

**COMMISSIONERS' MEETING  
MINUTES**

**08/21/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 14, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

Treasurer Barbara Bair announced that the Susquehanna Riverlands Conservation Landscape Initiative will be offering a grant seminar for recreation and conservation projects on August 22<sup>nd</sup> at the John Wright Restaurant River Rose Banquet Hall from 2:00-4:00 p.m. This seminar will focus on various grant opportunities and how to match grant monies with other compatible funding sources.

**4. RESOLUTION**

**A. Resolution 2013-11**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-11 approving an amendment to the York County Industrial Development Authority's articles of incorporation by changing the Authority's current registered office to 144 Roosevelt Avenue, Suite 100, York, PA 17401, and to extend the Authority's existence to a date not to exceed fifty (50) years from the date of such approval by the Secretary of the Commonwealth of Pennsylvania.

## **5. PURCHASE**

### **A. CTI, Hunt Valley, MD**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and CTI, Hunt Valley, MD, for six (6) software licenses and maintenance to upgrade the Information Services Citrix environment at a cost of \$3,352.00 per license, for a total cost of \$20,112.00.

## **6. CONTRACT AGREEMENTS**

### **A. ERGO Metrics, Lynnwood, WA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and ERGO Metrics, Lynnwood, WA, to provide testing for fifty (50) applicants to measure aptitudes critical for being effective employees working with adult offenders, for a total cost of \$1,550.00.

### **B. LexisNexis, Philadelphia, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement addendum between the County of York, on behalf of the York County District Attorney's Office, and LexisNexis, Philadelphia, PA, to provide additional access to case law software to assist appellate attorneys in brief preparation at an additional cost of \$150.00 per month, for the period of August 1, 2013 through July 31, 2016.

## **7. HUMAN SERVICES**

### **A. Contract Agreement Renewal - York County Area Agency on Aging**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Giselle Joseph, MD, York, PA, to provide physician consulting services at a cost not to exceed \$5,550.00, for the period of July 1, 2013 through June 30, 2014.

**B. Foster Parent Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Jennifer Beddia	York, PA
John & Victoria Ross	Hagerstown, MD
Matthew & Amy Darragh	Hanover, PA

**C. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	SET Secure Care	\$275.00/diem	03
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	Community Based Community Residential	\$226.79/diem	04
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	Building Bridges Cottage A Community Residential	\$257.40/diem	05
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	VSCORE Residential Services	\$150.00/diem	10
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	Intermediate Secure Secure Care	\$275.00/diem	11
NHS Youth Services, Inc. Southern PA	4391 Sturbridge Drive Harrisburg, PA 17110	Intensive Secure Secure Care	\$251.00/diem	12

**8. TAX REFUND REGISTER**

**A. Tax Refund Register 2013-31**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-31 authorizing payment of York County real estate tax refunds totaling \$1,887.90.

## 9. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 21, 2013 totaling \$7,196,632.12.

### Weekly Disbursement Totals for August 21, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,476,478.73
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	313,200.10
03	Unclaimed Money	300.00
04	Donations	2,000.00
05	Controlled Substance	6,305.75
06	Human Services	34,067.26
07	Children & Youth	709,679.76
08	911	23,760.41
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	25,514.96
11	Prison Telephone	3,165.34
25	Aging	17,231.79
28	MH-IDD	619,601.22
30/31	York/Adams HealthChoices	2,374.12
30	York Reinvestment	57,970.44
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	7,777.84
45	Block Grant	7,595.54
46	Affordable Housing	7,119.43
47	Revolving Fund	39,153.05
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	13,469.00
51	Weatherization Doe	
72	Tax Claim	2,621,855.13
75	Retirement	
82	2013 PLGIT GOB Fund	208,012.25
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>7,196,632.12</u></u>

## **10. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **11. SOLICITOR'S REPORT**

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

## **12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. Downtown, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a First Amendment To Lease agreement between the County of York and Downtown, Inc., York, PA, to include an additional 756 square feet of office space to the original lease agreement, to be rented on a month-to-month basis at \$100.00 per month commencing on August 15, 2013.

### **B. Parcel No. 09-198-04-0001.00-00000**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2013 York County real estate taxes on parcel no. 09-198-04-0001.00-00000, located at 250 W. King Street, York, PA, in the Face amount of \$8,079.54 for property acquired by Logos Academy, a 501(c)(3) religious affiliated school.

## **13. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk