

**COMMISSIONERS' MEETING
MINUTES**

08/14/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Chuck Noll led the Pledge of Allegiance.

Chuck Sprenkle of St. Paul's United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 7, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

York County Communications Director Carl Lindquist gave the board an update on the traffic and efficiency of the redesigned County website.

4. PRESENTATION

A. York County Library System – Summer Reading Club Partnership Program Results

President Trish Calvani of the York County Library System and Youth Services Director Paula Gilbert of the Get Outdoors (GO) York Task Force of the Healthy York County Coalition gave the board a review of this year's Summer Reading Club Partnership Program results.

5. PROCLAMATION

A. "Chuck Noll Week"

Commissioners Chronister announced that the board of Commissioners presented a proclamation the previous evening to Chuck Noll, Administrator/Chief Clerk, recognizing August 11-17, 2013 as "Chuck Noll Week" to congratulate him on his upcoming retirement, and extending him a special thank you for his service to the community.

6. APPOINTMENT

A. York County Industrial Development Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Douglas A. Becker, Hanover Borough, to the York County Industrial Development Authority for a three-year term, effective August 14, 2013 through August 13, 2016.

7. RESOLUTION

A. U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA - York County Planning Commission

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the execution of a grant agreement between the County of York, on behalf of the York County Planning Commission, and the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, for the Homeless Management Information System (HMIS) in the amount of \$149,482.00.

8. CONTRACT AGREEMENTS

A. Symantec Corp., Mountain View, CA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Information Services Department, and Symantec Corp., Mountain View, CA, for technical support and software updates for the Enterprise Vault System at a cost of \$29,100.00 under a PA COSTARS contract, for the period of August 20, 2013 through August 19, 2014.

B. McClure Company, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Facilities Management Department, and McClure Company, Harrisburg, PA, to reflect the removal of periodic maintenance service for all air filters, and the addition of HVAC controls for the Judicial and Human Services Centers for the 2nd year at an additional cost of \$8,400.00, and the 3rd year at an additional cost of \$19,600.00, effective September 12, 2013.

9. CONTRACT CHANGE ORDER

A. Intertech Security Group, LLC, Frederick, MD

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 2, between the County of York and Intertech Security Group, LLC, Frederick, MD, in the amount of \$18,485.00 for electric wiring required for equipment, an additional network license, and credits for unused equipment and hours for the York County Prison Detention Control System Upgrade project, decreasing the total contract amount to \$723,392.33.

10. HUMAN SERVICES

A. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Samuel & Kimberly Weaver, Hanover, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

B. Subsidized Adoption Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and DNH, Red Lion, PA, for the adoption of MLH aka MLW, a minor child, authorizing payments of adoption assistance in the amount of \$26.50 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

C. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Children's Aid Society Inc. Southern PA	343 Lincoln Way West New Oxford, PA 17350	Crisis Nursery Counseling	\$11.00/hour	02
Children's Aid Society Inc. Southern PA	343 Lincoln Way West New Oxford, PA 17350	Family Advocacy Counseling	\$26.00/hour	03
Children's Aid Society Inc. Southern PA	343 Lincoln Way West New Oxford, PA 17350	Parent Support Group Individual Counseling	\$20.32/hour	10

Children's Aid Society Inc. Southern PA	343 Lincoln Way West New Oxford, PA 17350	Art Therapy	\$39.00/hour	20
Sentinal Offender Services, LLC (Formerly G4S)	201 Technology Drive Irvine, CA 92618	Family Counseling RF Cellular	\$5.18/diem	01
Sentinal Offender Services, LLC (Formerly G4S)	201 Technology Drive Irvine, CA 92618	GPS using 3/30/15 1M rate plan	\$4.86/diem	02
Sentinal Offender Services, LLC (Formerly G4S)	201 Technology Drive Irvine, CA 92618	GPS using 1/1/30 1M rate plan	\$5.32/diem	03
Sentinal Offender Services, LLC (Formerly G4S)	201 Technology Drive Irvine, CA 92618	GPS using 1/1/15 1M rate plan	\$5.78/diem	04
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Treatment Foster Care Level III Foster Care	\$90.90/diem	01
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Therapeutic Wilderness Course (30 day) Alternative Treatment	\$137.92/diem	02
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Traditional Foster Care Level I Foster Care	\$53.96/diem	08
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized Foster Care Level II Foster Care	\$73.39/diem	09
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Weekend Alternative Program (48 hours) Counseling	\$168.38/diem	11
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Traditional Kinship Care Kinship Care	\$53.96/diem	14
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment w/Abel Counseling	\$675.00/each	16
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment Counseling	\$500.00/each	17
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Diakon Southeast Bridge Program Counseling	\$45.70/diem	22
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Group Counseling	\$16.32/hour	23
Diakon Lutheran Social Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Individual Counseling	\$88.60/hour	25
Youth Services Agency Ministries	1398 State Route 903 Jim Thorpe, PA 18229	ACT Boys Alternative Treatment	\$149.50/diem	03
Youth Services Agency Ministries	1398 State Route 903 Jim Thorpe, PA 18229	ACT Girls Alternative Treatment	\$149.50/diem	04
Youth Services Agency Ministries	1398 State Route 903 Jim Thorpe, PA 18229	Keystone Job Corps Program Alternative Treatment	\$149.50/diem	04
Youth Services Agency Ministries	1398 State Route 903 Jim Thorpe, PA 18229	ACT Life Skills Residential Program for Girls Community Based Residential for Girls	\$149.50/diem	60
United Methodist Home for Children	5120 Simpson Ferry Rd. Mechanicsburg, PA 17050	UMHC Residential Community Residential Services	\$194.16/diem	05
United Methodist Home for Children	5120 Simpson Ferry Rd. Mechanicsburg, PA 17050	Independent Living Preparation Program - Counseling	\$30.14/each	06
United Methodist Home for Children	5120 Simpson Ferry Rd. Mechanicsburg, PA 17050	Independent Living Preparation Program for non-residents of UMHC - Counseling	\$33.14/each	07
Glen Mills School	PO Box 5001 Concordville, PA 19331	Buchanan Hall II & one other site- Community Residential	\$135.79/diem	01
Glen Mills School	PO Box 5001 Concordville, PA 19331	Hayes Hall and 12 other sites Residential Services	\$135.79/diem	02
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	Traditional Foster Care Level III, Foster Care	\$113.68/diem	01
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	Traditional Foster Care Level II, Foster Care	\$89.86/diem	02
Keystone Service Systems, Inc.	124 Pine Street Harrisburg, PA 17101	CRR Host Home (MA Approved) Foster Care	\$16.36/diem	60

11. TAX REFUND REGISTER

A. Tax Refund Register 2013-30

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-30 authorizing payment of York County real estate tax refunds totaling \$324.44.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 14, 2013 totaling \$2,151,826.28.

Weekly Disbursement Totals for August 14, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,244,909.54
01	Payroll	
01	Ag Land Preservation	
01	Escrow	1,264.97
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	136,596.98
03	Unclaimed Money	
04	Donations	8,710.00
05	Controlled Substance	18,994.13
06	Human Services	29.92
07	Children & Youth	28,740.41
08	911	8,855.04
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	62.78
11	Prison Telephone	
25	Aging	92,864.32
28	MH-IDD	450,355.57
30/31	York/Adams HealthChoices	6,394.60
30	York Reinvestment	10,731.78
31	Adams Reinvestment	
35	Domestic Relations	12,147.26
36	Earn-It	
40	Weatherization Liheap	13,511.95
45	Block Grant	23,248.34
46	Affordable Housing	15,482.12
47	Revolving Fund	719.53
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	2,008.00
51	Weatherization Doe	
72	Tax Claim	21,908.12
75	Retirement	18,327.52
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	35,963.40
	Total	<u><u>2,151,826.28</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

08/12 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; President Judge Linebaugh, Paul Crouse and Tom Roberts – Court Administration Personnel; and Marlin Peck – Nursing Home Personnel.

14. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:26 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk