

**COMMISSIONERS' MEETING
MINUTES**

08/15/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Barbara Bair led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 8, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. EASEMENT AGREEMENT

A. Adams Electric Cooperative, Inc., Gettysburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an easement agreement between the County of York and Adams Electric Cooperative, Inc., Gettysburg, PA, relocating the current easement in Spring Valley County Park, New Freedom, PA, to the North side of Park Road.

5. CONTRACT AGREEMENT

A. County of Dauphin, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the County of Dauphin, Harrisburg, PA, for boarding Dauphin County youth at the York County Youth Development Center at a daily rate of \$375.60, for the period of July 1, 2012 through June 30, 2013

6. LEASE AGREEMENT

A. Quality Digital Office Technology, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Quality Digital Office Technology, York, PA, for one (1) Fs-1135 (PK956; NR42514230) copier including maintenance and supplies, except paper, for the York County Adult Probation Department at a rate of \$75.00 per quarter, for a total cost of \$900.00, for the period of August 3, 2012 through August 2, 2015.

7. GRANT APPLICATIONS

A. Pennsylvania Commission on Crime and Delinquency, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency, Harrisburg, PA, in the amount of \$377,880.00 with no County match, to provide salaries, training and supplies for ten (10) Victim/Witness Coordinators and one (1) Deputy Administrator through the York County Victim/Witness Unit RASA grant, for the period of January 1, 2013 through December 31, 2014.

B. Pennsylvania Commission on Crime and Delinquency, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency, Harrisburg, PA, in the amount of \$50,390.00 with no County match, to provide the salary and benefits for one (1) Juvenile Victim/Witness Coordinator through the York County Victims of Juvenile Offenders (VOJO) 2012 grant, for the period of July 1, 2012 through December 31, 2012.

8. HUMAN SERVICES

A. 2011-2012 Contract Agreement Amendment III - York County Human Services Department

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a 2011-2012 contract agreement amendment III between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the Community Progress Council, Inc., York, PA, for the provision of rental assistance, case management and individual shelter nights, decreasing the total contract amount by \$10,947.38, for a total contract amount of \$648,027.62, for the period of July 1, 2011 through June 30, 2012.

B. Letter of Agreement - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department, and the Adams County Commissioners, Gettysburg, PA, authorizing the Human Services Department to administer the Medical Assistance Transportation grant for Adams County at a rate not to exceed 5% of the total grant amount.

C. 2011-2012 Human Services Development Fund Final Expenditure Report - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2011-2012 Human Services Development Fund Final Expenditure Report, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amount of \$300,701.00.

D. 2011-2012 Homeless Assistance Program Final Expenditure Report - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2011-2012 Homeless Assistance Program Final Expenditure Report, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amount of \$1,001,787.00.

E. 2011-2012 Purchase of Service Agreement Amendments - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2011-2012 purchase of service agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers to reflect increases to the budget limits by the amounts indicated, for the period of July 1, 2011 through June 30, 2012, with no other changes being made to the original agreements:

Family-Child Resources, Inc., York, PA	\$28,005.13
---	-------------

Children's Aid Society, Inc., Southern PA District Church of the Brethren York, PA	\$29,028.93
---	-------------

F. Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student caseworker Jessica Grimm in the CWEL Program through the School of Social Work, Pittsburgh, PA, providing graduate education to child welfare professionals, beginning August 27, 2012 and ending upon graduation.

G. 4th Quarter 2011-2012 Accumulative Report of Expenditure and Revenue - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 4th Quarter 2011-2012 accumulative Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, in the amount of \$42,624,269.00.

9. REFUND REGISTER

A. Tax Refund Register 2012-30

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-30 authorizing payment of York County real estate tax refunds totaling \$1,004.10.

10. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 15, 2012 totaling \$1,737,388.89.

Weekly Disbursement Totals for August 15, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	465,957.10
01	Payroll	70.00
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	119,754.82
03	Unclaimed Money	3,978.68
04	Donations	12,246.00
05	Controlled Substance	4,553.50
06	Human Services	91,794.13
07	Children & Youth	529,044.13

08	911	4,428.47
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	245.45
11	Prison Telephone	10,733.87
25	Aging	24,219.77
28	MH/MR	245,867.09
30/31	York/Adams HealthChoices	14,843.50
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	14,095.24
36	Earn-It	160.60
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	44,135.21
46	Affordable Housing	458.03
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	13,282.16
72	Tax Claim	30,034.91
75	Retirement	15,454.18
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
90	Drug & Alcohol	
		<u>92,032.05</u>
	Total	<u><u>1,737,388.89</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

08/13 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Tom Kearney and Kyle King – District Attorney Personnel; Bryce Wickard – Juvenile Probation Personnel; and Michelle Hovis – Human Services Personnel.

12. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Pennsylvania Department of Public Welfare, Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve, on behalf of the York County Office of Children, Youth & Families, the Fiscal Year 2013-2014 Children, Youth & Families Needs Based Plan and Budget to the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, in the amount of \$49,686,558.00.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 9:48 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk