

**COMMISSIONERS' MEETING
MINUTES**

09/11/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Father Carl Tancredi, Catholic Chaplain of York College and York County Prison, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the September 4, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. "White Rose Thunder 2013"

The Board of Commissioners presented a proclamation to Jeffrey L. Rehmeyer II of CGA Law Firm and his White Rose Thunder, LLC associates congratulating and welcoming the efforts put forth to celebrate York County through "White Rose Thunder 2013" during September 26th – 29th at the York Expo Center.

5. PRESENTATION

A. Wrightsville Borough Revitalization Project – Neil Habecker, Mayor of Wrightsville Borough and Melissa Wirls, Secretary

Wrightsville Mayor Neil Habecker gave an overview of the Wrightsville Borough Revitalization Project created to address economic revitalization, storm water management, environmental problems and recreational opportunities. Mayor Habecker requested that the board consider providing an allocation of Marcellus Shale funds in the amount of \$30,000.00 per year for 2014, 2015 and 2016, for a total amount of \$90,000.00, to assist in funding a Project Manager position to oversee the project.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the allocation of \$30,000.00 per year for 2014, 2015 and 2016, for a total of \$90,000.00, to the Brough of Wrightsville, York County, PA, to assist in funding a Project Manager position to oversee the Wrightsville Borough Revitalization Project.

6. PURCHASES

A. CDWG, Chicago, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Office, and CDWG, Chicago, IL, for ten (10) laptops with accessories and extended 5-year warranties at a cost of \$4,252.50 per laptop, for a total cost of \$42,525.00 under a PA COSTARS contract, to be funded through the Records Improvement account.

B. Liberty Parks and Playgrounds, Inc., Clayton, DE

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks Department, and Liberty Parks and Playgrounds, Inc., Clayton, DE, for a playground structure to replace deteriorating playground equipment with safety concerns located at Rocky Ridge County Park, at a cost of \$10,999.00 under a PA COSTARS contract, to be funded with a \$10,000.00 private donation and \$999.00 general funds.

7. AGREEMENT FOR SALE

A. Yohn Property Management, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Agreement For Sale between the County of York and Yohn Property Management, York, PA, for the sale of the Marketway West Building at a purchase price of \$1,300,000.00, with a Due Diligence period effective September 11, 2013 through March 11, 2014.

8. CONTRACT AGREEMENTS

A. Fairfield Computer Services, LLC, Lancaster, OH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Treasurer's Office, and Fairfield Computer Services, LLC, Lancaster, OH, to provide access to an online dog license managing system and related website development at a cost of \$350.00 per month, and a one-time fee of \$500.00 for set-up and training, for the period of January 1, 2014 through December 31, 2015, with automatic contract renewal for three (3) consecutive 1-year periods.

B. JG Contracting Co., Carnegie, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Department of Emergency Services, and JG Contracting Co., Carnegie, PA, to reflect a change in the installation of a 20-foot extension to the existing self-supporting tower, located in Springettsbury Township, to a 10-foot extension reducing the amount by \$1,814.00 for a cost of \$20,611.00; and the addition of structural modification reinforcements at a cost of \$47,754.00, increasing the contract amount by \$45,940.00, for a total contract amount of \$70,765.00.

C. C.S. Davidson, Inc., County Engineer, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York and C.S. Davidson, Inc., County Engineer, York, PA, for preliminary engineering design services for the replacement/rehabilitation of York County Bridge No. 226 (Hull Drive over Bermudian Creek in Washington Township) in the amount of \$341,825.76, to be funded through the Transportation Improvement Plan (TIP) with 80% federal funds, 15% state funds and 5% from County Liquid Fuel funds.

D. Mission Critical Partners, Inc., Port Matilda, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Mission Critical Partners, Inc., Port Matilda, PA, to provide engineering and licensing services to support the upgrade to and implementation of the county-wide public safety communications network for a total cost of \$68,470.00.

9. LEASE EXTENSION AGREEMENT

A. PNC Bank, National Association, One West Market Street, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease extension agreement between the County of York and PNC Bank, National Association, One West Market Street, York, PA, at a rate of \$3,687.50 per month, as provided in the original lease dated September 12, 2002, for the period of January 1, 2014 through December 31, 2014.

10. DEBRIS MANAGEMENT PLAN

A. York County Emergency Operations Plan

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Debris Management Plan, on behalf of the York County Emergency Management Agency, as an Annex to the York County Emergency Operations Plan, and guidance for municipalities for proper collection and disposal of large amounts of disaster debris.

11. PROMULGATION

A. York County Emergency Operations Plan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Promulgation of the York County Emergency Operations Plan, on behalf of the York County Emergency Management Agency, to reflect changes to the Pennsylvania Emergency Management Agency (PEMA) plan template.

12. HUMAN SERVICES

A. 2013-2014 York County Human Services Plan - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of the 2013-2014 York County Human Services Plan, as required by the Department of Public Welfare, on behalf of the York County Human Services Department, to include the planning process and allocations for the following funding streams:

Mental Health Service-Community Programs
Intellectual Disabilities-Community Base Program
County Child Welfare Special Grants
Behavioral Health Services

Homeless Assistance Program
Human Services Development Fund
Act 152/BHSI Drug and Alcohol Program

13. TAX REFUND REGISTER

A. Tax Refund Register 2013-34

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2013-34 authorizing payment of York County real estate tax refunds totaling \$3,750.88.

14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of September 11, 2013 totaling \$1,965,830.57.

Weekly Disbursement Totals for September 11, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,164,249.48
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	165,644.06
03	Unclaimed Money	
04	Donations	132.00
05	Controlled Substance	12,603.91
06	Human Services	2,832.46
07	Children & Youth	101,025.60
08	911	42,729.55
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	94,317.85
11	Prison Telephone	8,790.03
25	Aging	5,691.01
28	MH-IDD	171,997.82
30/31	York/Adams HealthChoices	53.61
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	7,866.84
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	311.38
46	Affordable Housing	
47	Revolving Fund	498.75
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,333.00
51	Weatherization Doe	
72	Tax Claim	68,722.07
75	Retirement	45,501.84
82	2013 PLGIT GOB Fund	59,762.71
85	P/A Capital Projects Fund	
90	Drug & Alcohol	10,766.60
	Total	<u>1,965,830.57</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

09/09 – Three Commissioners, Chuck Noll, Robb Green and Kristy Bixler – General Personnel; and Dianna Benaknin – Area Agency on Aging Personnel.

16. SOLICITOR'S REPORT

In lieu of Acting Solicitor Donald Reihart's absence, he submitted his written report for the Board's Review prior to the Board of Commissioners' Meeting.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:45 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk