

**COMMISSIONERS' MEETING
MINUTES**

08/08/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 1, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Philip Palandro, Director of the York County Veterans Affairs Department, distributed a monthly Claims Award Report of the benefits the VA offers. The report reflected \$5,119,602.00 in successful benefits brought into the County of York, which ranks York 2nd in the state of Pennsylvania.

4. REQUEST FOR PROPOSALS

A. MetTel (Metropolitan Telecommunications), New York, NY

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an RFP (request for proposal) award to MetTel (Metropolitan Telecommunications), New York, NY, for the provision of long distance communications services for County of York facilities.

5. PURCHASE

A. DocuScan USA, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and DocuScan USA, York, PA, for annual software licensing maintenance for the Laserfiche Document Imaging and Management System in the York County Office of Children, Youth & Families in the amount of \$14,449.89 (per GSA Contract #G5-35F-0435P) with funding from Federal, State and local funds.

6. HUMAN SERVICES

A. Subsidized Permanent Legal Custodianship Agreement First Amendment - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a subsidized permanent legal custodianship agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MJB and CMB, Dallastown, PA, as custodians of KJT, a minor child, authorizing the adjustment of custodianship subsidy payments from \$26.50 to \$30.50 per/diem based upon the Difficulty of Care assessment, effective August 8, 2012.

B. 2012-2013 Purchase of Service Contract Agreement Addendums - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve 2012-2013 purchase of service contract agreement addendums between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers extending the terms of the original agreements from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreements:

Kidspeace National Centers, Inc.	Schnecksville, PA
Jondu, Inc.	Lancaster, PA
Family Care for Children and Youth, Inc.	Milton, PA

C. 2011-2012 Purchase of Service Contract Agreement Amendments - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve 2011-2012 purchase of service contract agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service provider to reflect the addition of the following programs, with no other changes being made to the original agreements:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Kidspeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA	CRR/Host Home/ TOP Program	\$14.98/diem	66
Kidspeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA	Basic Shelter Program	\$225.00/diem	11
Kidspeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA	Diagnostic/Shelter Program	\$314.23/diem	14

7. REFUND REGISTER

A. Tax Refund Register 2012-29

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-29 authorizing payment of York County real estate tax refunds totaling \$916.18.

8. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of August 8, 2012 totaling \$2,978,697.50.

Weekly Disbursement Totals for August 8, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,047,374.62
01	Payroll	856.44
01	Ag Land Preservation	2,000.00
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	65,524.66
03	Unclaimed Money	
04	Donations	8,645.00
05	Controlled Substance	2,781.84
06	Human Services	74,891.52
07	Children & Youth	174,787.49
08	911	50,893.58
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,861.49
11	Prison Telephone	2,070.59
25	Aging	45,040.79
28	MH/MR	182,042.03
30/31	York/Adams HealthChoices	11,614.11
30	York Reinvestment	96,960.75
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization	99.74
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	21,853.06
46	Affordable Housing	159.70
47	Revolving Fund	2,397.96
48	Downtown Hanover	

49	ARRA Weatherization	8,079.94
72	Tax Claim	28,717.54
75	Retirement	15,539.42
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
90	Drug & Alcohol	
		<u>134,505.23</u>
	Total	<u><u>2,978,697.50</u></u>

9. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

10. SOLICITOR'S REPORT

In lieu of Solicitor Donald Reihart's absence, he submitted his written report for the Board's Review prior to the Board of Commissioners' Meeting.

11. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Chuck Noll gave an overview of the Budget process for the County of York.

12. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:18 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk