

**COMMISSIONERS' MEETING  
MINUTES**

**10/10/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present except Commissioner Reilly.

**A. Opening Ceremony**

Treasurer Barb Bair led the Pledge of Allegiance.

Reverend Dr. S. Philip Covert of United Methodist Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the minutes from the October 3, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENTS**

**A. Maryland and Pennsylvania Railroad Preservation Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to appoint Robert Gotwols, Hellam Township, to the Maryland and Pennsylvania Railroad Preservation Authority to fill the unexpired term of Robert Stewart, effective October 3, 2012 through December 31, 2015.

**B. South Central Workforce Investment Board (WIB)**

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to appoint Charles W. Thomas, York Township, to the South Central Workforce Investment Board (WIB) for a three-year term, effective October 1, 2012 through September 30, 2015.

## **5. PURCHASE**

### **A. Atlantic Tactical, New Cumberland, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a purchase between the County of York, on behalf of the York County Adult Probation Department, and Atlantic Tactical, New Cumberland, PA, for twenty (20) ABA Extreme HP level 2 body armor vests at a cost of \$705.60 per vest, for a total cost of \$14,112.00 under a PA state contract.

## **6. CONTRACT AGREEMENT**

### **A. City of York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Parks Department, and the City of York, PA, to provide snow and ice control on all County-owned bridges in York City by the York City Department of Public Works at a cost of \$435.00 per salt event and \$700.00 per plow event, for the period of January 1, 2013 through December 31, 2014.

## **7. LEASE AGREEMENTS**

### **A. Fraser Advanced Information Systems, Reading, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Prothonotary Office, and Fraser Advanced Information Systems, Reading, PA, for one (1) Sharp (MX-M314N) copier including maintenance and supplies, except paper, at a rate of \$349.01 per quarter, for a total cost of \$4,188.12, for the period of September 14, 2012 through December 14, 2015.

### **B. M'Calister Inn Associates, LP, Hanover, PA**

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a lease agreement second amendment between the County of York, on behalf of the York County Adult and Juvenile Probation Departments, and M'Calister Inn Associates, LP, Hanover, PA, for 2,539 square feet of office space at a cost of \$2,115.82 per month, for a total cost of \$25,390.00 per year, for the period of November 1, 2012 through October 31, 2017.

## 8. HUMAN SERVICES

### A. Letter of Agreement - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Laura A. Runyan, York, PA, to provide financial reporting assistance on an as-needed basis at a rate of \$25.00 per hour, for the period of October 1, 2012 through June 30, 2013.

### B. Master Service Provider Agreement - York/Adams HealthChoices Management Unit

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a Master Service Provider Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as agreement administrator, and Community Progress Council, Inc., York, PA, outlining general contractual requirements for any future Scope of Work Agreements.

### C. Scope of Work Agreement - York/Adams HealthChoices Management Unit

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a Scope of Work Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit serving as agreement administrator, and Community Progress Council, Inc., York, PA, to provide emergency rental assistance at a cost not to exceed \$166,667.00 funded through state and federal Medical Assistance funds, at no cost to the County, for the period of October 3, 2012 through June 30, 2013.

### D. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

Provider	Location	Program Name	Cost	Option
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House Intensive Treatment Unit Community Residential Services	\$220.52/diem	03
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Shelter Program Shelter Care	\$187.06/diem	05
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Brighter Horizon Girls RTF (Non MA Approved) Community Residential Services	\$300.47/diem	06

Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Boys ITP (sex offender) Residential Services	\$254.39/diem	10
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House RTF (MH, Sex offender)(Non MA approved) Community Residential Services	\$217.70/diem	31
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Enhanced RTF (Non – MA Approved) Community Treatment Facility	\$564.56/diem	32
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Andromeda House RTF (MH, Sex Offender)(MA Approved) Community Residential Services	\$0.00/diem	61
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Perseus House Enhanced RTF (MA Approved)	\$0.00/diem	62
Perseus House, Inc.	1511 Peach Street Erie, PA 16501	Brighter Horizon Girls RTF (MA Approved) Community Residential Services	\$0.00/diem	63

### **E. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Supported Foster Care	\$65.36/diem	02
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Supported Foster Care Mother/Non-dependent Child Foster Care	\$80.97/diem	03
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Medically Needed Foster Care Level 1 & 2 Foster Care	\$53.76/diem	10
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Medically Needed Foster Care Level 3 & 4 Foster Care	\$58.44/diem	11
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Supported Kinship Foster Care Foster Care	\$65.36/diem	14
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Traditional Foster & Basic Kinship Care Foster Care	\$55.00/diem	17
Bair Foundation of Pennsylvania	241 High Street New Wilmington, PA 16142	Supported Kinship Foster Foster Mother/ Non-Dependent Child Care Mother & Baby Foster Care	\$80.97/diem	19

## 9. REFUND REGISTER

### A. Tax Refund Register 2012-37

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve Tax Refund Register 2012-37 authorizing payment of York County real estate tax refunds totaling \$294.90.

## 10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve the Check Register for the week of October 10, 2012 totaling \$3,210,488.54.

### Weekly Disbursement Totals for October 10, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,797,472.72
01	Payroll	
01	Ag Land Preservation	1,022.07
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	227,552.34
03	Unclaimed Money	
04	Donations	7,748.10
05	Controlled Substance	2,325.09
06	Human Services	50.00
07	Children & Youth	87,339.15
08	911	18,778.10
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	1,294.91
25	Aging	5,367.27
28	MH/MR	692,050.03
30/31	York/Adams HealthChoices	15,456.70
30	York Reinvestment	1,164.99
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization	14,226.21
45	Block Grant	159,516.80
46	Affordable Housing	111.30
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	18,365.64
50	Continuum of Care	1,117.00
72	Tax Claim	4,178.40

75	Retirement	20,824.50
82	2011 PNC GON Fund	45,582.83
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	88,944.39
	Total	<u>3,210,488.54</u>

## **11. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **12. SOLICITOR'S REPORT**

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

## **13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **14. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to adjourn the meeting at 10:14 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk