

**COMMISSIONERS' MEETING  
MINUTES**

**09/19/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Father Carl Tancredi led the Pledge of Allegiance.

Father Carl Tancredi of St. Rose of Lima Catholic Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 12, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PROCLAMATION**

**A. "Family Day"**

The Board of Commissioners presented a proclamation to Megan Rhoades of Adams-Hanover Counseling Services recognizing September 24, 2012 as "Family Day" to raise community awareness to the benefits of family dinners and parental involvement in the lives of children.

**5. RESOLUTION**

**A. Resolution 2012-12**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-12 authorizing the dissolution of the Air Transportation Authority of York County at the recommendation of the board of directors and further certified by the board of directors' Certificate of Dissolution dated September 14, 2012.

## **6. PURCHASE**

### **A. Datum Filing Systems, Inc., Emigsville, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Archives Department, and Datum Filing Systems, Inc., Emigsville, PA, for steel shelving for the basement of the Annex building for a total cost of \$23,563.72 to be funded through the York County Records Improvement Committee Fund.

## **7. FEDERAL-AID REIMBURSEMENT AGREEMENT**

### **A. PennDOT, Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Federal-Aid Reimbursement Agreement (088952), between the County of York and PennDOT, Harrisburg, PA, for the preliminary design costs of the Bridge No. 187 Replacement Project (Mill Creek Road in Manchester and Conewago Townships) in the amount of \$123,014.00 (80% Federal funds and 15% State funds), with a 5% County match of \$6,474.00 funded through the Liquid Fuels Fund.

## **8. CONTRACT AGREEMENTS**

### **A. C.S. Davidson, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York and C.S. Davidson, Inc., York, PA, for the preliminary engineering and final design of the Bridge No. 187 Replacement Project (Mill Creek Road in Manchester and Conewago Townships) in the amount of \$255,925.54 funded by 80% federal funds, 15% state funds, and 5% County funds through the Liquid Fuels Fund.

### **B. Herre Consulting, Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Public Defender's Office, and Herre Consulting, Harrisburg, PA, for a service maintenance contract on two (2) Lektriever electronic filing system units at a rate of \$770.00 per unit for a total cost of \$1,540.00, for the period of July 1, 2012 through June 30, 2013.

## **9. CONTRACT AGREEMENT AMENDMENT**

### **A. Immigration and Customs Enforcement (ICE), Washington, DC**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Prison, and Immigration and Customs Enforcement (ICE), Washington, DC, to incorporate ICE 2011 Performance Based Detention Standard 2.11 – Sexual Abuse and Assault Prevention and Intervention, with no other changes being made to the original agreement.

## **10. LEASE AGREEMENT**

### **A. Edwards Business Systems, Middletown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Edwards Business Systems, Middletown, PA, for one (1) new Konica Minolta BizHub 363 copier, including maintenance and supplies, except paper, for the MHICM (Mental Health Intensive Case Management) division of the York County Human Services Department at a rate of \$427.07 per quarter, for a total cost of \$5,124.84, for the period of September 14, 2012 through December 14, 2015.

## **11. GRANT AGREEMENT**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Emergency Management Agency, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$86,172.00 to provide up to 50% reimbursement of salaries and benefits for the County Emergency Management Coordinator, Operations & Training Officer and Administrative Assistant through the 2011-2012 Federal Emergency Management Agency (FEMA) Emergency Management Performance Grant (EMPG) program.

## 12. HUMAN SERVICES

### A. 2011-2012 Expense and Data Report for the State Food Purchase Program - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of the 2011-2012 Expense and Data Report for the State Food Purchase Program, on behalf of the York County Human Services Department, to the Pennsylvania Department of Agriculture, Harrisburg, PA, in the amount of \$431,458.00 for the purchase of 1,090,705 pounds of food distributed to thirty-two (32) food pantries throughout York County.

### B. Contract Agreement - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student caseworker Karli Henry in the CWEL Program through the School of Social Work, Pittsburgh, PA, providing graduate education to child welfare professionals, beginning August 27, 2012 and ending upon graduation.

### C. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Opt
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, Pa	House of Ruth-Mother Community Residential	\$144.70/diem	01
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, Pa	House of Ruth -Baby Only Community Residential	\$40.00/diem	11
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, Pa	House of Ruth -Mother /Baby Rate Community Residential	\$184.70/diem	21
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, Pa	Mother/Multiple Child Group Home	\$224.70/diem	22

## 13. REFUND REGISTER

### A. Tax Refund Register 2012-34

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-34 authorizing payment of York County real estate tax refunds totaling \$599.81.

#### 14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of September 19, 2012 totaling \$8,913,560.21.

#### Weekly Disbursement Totals for September 19, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,352,708.48
01	Payroll	415.00
01	Ag Land Preservation	287.75
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	529,273.02
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	15,614.31
06	Human Services	27,871.13
07	Children & Youth	482,864.33
08	911	29,855.66
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	28,048.76
25	Aging	53,067.36
28	MH/MR	920,787.07
30/31	York/Adams HealthChoices	3,135.47
30	York Reinvestment	2,032.42
31	Adams Reinvestment	
35	Domestic Relations	22,728.21
36	Earn-It	-161.30
40	Weatherization	21,870.37
45	Block Grant	110,910.70
46	Affordable Housing	82,272.76
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	5,175.03
50	Continuum of Care	
72	Tax Claim	3,152,941.20
75	Retirement	
82	2011 PNC GON Fund	35,877.73
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
90	Drug & Alcohol	35,984.75
	Total	<u>8,913,560.21</u>

## **15. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **16. SOLICITOR'S REPORT**

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

## **17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **18. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk