

**COMMISSIONERS' MEETING
MINUTES**

10/16/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Administrator/Chief Clerk Chuck Noll led the Pledge of Allegiance.

Reverend Patrick Rooney gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 9, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATION

A. CerebRun Challenge – The “Turkey Hunt” Thanksgiving Challenge

Jeff Neal, Race Director, announced that the second CerebRun challenge, a mental obstacle course mud run, will be taking place on Saturday, November 30th, at Rexroth Farms in Manchester Township. The “Turkey Hunt” Thanksgiving Challenge will cover a course of 5-7 miles with over 8 puzzles to solve and over 15 obstacles to endure.

5. RESOLUTION

A. 2008, 2011, 2012 and 2013 Action Plans - Community Development Department of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Department of the York County Planning Commission, for the following changes to the 2008, 2011, 2012 and 2013 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, DC, funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Windsor Borough	\$ 428.34	Unprogrammed funds	45521919 (increase)
Railroad Borough	\$ 691.24	Unprogrammed funds	45551830 (increase)
Yorkana Borough	\$ 59.91	Unprogrammed funds	45551832 (increase)
Red Lion Borough	\$ 973.83	Unprogrammed funds	45551921 (increase)
Lower Chanceford Township	\$ 893.78	Unprogrammed funds	45551828 (increase)
Newberry Township	\$ 55.43	Unprogrammed funds	45561871 (increase)
Hanover Borough	\$ 64.38	Unprogrammed funds	45561901 (increase)
Hanover Borough	\$ 55.43	Unprogrammed funds	45561902 (increase)
Felton Borough	\$ 251.00	Unprogrammed funds	45571940 (increase)
Wrightsville Borough	\$ 391.69	Unprogrammed funds	45571946 (increase)
Dallastown/Yoe Authority	\$ 410.46	Unprogrammed funds	45571938 (increase)
Dillsburg Borough	\$ 1,101.73	Unprogrammed funds	45571939 (increase)

6. PURCHASE

A. B. Moyer Radio Communications, Palmyra, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and B. Moyer Radio Communications, Palmyra, PA, for the purchase and installation of a low band base station radio to replace existing aging equipment at one of the County's radio transmission tower sites for a total cost of \$16,459.80.

7. CONTRACT AGREEMENTS

A. Harrisburg Area Community College (HACC), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Harrisburg Area Community College (HACC), Harrisburg, PA, to provide a course in Culinary Arts to a maximum of twelve (12) York County Prison inmates at a cost of \$29,472.00, to be funded through the Inmate Welfare Fund account.

B. Swank Motion Pictures, Inc., St. Louis, MO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, MO, to provide copyrighted non-theatrical public performances of motion pictures for inmates at a cost of \$7,262.50, to be funded through the Inmate Welfare Fund account, for the period of October 1, 2013 through September 30, 2014.

C. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Regional Shared Services Assessment contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to participate in an assessment to determine the feasibility of utilizing shared technology services with other counties within the Southcentral Region of Pennsylvania in an attempt to reduce overall costs related to changing technology.

D. Essential Management Solutions, Pottsville, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Essential Management Solutions, Pottsville, PA, to perform an assessment of current and future technology, and other operations of the Department of Emergency Services to determine the feasibility of utilizing shared technology services with other counties within the Southcentral Region of Pennsylvania at a cost of \$43,000.00 to be reimbursed by the Pennsylvania Emergency Management Agency (PEMA) with eligible wireless funding.

8. HUMAN SERVICES

A. Service Provider Contract Agreement Renewal - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and York County Children's Advocacy Center, York, PA, to provide Forensic Interview services (Option 1) at a rate of \$171.00 per hour, for the period of July 1, 2013 through June 30, 2014.

B. Letter of Agreement and HIPAA Business Associate Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KeenKleen Cleaning Services, York, PA, to provide cleaning services at Lafayette House at a rate of \$50.00 per day.

C. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Margarett Figueroa, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

9. TAX REFUND REGISTER

A. Tax Refund Register 2013-39

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-39 authorizing payment of York County real estate tax refunds totaling \$3,190.67.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 16, 2013 totaling \$4,178,792.38.

<u>Weekly Disbursement Totals for October 16, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,540,416.41
01	Payroll	30.00
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	194,323.74
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	9,988.38
06	Human Services	
07	Children & Youth	561,074.64
08	911	1,494.25
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	14,854.88
11	Prison Telephone	
25	Aging	30,235.66
28	MH-IDD	695,523.96
30/31	York/Adams HealthChoices	12,782.11
30	York Reinvestment	

31	Adams Reinvestment	
35	Domestic Relations	9,762.20
36	Earn-It	
40	Weatherization Liheap	12,528.20
45	Block Grant	45,755.05
46	Affordable Housing	255.00
47	Revolving Fund	16,462.38
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	12,723.82
72	Tax Claim	4,576.09
75	Retirement	10,862.24
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	5,143.37
	Total	<u>4,178,792.38</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. SOLICITOR'S REPORT

In lieu of Acting Solicitor Donald Reihart's absence, he submitted his written report for the Board's review prior to the Board of Commissioners' Meeting.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. York County Treasurer Barbara L. Bair

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint York County Treasurer Barbara L. Bair as Tax Collector for the collection of 2013 York County Real Estate taxes, effective immediately through December 31, 2013, for Franklin Township, as provided by state statutes 72 P.S. §5511.26 and §5511.31, and County of York Resolution 2012-01.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:18 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk