

**COMMISSIONERS' MEETING  
MINUTES**

**09/18/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Dr. Phil Covert gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 11, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PURCHASE**

**A. NewVision Systems Corp., New Canaan, CT**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and NewVision Systems Corp., New Canaan, CT, for a software upgrade to the York County Prothonotary's case management system, at a cost of \$22,725.00 to be funded by the Prothonotary's Automation Fund account.

**5. COMPENSATION RATE CHANGES**

**A. York County Board of Assessment Appeals**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a compensation rate change for members of the York County Board of Assessment Appeals from \$150.00 per day plus ½ day for appraisal review to \$175.00 per day plus ½ day for appraisal review, effective January 1, 2014.

## **B. York County Board of Assessment Appeals**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a compensation rate change for legal counsel services to the York County Board of Assessment Appeals from \$110.00 per hour to \$120.00 per hour, effective January 1, 2014.

## **6. AFFILIATION AGREEMENT**

### **A. Temple University School of Social Work, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an affiliation agreement between the County of York, on behalf of the York County Prison, and Temple University School of Social Work, Harrisburg, PA, to provide a clinical training site for student Social Work Field internships, for the period of September 11, 2013 through August 30, 2015.

## **7. SUPPLEMENTAL AGREEMENT**

### **A. C.S. Davidson, Inc., County Engineer, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Supplement A between the County of York and C.S. Davidson, Inc., County Engineer, York, PA, to the 2009-2013 Bridge Inspection Program engineering agreement to incorporate PennDOT-directed additional work, including updated analyses of all non-composite adjacent box beam structures, an annual inspection of all posted bridges, and flood inspections from Tropical Storm Lee in 2011 and Hurricane Sandy in 2012, in the amount of \$194,726.73, to be funded with 80% federal funds and 20% County funds from the Liquid Fuels account.

## **8. GRANT AGREEMENT**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$29,262.00, with \$3,200.00 for mileage reimbursement to HazMat team members and \$26,062.00 to be encumbered for future procurement of a new response vehicle, for State fiscal year 2013-2014.

## **9. HUMAN SERVICES**

### **A. Contract Agreement - York County Human Services Department**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Community Progress Council, Inc., York, PA, to provide the following services at the costs indicated, for the period of July 1, 2013 through June 30, 2014:

HAP Rental Assistance Program	\$294,831.00
HAP Case Management	\$143,449.00
HAP Individual Shelter Nights	\$ 10,000.00
HSDF Case Management	\$112,864.00

### **B. Contract Agreement - York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the Central Pennsylvania Food Bank, Harrisburg, PA, for the purchase of eligible commodities through the State Food Purchase Program (SFPP) to be distributed to local food pantries in the amount of \$483,900.78, at no cost to the County, for the period of July 1, 2013 through June 30, 2014.

### **C. Contract Agreement - York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the YWCA, York, PA, to provide Transitional Bridge Housing services through the Homeless Assistance Program in the amount of \$150,914.00, for the period of July 1, 2013 through June 30, 2014.

### **D. Letter of Agreement - York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department, and the York County Office of Children, Youth & Families, York, PA, to provide reimbursement for services provided by the Human Services Department for care initiatives, including York County Communities That Care, and staff time and operating expenses that benefit York County families, for the period of July 1, 2013 through June 30, 2014.

**E. 2012-2013 Expense and Data Report for the State Food Purchase Program - York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2012-2013 Expense and Data Report for the State Food Purchase Program, on behalf of the York County Human Services Department, to the Pennsylvania Department of Agriculture, Harrisburg, PA, in the amount of \$423,472.95 for the purchase of 1,558,120 pounds of food providing meals for 13,878 families throughout York County.

**F. Foster Parent Contract Agreement - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Jamin Thiess & Jessica Plaza, Baltimore, MD, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

**G. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Drug & Alcohol Rehabilitation Services, Inc	1290 Prospect Road Columbia, PA 17512	Residential Drug & Alcohol (D & A)	\$95.00/diem	01
Drug & Alcohol Rehabilitation Services, Inc	1290 Prospect Road Columbia, PA 17512	Supervised Independent Living (D & A)	\$121.00/diem	02
COBY'S Family Services	1417 Oregon Road Leola, PA 17540	Level I Foster Care Foster Care	\$38.75/diem	01
COBY'S Family Services	1417 Oregon Road Leola, PA 17540	Level II Foster Care Foster Care	\$57.00/diem	02
COBY'S Family Services	1417 Oregon Road Leola, PA 17540	Level III Foster Care Foster Care	\$69.00/diem	02

**10. TAX REFUND REGISTER**

**A. Tax Refund Register 2013-35**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-35 authorizing payment of York County real estate tax refunds totaling \$12,289.01.

## 11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 18, 2013 totaling \$6,925,778.06.

### Weekly Disbursement Totals for September 18, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,280,418.43
01	Payroll	6,711.21
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	261,544.94
03	Unclaimed Money	
04	Donations	120.00
05	Controlled Substance	17,596.91
06	Human Services	123,002.99
07	Children & Youth	666,752.92
08	911	13,143.16
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,063.60
11	Prison Telephone	1,409.80
25	Aging	100,019.92
28	MH-IDD	692,359.54
30/31	York/Adams HealthChoices	113.72
30	York Reinvestment	5,379.42
31	Adams Reinvestment	414.16
35	Domestic Relations	15,713.86
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	31,604.60
46	Affordable Housing	
47	Revolving Fund	13,342.06
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,304.00
51	Weatherization Doe	
72	Tax Claim	2,689,937.94
75	Retirement	
82	2013 PLGIT GOB Fund	581.18
85	P/A Capital Projects Fund	
90	Drug & Alcohol	1,243.70
	Total	<u>6,925,778.06</u>

## **12. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **13. SOLICITOR'S REPORT**

Acting Solicitor Donald Reihart submitted his written report for the Board's review.

## **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk