099.40
36	Earn-It	
40	Weatherization	21,638.44
45	Block Grant	142,210.56

46	Affordable Housing	10,251.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	16,813.14
50	Continuum of Care	1,693.00
72	Tax Claim	3,400,998.37
75	Retirement	19,525.23
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	3,877.20
	Total	<u>7,303,650.79</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Resolution 2012-13

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2012-13 authorizing the emergency repair of the Ansul Fire Suppression System at the York County Emergency Services Center (ESC) due to the failure of the main electrical circuit board on Friday, October 5, 2012.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:23 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk