

**COMMISSIONERS' MEETING
MINUTES**

08/07/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Philip Palandro led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the July 24, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Philip Palandro, Director of Veterans' Affairs, announced that the County of York has been accepted into the Vietnam War 50th Anniversary Commemorative Community.

4. RESOLUTION

A. U.S. Department of Housing and Urban Development, Washington, D.C. - York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Department of the York County Planning Commission, for the following changes to the 2012 Action Plans under the U.S. Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Felton Borough	\$20,000.00	45561866 (decrease)	Unprogrammed Funds
York County Human Services	\$ 6,000.00	45161884 (decrease)	Unprogrammed Funds
Home Improvement Program	\$21,000.00	45260012	45661865 (increase)

5. PURCHASES

A. Black Ice Software, LLC, Nashua, NH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Black Ice Software, LLC, Nashua, NH, for a software license and maintenance agreement to support document images associated with civil case maintenance in the New Visions Case Management system utilized by the York County Prothonotary’s Office, at a cost of \$3,825.00 to be funded through the Prothonotary Automation account.

B. United Group, Inc., Lake Forest, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and United Group, Inc., Lake Forest, IL, for five (5) ergonomic office chairs to replace chairs for the 9-1-1 dispatch floor at a cost of \$1,211.54 per chair, for a total cost of \$6,057.70, with \$1,423.84 to be funded by wireless funds and \$4,633.86 to be funded by wireline and general funds.

C. Dell, Inc., Round Rock, TX

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for the following computer equipment and software items for the 9-1-1- dispatch floor CAD upgrade, for a total cost of \$81,590.39:

<u>Product Item</u>	<u>Total Cost</u>
(30) 24-inch flat panel monitors \$239.99 each/\$7,199.70 Total	\$ 7,199.70
(10) ATI graphic cards \$169.95 each + \$4.98 shipping/\$1,704.48 Total	\$ 1,704.48
(30) desktop workstations \$909.60 each/\$27,288.00 Total	\$27,288.00
(4) laptops \$2,122.88 each/\$8,491.52 Total	\$ 8,491.52
(4) software and accessories \$145.00 each/\$580.00 Total	\$ 580.00
(1) R910 Chassis Server \$28,082.23	\$28,082.23
(4) Software and Accessories \$344.99 each/\$1,379.96 Total	\$ 1,379.96
(1) VMware software package \$6,864.50	<u>\$ 6,864.50</u>
	\$81,590.39

D. Tower Site Grounding Project

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and the following vendors to purchase the following items for the tower site grounding project at the costs indicated, for a total cost of \$11,884.92:

<u>Vendor</u>	<u>Item</u>	<u>Total Cost</u>
Tessco Corp., Hunt Valley, MD	Grounding Kits	\$ 7,095.70
Lowe’s Home Center, York, PA	Installation Parts	\$ 326.72
Harris, Corp., Harrisburg, PA	Engineering/Technician Services	<u>\$ 4,462.50</u>
		\$11,884.92

6. DAILY RATE

A. York County Youth Development Center

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the daily rate of \$375.60 for boarding out-of-county shelter youth at the York County Youth Development Center for fiscal year 2013-2014.

7. FEDERAL-AID SUPPLEMENTAL REIMBURSEMENT AGREEMENT

A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Federal-Aid Supplemental Reimbursement Agreement (089581B) between the County of York and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to add right-of-way acquisition costs for the deck replacement of Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York), in the amount of \$5,000.00 to be funded with 80% federal funds, 15% state funds, and a 5% County match of \$250.00 funded through the Liquid Fuels account.

8. PROFESSIONAL SERVICES CONTRACT AGREEMENT

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York and C.S. Davidson, Inc., York, PA, County Bridge Engineer, for the preliminary and final design of Bridge No. 221 (Bermudian Church Road over the Bermudian Creek in Washington Township) in the amount of \$490,357.50 to be funded with 80% federal funds, 15% state funds, and a 5% County match funded through the Liquid Fuels account.

9. LETTER OF AGREEMENT

A. York County Fire Investigative Response Team (YCFIRT)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County District Attorney's Office, and the following law agencies to participate in the York County Fire Investigative Response Team (YCFIRT):

Pennsylvania State Police
York Area Regional Police
York City Police
West Manchester Township Police
Northern York County Regional Police

10. MEMORANDUM OF UNDERSTANDING

A. RSVP (Retired and Senior Volunteer Program) of the Capital Region, Inc., Camp Hill, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and RSVP (Retired and Senior Volunteer Program) of the Capital Region, Inc., Camp Hill, PA, to provide volunteer services through the Senior Corps of Pennsylvania to residents of the Youth Development Center.

11. HUMAN SERVICES

A. Letters of Agreement - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Human Services Department serving as agreement administrator, and the following service providers for Information and Referral services through F.I.R.S.T. (Free Information and Referral Service Teleline), administered through the United Way of York County, in the amounts indicated, for the period of July 1, 2013 through June 30, 2014:

York County Area Agency on Aging, York, PA	\$4,000.00
York County Office of Children, Youth & Families, York, PA	\$6,120.00
York/Adams HealthChoices Management Unit	\$5,000.00

B. Letter of Agreement - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department, and the Adams County Commissioners, Gettysburg, PA, to administer the Medical Assistance Transportation grant for Adams County at a rate not to exceed 5% of the total grant amount.

C. Contract Agreement Amendment - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the Central Pennsylvania Food Bank, Harrisburg, PA, increasing the State Food Purchase Program contract amount by \$77,642.31, for a total contract amount of \$423,472.95, for the period of July 1, 2012 through June 30, 2013.

D. Medical Assistance Transportation Program 2013-2014 Assurance of Compliance - York County Human Services Department

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the Medical Assistance Transportation Program 2013-2014 Assurance of Compliance, on behalf of the York County Human Services Department, to the Pennsylvania Department of Public Welfare, Harrisburg, PA, in the amount of \$1,500,751.00 for York and Adams Counties.

E. Contract Agreement Renewals - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and the following agency-funded service providers to provide guardianship, representative payee and senior community center services in the amounts indicated, for a total amount of \$203,795.00, for the period of July 1, 2013 through June 30, 2014:

Jewish Family Services, York, PA (guardianship and representative payee)	\$ 30,689.00
Heritage Senior Center, Inc., Dover, PA (senior community center)	<u>\$173,106.00</u>
	\$203,795.00

F. Foster Parent Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Linda & James Sheeler, Stewartstown, PA
Janet E. & William M. Trower, York, PA

G. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and VL, Hanover, PA, as custodian of IML, a minor child, authorizing custodianship subsidy payments in the amount of \$23.00 per day until the child reaches the age of 18 years.

H. Service Provider Contract Agreement Amendment - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pressley Ridge, York, PA, for the addition of the Intensive Family Services program, Therapeutic and Life Skills, option #31, at a rate of \$218.00 per diem, for the period of July 1, 2012 through June 30, 2013, with no other changes being made to the original agreement.

I. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and PA Counseling Services, Lebanon, PA, to provide PCS Check and Connect Counseling, option #1, services at a rate of \$\$22,222.91 per month, for the period of July 1, 2013 through December 31, 2013.

J. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Community Services Group, Inc.	320 Highland Dr. Mountville, PA 17554	CSG Chariots CRR-HH Foster Care	\$28.87/diem	01
NHS of Montgomery County	620 Germantown Pike Lafayette Hill, PA 17554	Foster Care Plus Foster Care	\$83.09/diem	01
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Sexually Reactive Youth Community Residential Services	\$169.00/Diem	04
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Assessment Counseling	\$100.00/Hour	05
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Individual Counseling	\$77.00/Hour	06
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Family Counseling	\$82.00/Hour	07
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Group Counseling	\$35.00/Hour	08
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (Non MA approved)	\$199.00/Diem	30

Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (MA approved)	\$0.00/Diem	60
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential (Non MA approved)	\$207.00/Diem	31
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential TX (MA approved)	\$0.00/Diem	61
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services/Assessment (Non MA approved)	\$36.00/Hour	34
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services/Assessment (MA approved)	\$0.00/Diem	64
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (Non MA approved)	\$20.00/Hour	35
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (MA approved) Counseling	\$0.00/Hour	65
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (Non MA approved)	\$14.00/Hour	36
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (MA approved)	\$0.00/Hour	66
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (Non MA approved)	\$45.00/Hour	37
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (MA approved)	\$0.00/Hour	67
Children's Home of York	77 Shoe House Road York, PA 17406	Specialized Therapeutic FC Foster Care	\$66.05/diem	01
Children's Home of York	77 Shoe House Road York, PA 17406	Specialized Foster Care Ages 14-18Foster Care	\$66.05/diem	02
Children's Home of York	77 Shoe House Road York, PA 17406	Foster Care Mother only Foster Care	\$66.05/diem	03
Children's Home of York	77 Shoe House Road York, PA 17406	Foster Care Ages 0-2 Foster Care	\$50.00/diem	04
Children's Home of York	77 Shoe House Road York, PA 17406	Mother Baby Foster Care Foster Care	\$106.05/diem	05
Children's Home of York	77 Shoe House Road York, PA 17406	Male Group Home Community Residential Services	\$163.45/diem	06
Children's Home of York	77 Shoe House Road York, PA 17406	Diagnostic Service Counseling	\$115.00/hour	09
Children's Home of York	77 Shoe House Road York, PA 17406	Multi-Dimensional Treatment Foster Care	\$180.30/diem	11
Children's Home of York	77 Shoe House Road York, PA 17406	Strengthening Families Counseling	\$33.84/hour	13
Children's Home of York	77 Shoe House Road York, PA 17406	Kinship Care Ages 0-13 years old Kinship Care	\$66.05/diem	15
Children's Home of York	77 Shoe House Road York, PA 17406	Kinship Care Ages 14-18 years old Kinship Care	\$66.05/diem	16
Children's Home of York	77 Shoe House Road York, PA 17406	STRIVE, In-patient Non-Hospital (D&A) (Non -MA Approved) Community Treatment Services	\$181.04/diem	32

Children's Home of York	77 Shoe House Road York, PA 17406	Girls' Center (MA Approved) Residential Services	\$0.00/diem	61
Children's Home of York	77 Shoe House Road York, PA 17406	STRIVE, In-patient Non-Hospital (D&A) (MA Approved) Community Treatment Services	\$0.00/diem	62
Children's Home of York	77 Shoe House Road York, PA 17406	Multi-Dimensional Treatment Foster Care	\$29.65/diem	63

12. TAX REFUND REGISTERS

A. Tax Refund Register 2013-28

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-28 authorizing payment of York County real estate tax refunds totaling \$2,663.99.

B. Tax Refund Register 2013-29

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-29 authorizing payment of York County real estate tax refunds totaling \$15.50.

13. APPROVAL OF CHECK REGISTERS

A. Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of July 31, 2013 totaling \$5,371,004.22.

Weekly Disbursement Totals for July 31, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,333,640.92
01	Payroll	8,001.32
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	80,080.20
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	28,751.66
06	Human Services	270.45
07	Children & Youth	890,691.26
08	911	30,095.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	538.15
11	Prison Telephone	50,953.68

25	Aging	243,594.71
28	MH-IDD	202,747.28
30/31	York/Adams HealthChoices	8,586.39
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	102,575.79
36	Earn-It	
40	Weatherization Liheap	7,580.39
45	Block Grant	39,203.25
46	Affordable Housing	20,944.40
47	Revolving Fund	192.37
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,044.00
51	Weatherization Doe	33.00
72	Tax Claim	
75	Retirement	1,031,323.99
82	2013 PLGIT GOB Fund	137,121.80
85	P/A Capital Projects Fund	
90	Drug & Alcohol	152,034.04
	Total	<u>5,371,004.22</u>

- B.** Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 7, 2013 totaling \$4,004,843.96.

Weekly Disbursement Totals for August 7, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,483,145.83
01	Payroll	7,245.20
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	1,220.57
03	Unclaimed Money	
04	Donations	70.00
05	Controlled Substance	9,036.75
06	Human Services	56,076.74
07	Children & Youth	161,443.41
08	911	27,146.16
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	866.29
11	Prison Telephone	24,694.33
25	Aging	33,141.97
28	MH-IDD	736,456.31

30/31	York/Adams HealthChoices	27,706.85
30	York Reinvestment	40,608.43
31	Adams Reinvestment	
35	Domestic Relations	31,222.51
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	155,574.02
46	Affordable Housing	7,637.00
47	Revolving Fund	36,903.81
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,529.00
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	72,188.22
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	89,930.56
	Total	<u>4,004,843.96</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

In lieu of Acting Solicitor Donald Reihart's absence, he submitted his written report for the Board's review prior to the Board of Commissioners' Meeting.

16. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of August 7, 2013.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:31 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk