

**COMMISSIONERS' MEETING
MINUTES**

09/04/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Sherry Baer led the Pledge of Allegiance.

Amad Seifullah of the New African Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 28, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

York County residents, Chad Ettline, Shirley Ettline Dryer and Jane Heller, appeared before the board to create public awareness of historic property, located at 3790 E. Market Street in Springettsbury Township, being considered to be destroyed for the construction of a new Dollar General store. The residents each gave an overview of the property's history. They requested that the board support their efforts to try to stop the property from being destroyed, and encouraged the public to also take a stand in opposition of this possible plan.

4. PRESENTATION

A. Performing Arts for Children – Student “Thank You” Poster

Nada Seidon, President of the Performing Arts for Children in York County, presented the Board of Commissioners a poster created with student “Thank You” notes in recognition of the board's donation to their organization.

5. RESOLUTIONS

A. Resolution 2013-13

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-13 authorizing the issuance by the York County Industrial Development Authority of up to \$400,000.00 of tax-exempt financing to finance a portion of the purchase price for a farm of approximately sixty-nine (69) acres, located at 3757 Snyder Road, Glen Rock, PA, under and pursuant to the Pennsylvania Department of Community and Economic Development Next Generation Farm Loan Program.

B. Resolution 2013-14

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-14 endorsing the York County Watershed Implementation Plan as a tool to improve the County's impaired waters and the Chesapeake Bay, and affirming the York County Coalition for Clean Waters as the lead advocate for its implementation.

C. Pennsylvania Department of Community and Economic Development, Harrisburg, PA – Community Development Department of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the submission of a grant application, on behalf of the Community Development Department of the York County Planning Commission, to the Pennsylvania Department of Community and Economic Development, Harrisburg, PA, in the amount of \$112,900.00 under the 2012 Pennsylvania Community Development Block Grant-Disaster Recovery program designed to address damage resulting from Hurricane Irene and Tropical Storm Lee in 2011, and future prevention of damage to locations affected by these disasters.

**D. U.S. Department of Housing and Urban Development (HUD), Washington, D.C. –
Community Development Department of the York County Planning Commission**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a grant agreement amendment between the County of York, on behalf of the Community Development Department of the York County Planning Commission, and the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., in the amount of \$143,457.00 under the 2013 Emergency Solutions Grant (ESG) program for the following changes to the 2010-2014 Consolidated Plan and 2013 Annual Action Plan for HUD programs:

<u>Emergency Shelter – Operations</u>	
Bell Family Shelter	\$ 60,000.00
Hanover Area Council of Churches Shelter	\$ 4,074.00
YMCA Men’s Shelter	\$ 6,000.00
YWCA of Hanover	\$ 1,000.00
YWCA ACCESS-York Shelter	\$ 15,000.00
<u>Homeless Prevention Rental Assistance</u>	
Community Progress Council	\$ 46,624.00
<u>Administration</u>	
York County Planning Commission	\$ 10,759.00
	\$143,457.00

6. PURCHASE

A. Five Star International, LLC, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks Department, and Five Star International, LLC, Harrisburg, PA, for a 2014 International dump truck at a cost of \$88,008.00 under a PA COSTARS contract, to be funded through the Liquid Fuels account.

7. CONTRACT AGREEMENTS

A. Keystruct Construction, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York and Keystruct Construction, Inc., York, PA, the lowest responsible bidder, for the 2013 Bridge Maintenance Program in the amount of \$190,638.00, to be funded through the Liquid Fuels account.

B. York Waste (Republic Services), York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of the York County Facilities Management Department, and York Waste (Republic Services), York, PA, the lowest responsible bidder, to provide waste management services for all County facilities in the amount of \$57,140.00, for the period of January 1, 2014 through December 31, 2014, with an option for year 2015 at the same price.

C. ECI Service, Dillsburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and ECI Service, Dillsburg, PA, to perform security improvements to Magisterial District Court 19-2-01, located in the County Annex building, at a cost not to exceed \$10,915.00.

D. Symbol Technologies, Inc., Holtsville, NY

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Symbol Technologies, Inc., Holtsville, NY, to provide an extended warranty for thirty-two (32) handheld computers used to perform inmate counts and security rounds at a cost \$275.04 per handheld, for a total cost of \$8,801.28, to be funded through the Telephone Revenue account, for the period of August 23, 2013 through August 22, 2015.

8. LICENSE AGREEMENT

A. Dell, Inc., Round Rock, TX

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a volume license agreement between the County of York, on behalf of the York County Information Services Department, and Dell, Inc., Round Rock, TX, to acquire Microsoft software licensing and renewals at state contracting prices, for the period of July 1, 2013 through June 30, 2016.

9. LEASE AGREEMENT

A. Fraser Advanced Information Systems, West Reading, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Fraser Advanced Information Systems, West Reading, PA, for one (1) Sharp copier (MX-M264N), including maintenance and supplies, except paper, for Magisterial District Court 19-2-05 at a cost of \$205.84 per quarter, for a total cost of \$2,470.08, for the period of August 20, 2013 through November 20, 2016.

10. HUMAN SERVICES

A. Contract Agreement - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and York County Area Agency on Aging, York, PA, to provide Homemaker services at a cost not to exceed \$3,000.00 funded through the Human Services Development Fund, for the period of July 1, 2013 through June 30, 2014.

B. Contract Agreement - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Bell Socialization Services, Inc., York, PA, to provide the following services at the costs indicated, for the period of July 1, 2013 through June 30, 2014:

Homeless Assistance Program-Transitional Housing	\$138,194.00
Homeless Assistance Program-Emergency Shelter	\$ 60,000.00
Human Service Development Fund-Mass Shelter	\$ 30,000.00

C. Contract Agreement - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and United Way of York County, York, PA, to provide F.I.R.S.T. (Free Information and Referral Service Teleline) services at a cost of \$34,820.00 funded through the Human Services Development Fund, for the period of July 1, 2013 through June 30, 2014.

D. Contract Agreement Amendment - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and United Way of York County, York, PA, increasing the contract amount for F.I.R.S.T. (Free Information and Referral Service Teleline) services by \$9,220.01, for a total contract amount of \$40,040.01, for the period of July 1, 2012 through June 30, 2013.

E. Pennsylvania Department of Public Welfare, Harrisburg, PA - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 4th Quarter and Final 2012-2013 Medical Assistance Transportation Program Final Expenditure Reports, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amounts of \$338,728.00 and \$1,214,571.00 respectively.

F. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Community Service Foundation	PO Box 283 Pipersville, PA 18947	Foster Care Foster Care	\$108.98/diem	01
Community Service Foundation	PO Box 283 Pipersville, PA 18947	Day Treatment Day Treatment	\$64.02/diem	02
Haven Home for Girls	720 Gebhart Road Windsor, PA 17356	Maternity Group Home Mother Only – Community Residential Services	\$178.00/diem	01
Haven Home for Girls	720 Gebhart Road Windsor, PA 17356	Maternity Group Home Mother & Child - Community Residential Services	\$217.63/diem	02
Haven Home for Girls	720 Gebhart Road Windsor, PA 17356	Maternity Group Home Child Only – Community Residential Services	\$217.63/diem	03
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	General Residential (M) Community Residential Services	\$136.65/diem	01
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Special Needs Services Community Residential Services	\$233.85/diem	04
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	In-Patient/Non Hospital (D & A) MA Approved Community Residential Services	\$159.67/diem	06
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Crisis Intervention Unit North Residential Services	\$181.20/diem	19
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Crisis Intervention Unit South Residential Services	\$181.20/diem	20
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	GJR Shelter Care Shelter Care	\$148.53/diem	21
George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	General Residential MA Approved Community Treatment Facility	\$65.82/diem	60

George Junior Republic in Pennsylvania	233 George Junior Road Grove City, PA 16127	Special Needs Services MA Approved	\$106.74/diem	62
NHS Pennsylvania, Inc.	4391 Sturbridge Drive Harrisburg, PA 17110	Foster Care Plus Foster Care	\$86.50/diem	04
NHS Pennsylvania, Inc.	4391 Sturbridge Drive Harrisburg, PA 17110	Foster care Mother with infant Foster Care	\$126.50/diem	10
NHS Pennsylvania, Inc.	4391 Sturbridge Drive Harrisburg, PA 17110	Therapeutic Family Care (MA Approved) Foster Care	\$28.72/diem	62

G. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Terria V. Hopkins, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

H. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and AE, York, PA, as custodian of RM, a minor child, authorizing custodian subsidy payments in the amount of \$26.50 per day until the child reaches the age of 18 years.

I. Subsidized Adoption Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and MSM and TDM, Timonium, MD, for the adoption of KJM aka KAJ, a minor child, authorizing adoption assistance in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

11. TAX REFUND REGISTER

A. Tax Refund Register 2013-33

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-33 authorizing payment of York County real estate tax refunds totaling \$3,128.69.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 4, 2013 totaling \$4,169,677.00.

<u>Weekly Disbursement Totals for September 4, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,407,467.23
01	Payroll	155.00
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	51,167.36
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	3,074.54
06	Human Services	15,229.84
07	Children & Youth	81,516.89
08	911	30,165.90
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	88,659.90
25	Aging	143,600.31
28	MH-IDD	90,458.88
30/31	York/Adams HealthChoices	8,460.42
30	York Reinvestment	35,750.00
31	Adams Reinvestment	
35	Domestic Relations	103,102.02
36	Earn-It	494.52
40	Weatherization Liheap	10,827.76
45	Block Grant	34,801.30
46	Affordable Housing	5,537.86
47	Revolving Fund	25,403.97
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	33,803.30
	Total	<u><u>4,169,677.00</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

15. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of September 4, 2013.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk