

**COMMISSIONERS' MEETING
MINUTES**

10/09/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Christopher Reilly led the Pledge of Allegiance.

Pastor Liz Polanzke of Luther Memorial Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the October 2, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. APPOINTMENT

A. York County Children, Youth & Families Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Melanie Ferree-Wurster, Springettsbury Township, to the York County Children, Youth & Families Advisory Council to fulfill an unexpired term, effective September 11, 2013 through September 14, 2016.

5. PURCHASE

A. Dominion Voting Systems, Denver, CO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections & Voter Registration Department, and Dominion Voting Systems, Denver, CO, for on-site professional and consulting services for the 2013 Municipal Election at a cost not to exceed \$9,000.00.

6. SETTLEMENT AGREEMENT

A. A.M.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a settlement agreement between the County of York and A.M. for payment of \$15,000.00, wherein it is agreed that A.M. will release the County of any and all current or future claims with regards to his employment.

7. CONTRACT AGREEMENTS

A. C.S. Davidson, Inc., County Engineer, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York and C.S. Davidson, Inc., County Engineer, York, PA, for the preliminary design, geotechnical and environmental requirements, and final design for the York County Bridge No. 133 Replacement Project (Martin Road over the west branch of the Codorus Creek in Jackson and North Codorus Townships) in the amount of \$318,912.76 to be funded through the Liquid Fuels account.

B. Winter Engine and Generator Service, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service contract agreements between the County of York, on behalf of the York County Facilities Management Department, and Winter Engine and Generator Service, York, PA, for preventative maintenance of the emergency generators and transfer switches for the following County facilities at the costs indicated, for the period of January 1, 2014 through December 31, 2014:

Judicial Center	\$2,849.00
Admin Center	\$ 690.00
Annex	\$ 712.00
Substance Abuse Center	\$ 459.00
Youth Development Center	\$ 479.00
Human Services Center	\$ 553.00

C. Modern Power Group Systems, Bristol, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Facilities Management Department, and Modern Power Group Systems, Bristol, PA, for preventative maintenance of the emergency generators and transfer switches at the York County Emergency Services Center at a cost not to exceed \$4,500.00, for the period of January 1, 2014 through December 31, 2014.

8. LEASE AGREEMENT

A. Fraser Advanced Information Systems, West Reading, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Fraser Advanced Information Systems, West Reading, PA, for one (1) Sharp copier (MX-B402) including maintenance and supplies, except paper, for the Adult Probation Department at a rate of \$392.05 per quarter, for a total cost of \$4,704.60, for the period of June 27, 2013 through September 30, 2016.

9. GRANTS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a 3rd year continuation grant application, on behalf of the York County Court Administration Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$48,701.75 with a County match of \$146,105.25, for a total grant amount of \$194,807.00, for the Criminal Justice Advisory Board (CJAB) Priority Project Planning Grant that supports personnel for the DUI Treatment Court Expansion Program within the Adult Probation Department and Public Defender's Office.

B. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide up to 50% reimbursement of salaries and benefits for the Emergency Management Coordinator, Operations & Training Officer and Administrative Assistant through the 2012-2013 Emergency Management Performance Grant, for the period of October 1, 2012 through December 31, 2013.

10. HUMAN SERVICES

A. 2012-2013 Income and Expenditure Report - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2012-2013 Income and Expenditure Report, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amount of \$902,543.00 for the Homeless Assistance Program and \$283,322.00 for the Human Services Development Fund, for a total of \$1,185,865.00.

B. Service Provider Contract Agreement - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the York County Transportation Authority d/b/a Rabbittransit, York, PA, to provide Medical Assistance Transportation Program (MATP) services for York and Adams Counties at a cost of \$1,440,751.00, for the period of July 1, 2013 through June 30, 2014.

C. Service Provider Contract Agreement Amendment - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Human Services Department, and Bell Socialization Services, Inc., York, PA, increasing the Homeless Assistance Program (HAP) emergency shelter services funding by \$50,613.00, for a total contract amount of \$90,613.00, for the period of July 1, 2012 through June 30, 2013.

D. Service Provider Contract Agreement Amendments - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement amendments between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following service providers increasing the total contract amounts by \$59,321.00, for a total amount of \$328,480.00, for the period of July 1, 2013 through June 30, 2014:

<u>Sponsor Center</u>	<u>Satellite Nutrition Center</u>	<u>Amount</u>
Heritage Senior Center, Inc.	Dillsburg Senior Activity Center, Inc	\$195,717.00
South Central Senior Community Center, Inc.	Golden Visions Senior Community Center, Inc.	\$132,763.00

E. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Joan M. Rascoe	York, PA
Zachary and Annie Wolgemuth	Hanover, PA

F. Subsidized Adoption Assistance Agreement First Amendment - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and SP and WP, Thomasville, PA, as the adoptive parents of KJP, a minor child, to reflect the eligibility status of Medicaid coverage for the minor child incorrectly reflected in the original agreement dated July 10, 2013.

G. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Children's Aid Society of Franklin County	255 Miller Street Chambersburg, PA 17201	Emergency Shelter Care	\$172.38/diem	03
Children's Aid Society of Franklin County	255 Miller Street Chambersburg, PA 17201	Myers Residential	\$151.98/diem	04
Children's Aid Society of Franklin County	255 Miller Street Chambersburg, PA 17201	Diagnostic/Community Residential	\$172.38/diem	09
Children's Aid Society of Franklin County	255 Miller Street Chambersburg, PA 17201	Diagnostic Service	\$60.00/diem	11

11. TAX REFUND REGISTER

A. Tax Refund Register 2013-38

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-38 authorizing payment of York County real estate tax refunds totaling \$783.02.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 9, 2013 totaling \$3,470,297.67.

Weekly Disbursement Totals for October 9, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,114,697.80
01	Payroll	
01	Ag Land Preservation	
01	Escrow	5,000.00
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	118,238.96
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	6,263.54
06	Human Services	233.04
07	Children & Youth	230,779.58
08	911	25,593.68
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	52,696.58
11	Prison Telephone	815.69
25	Aging	7,681.71
28	MH-IDD	695,340.33
30/31	York/Adams HealthChoices	131.74
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	23,888.35
36	Earn-It	69.40
40	Weatherization Liheap	6,169.82
45	Block Grant	3,940.61
46	Affordable Housing	259.00
47	Revolving Fund	1,181.97
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	10,137.40
75	Retirement	28,113.42
82	2013 PLGIT GOB Fund	59,083.72
85	P/A Capital Projects Fund	
90	Drug & Alcohol	79,981.33
	Total	<u><u>3,470,297.67</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Jose Colon, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Amendment No. 2 To Lease Agreement between the County of York and Jose Colon, York, PA, extending the terms of the existing lease for property located at 11 West Market Street, York, PA, for a period of one year with an expiration date of September 30, 2014, with an increase to the base rent in the amount of \$412.00 per month.

B. EA Engineering, Science and Technology, Inc., Hunt Valley, MD

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Amendment No. 2 To Lease Agreement between the County of York and EA Engineering, Science and Technology, Inc., Hunt Valley, MD, extending the terms of the existing lease for property located at One Marketway West, 4C, York, PA, for a period of one year with an expiration date of September 30, 2014, with an increase to the base rent in the amount of \$1,250.00 per month.

C. DS; JS; AS, a minor child; and MS, a minor child

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a settlement agreement between the County of York, on behalf of the York County Solicitor, and DS; JS; AS, a minor child; and MS, a minor child, in the amount of \$150,000.00 to settle all claims arising from a case filed in the United States Middle District against York County, in accordance with the settlement agreement and Order of Court approving the settlement of October 1, 2013.

D. Ben Druck Door Company, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and Ben Druck Door Company, York, PA, for maintenance and inspection of the overhead motorized doors and fire shutters at the Judicial Center and the overhead motorized doors at the Emergency Services Center at the costs indicated, for the period of January 1, 2014 through December 31, 2014:

Judicial Center	\$2,616.00
Emergency Services Center	\$ 779.00

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:18 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk