

**COMMISSIONERS' MEETING
MINUTES**

08/22/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Donald Reihart led the Pledge of Allegiance.

Reverend Guy Dunham of Chanceford Presbyterian Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 15, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RECESS

Commissioner Chronister recessed the Commissioners' Meeting at 10:02 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2012-01.

5. RECONVENE

Commissioner Chronister reconvened the Commissioners' Meeting at 10:09 a.m.

6. ORDINANCE

A. Ordinance 2012-01

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2012-01 authorizing the County of York to enter into a Note Modification Agreement with PNC Bank, which will reduce the floating interest rate payable to PNC Bank by 0.24% and extend the length of the loan term to June 1, 2015.

7. RESOLUTIONS

A. Resolution 2012-09

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-09 authorizing the issuance by the General Authority of South Central Pennsylvania of up to \$1,410,000.00 of tax-exempt financing for the purpose of constructing and equipping an expansion of the Brougher Companion Animal Shelter to be used for the operation of a spay/neuter clinic for the York County Society for the Prevention of Cruelty to Animals (YCSPCA).

B. Resolution 2012-10

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-10 authorizing the County of York to enter into a service agreement with the York County Society for the Prevention of Cruelty to Animals (YCSPCA) to provide funding for a 4,000 sq. ft. facility in the total aggregate amount of \$1,632,000.00, including interest, to be provided in twelve (12) equal installments of \$136,000.00 commencing June 1, 2013, according to the agreement.

8. REAPPOINTMENTS

A. South Central Workforce Investment Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the South Central Workforce Investment Board for 3-year terms, for the period of October 1, 2012 through September 30, 2015:

Robert Batory – Vice President of Human Resources, WellSpan Health, York, PA

Mike Smeltzer – Principal, Schugt Manufacturing, York, PA; Executive Director, Manufacturers' Association of South Central Pennsylvania, York, PA

Scott Rogers – Assistant Director, York County School of Technology, York, PA

B. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Jill Kaylor, Windsor Twp, to the York County Area Agency on Aging Advisory Council for a 3-year term, for the period of May 1, 2012 through April 30, 2015.

9. LEASE AGREEMENT TERMINATION

A. Matthew Spears, New Freedom, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement termination between the County of York, on behalf of the York County Parks Department, and Matthew Spears, New Freedom, PA, for rental space at the New Freedom Railway Café, effective August 31, 2012.

10. LEASE AGREEMENTS

A. John Lanehart, New Freedom, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Parks Department, and John Lanehart, New Freedom, PA, for the operation of a café located at 14 S. Front Street, New Freedom, PA, at a rate of \$663.80 per month.

B. Block Business Systems, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Block Business Systems, York, PA, for one (1) Lanier LD refurbished copier including maintenance and supplies, except paper, for the York County PFA Office at a rate of \$148.00 per quarter, for a total cost of \$1,776.00, for the period of August 21, 2012 through August 20, 2015.

11. CONTRACT AGREEMENTS

A. County of Monroe, Stroudsburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the County of Monroe, Stroudsburg, PA, for boarding Monroe County youth at the York County Youth Development Center at a daily rate of \$375.60, for the period of July 1, 2012 through June 30, 2013.

B. Pennsylvania Commission on Crime and Delinquency (PCCD) and the Pennsylvania District Attorneys Institute (PDAI), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, the Pennsylvania Commission on Crime and Delinquency (PCCD) and the Pennsylvania District Attorneys Institute (PDAI), Harrisburg, PA, on behalf of the York County Prison and the District Attorney's Office, to provide maintenance and service on a statewide automated victim information and notification (SAVIN) system in the amount of \$17,701.09, for the period of January 1, 2012 through December 31, 2012.

C. Keefe Commissary Network, LLC, St. Louis, MO

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Keefe Commissary Network, LLC, St. Louis, MO, to provide commissary service to York County Prison inmates with a commission rate of 38.5% of all gross sales to be deposited into the Inmate Welfare Fund, for the period of November 1, 2012 through October 31, 2015.

D. PAC Industries, Inc., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and PAC Industries, Inc., Harrisburg, PA, for the installation of new laundry equipment, removal of existing equipment and modifications to accommodate the new system, at a cost of \$1,789,350.00, and installation of an air conditioning unit at a cost of \$40,000.00, for a total cost of \$1,829,350.00.

E. Air Power International, Inc., Pennsauken, NJ

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Department of Emergency Services, and Air Power International, Inc., Pennsauken, NJ, to provide maintenance, service and air testing for the self-contained breathing apparatus for the York County Hazardous Materials Response team (HazMat 91) at a cost of \$1,890.00 per year, for a total cost of \$9,450.00, for the period of February 1, 2013 through January 31, 2018.

12. GRANT AGREEMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Department of Emergency Services, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$29,473.00 through the Hazardous Material Response Fund for the State fiscal year 2012-2013, to be encumbered for future procurement of a new response vehicle for the Hazardous Material Safety Program.

13. LONG DISTANCE COMMUNICATIONS SERVICES AGREEMENT

A. MetTel (Metropolitan Telecommunications), New York, NY

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York and MetTel (Metropolitan Telecommunications), New York, NY, to provide long distance communication services for County of York facilities.

14. HUMAN SERVICES

A. Central Pennsylvania Food Bank, Harrisburg, PA - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the Central Pennsylvania Food Bank, Harrisburg, PA, for the purchase of eligible commodities through the State Food Purchase Program (SFPP) to be distributed to local food pantries in the amount of \$345,830.64, for the period of July 1, 2012 through June 30, 2013.

B. York/Adams Transportation Authority (dba Rabbittransit), York, PA - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the York/Adams Transportation Authority (dba Rabbittransit), York, PA, to provide Medical Assistance Transportation Program (MATP) services for York and Adams Counties in the amount of \$2,503,984.00, for the period of July 1, 2012 through June 30, 2013.

C. Bell Socialization Services, Inc., York, PA - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment I between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Bell Socialization Services, Inc., York, PA, increasing the contract amount by \$30,977.44, for a total contract amount of \$274,525.44 due to end-of-year re-allocations, for the period of July 1, 2011 through June 30, 2012.

D. Big Brothers Big Sisters of York County, Inc., York, PA - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement amendment I between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Big Brothers Big Sisters of York County, Inc., York, PA, for the Community-Based Mentoring Program increasing the contract amount by \$33,398.00, for a total contract amount of \$63,300.00 to reflect an approved project modification to a PCCD grant.

E. Pennsylvania Department of Public Welfare, Harrisburg, PA - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 4th Quarter and Final 2011-2012 Medical Assistance Transportation Program Final Expenditure Reports, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amounts of \$315,395.00 and \$2,003,770.00 respectively.

F. Centers for Medicare and Medicaid Services, Harrisburg, PA - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of an application for support, on behalf of the York County Area Agency on Aging, to the Centers for Medicare and Medicaid Services, Harrisburg, PA, to participate in the Medicare Community-Based Care Transitions Program in the amount of \$376.23 per successful provision of care transitions services, for a period of two (2) years upon award notification.

G. Memorandum of Understandings - York County Area Agency on Aging - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve memorandum of understandings between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following service providers to establish roles and responsibilities in the implementation of the Medicare Community-Based Care Transitions Program through the Centers for Medicare and Medicaid Services, for a period of two (2) years following award notification:

WellSpan Health – York Hospital, York, PA
WellSpan Health – Gettysburg Hospital, Gettysburg, PA
Adams County Office for Aging, Inc., Gettysburg, PA

H. Subsidized Adoption Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until the children reach the age of 18 years:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
VLB, York, PA	IEB aka AEW	\$26.50 per day
LYN, York, PA	BSN aka IMN	\$26.50 per day

I. Purchase of Service Agreement Addendums - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve purchase of service agreement addendums between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers extending the terms of the original agreements from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreements:

Children’s Home of York	York, PA
Children’s Aid Society of Franklin County	Chambersburg, PA
Pyramid Healthcare, Inc.	Duncansville, PA

J. Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and JusticeWorks Youthcare, Inc., Pittsburgh, PA, to reflect the addition of The JusticeWorks YouthCare GEM Group Therapy program at a cost of \$20.00 per hour, for the period of July 1, 2012 through June 30, 2013, with no other changes being made to the original agreement.

K. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

Provider	Location	Program Name	Cost	Opt
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Skyline Lodge-Boys Community Residential Services	\$169/Diem	01
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Winterhaven Lodge – Girls Community Residential Services	\$169/Diem	02
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Sexually Reactive Youth Community Residential Services	\$169/Diem	04
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (Non MA approved)	\$199/Diem	30
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (MA approved)	\$0.00/Diem	60
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential (Non MA approved)	\$207.00/Diem	31
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential TX (MA approved)	\$0.00/Diem	61
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services/Assessment (Non MA approved)	\$36.00/Hour	34
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services/Assessment (MA approved)	\$0.00/Diem	64
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (Non MA approved)	\$21.00/Hour	35
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (MA approved) Counseling	\$0.00/Hour	65
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (Non MA approved)	\$14.00/Hour	36
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (MA approved)	\$0.00/Hour	66

Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (Non MA approved)	\$52.00/Hour	37
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (MA approved)	\$0.00/Hour	67
Hope for Kids	1400 Fox Hill Road State College, PA	Therapeutic Foster Care	\$76.00/Diem	01
Hope for Kids	1400 Fox Hill Road State College, PA	Specialized Therapeutic Foster Care	\$123.00/Diem	02

L. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Opt
Equiteam Support Services	1200 South Pleasant Avenue Dallastown, PA	Equine Assisted Psychotherapy (Individual) Counseling	\$80/Hour	01
Equiteam Support Services	1200 South Pleasant Avenue Dallastown, PA	Equine Assisted Psychotherapy Family/Couples Counseling	\$80/Hour	02
Equiteam Support Services	1200 South Pleasant Avenue Dallastown, PA	Equine Assisted Learning Group Therapy Counseling	\$20/Hour	03
Childrens Aid Society, Inc Southern PA	343 Lincoln Way West New Oxford, PA	Crisis Nursery Counseling	\$10.20/Hour	02
Childrens Aid Society, Inc Southern PA	343 Lincoln Way West New Oxford, PA	Family Advocacy Counseling	\$24.48/Hour	03
Childrens Aid Society, Inc Southern PA	343 Lincoln Way West New Oxford, PA	Parent Support/Group Counseling	\$20.32/Hour	10
Childrens Aid Society, Inc Southern PA	343 Lincoln Way West New Oxford, PA	Art Therapy Counseling	\$39.00/Hour	20

15. REFUND REGISTER

A. Tax Refund Register 2012-31

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-31 authorizing payment of York County real estate tax refunds totaling \$412.92.

16. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 22, 2012 totaling \$7,069,925.09.

Weekly Disbursement Totals for August 22, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,377,124.83
01	Payroll	7,285.57
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	364,994.98
03	Unclaimed Money	
04	Donations	4,056.00
05	Controlled Substance	6,135.83
06	Human Services	124,035.00
07	Children & Youth	259,877.04
08	911	9,392.40
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	25,499.45
11	Prison Telephone	4,780.44
25	Aging	183,246.49
28	MH/MR	578,214.36
30/31	York/Adams HealthChoices	21,374.01
30	York Reinvestment	8,267.40
31	Adams Reinvestment	581.44
35	Domestic Relations	179,167.35
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	49,219.06
46	Affordable Housing	54,904.59
47	Revolving Fund	633.75
48	Downtown Hanover	
49	ARRA Weatherization	6,696.76
72	Tax Claim	2,465,471.78
75	Retirement	5,467.45
82	2011 PNC GON Fund	333,058.81
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	394.76
90	Drug & Alcohol	45.54
	Total	<u>7,069,925.09</u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

18. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

20. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:47 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk