

**COMMISSIONERS' MEETING
MINUTES**

08/01/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present except Commissioner Reilly.

A. Opening Ceremony

Robb Green led the Pledge of Allegiance.

Reverend Keith Fair of St. Matthews Lutheran Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the minutes from the July 25, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PRESENTATION

A. Downtown, Inc., York, PA – Sonia Huntzinger

Sonia Huntzinger, Executive Director of Downtown, Inc., York, PA, gave an overview of the highlights and accomplishments of Downtown, Inc. She also explained how the funding works that is vital for the organization's success.

5. APPOINTMENTS

A. York County Advisory Board of Parks and Recreation

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to appoint Jason McSherry, West Manchester Township, to the York County Advisory Board of Parks and Recreation to fulfill an unexpired term, effective August 1, 2012 through December 31, 2014.

B. York County Area Agency on Aging Advisory Council

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to appoint Joann L. Teyral, York Township, to the York County Area Agency on Aging Advisory Council for a three-year term, effective August 1, 2012 through July 31, 2015.

6. REAPPOINTMENTS

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to reappoint the following individuals to the York County Area Agency on Aging Advisory Council for three-year terms, effective as indicated:

Nina Aimable, York City
March 1, 2012 through February 28, 2015

Diane Berkheimer, York Township
February 1, 2012 through January 31, 2015

Susan Heinle, York Township
Owner/Reg. Nurse, Visiting Angels
April 1, 2012 through March 31, 2015

Kimberly Maglaughlin, Peach Bottom Township
Director, Delta Area Comm. Senior Center, Inc.
April 1, 2012 through March 31, 2015

John Manley, Springettsbury Township
Retired
January 1, 2012 through December 31, 2014

7. RESOLUTIONS

A. Joiann Galiano, Joe Heffner and Susan McKeever

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a resolution authorizing Joiann Galiano, Joe Heffner and Susan McKeever of the York County Planning Commission as “New Users” of the Integrated Disbursement and Information System (IDIS), as required by the U.S. Department of Housing and Urban Development (HUD) to utilize for reporting and draw down Federal Housing and Community Development funds, with the allowable functions to be determined by the Local Administrator.

B. Felicia Dell and Joe Heffner

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a resolution authorizing Felicia Dell and Joe Heffner of the York County Planning Commission as “New Users” of the Letter of Credit Control System (LOCCS) utilized to draw down Federal funds for the Homeless Management Information System (HMIS).

8. ENGINEERING SERVICES

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a proposal for engineering services, between the County of York and C.S. Davidson, Inc., York, PA, for preliminary and final design for the replacement of York County Bridge No. 114 (over the South branch of the Codorus Creek in Glen Rock Borough) in the amount of \$408,981.86 funded with 80% federal and 15% state funds through the Transportation Improvement Plan (TIP), and 5% County Liquid Fuel funds in the amount of \$20,449.09, subject to final PennDOT approval.

B. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve engineering services agreement Supplement B, between the County of York and C.S. Davidson, Inc., York, PA, to incorporate additional design phase services required for the use of Transportation Improvement Plan (TIP) funding and the extra work necessary to comply with current PennDOT requirements for the replacement of York County Bridge No. 236 (Ridge Road over the North branch of Bermudian Creek in Franklin Township) in the amount of \$71,000.00, increasing the total contract price from \$112,500.00 to \$183,500.00 funded with 80% federal and 15% state funds through the TIP, and 5% County Liquid Fuel funds.

9. GRANT-IN-AID APPLICATION

A. Pennsylvania Board of Probation and Parole, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the submission of a Grant-In-Aid application, on behalf of the York County Adult Probation Department, to the Pennsylvania Board of Probation and Parole, Harrisburg, PA, to receive unmatched funding to offset probation officer salaries, for the period of July 1, 2012 through June 30, 2013.

10. HUMAN SERVICES

A. Contract Agreement Amendment - York/Adams HealthChoices Management Unit of the York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services Department serving as contract administrator, and the York/Adams MH/MR Program, York, PA, to implement the Supporting Positive Environments for Children model within four (4) daycare centers for a total cost of \$50,000.00, effective August 1, 2012.

B. Service Provider Contract Agreement - York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Bernice Plummer, Glenville, PA, to provide one (1) Domiciliary Care Home funded through the Social Security Administration at no cost to the County, for the period of July 1, 2012 through June 30, 2013.

C. Service Provider Contract Agreement - York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Giselle Joseph, M.D., Red Lion, PA, to provide physician consultant services at a cost of \$5,550.00, for the period of July 1, 2012 through June 30, 2013.

D. Service Provider Contract Agreement Renewal - York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Golden Visions Senior Community Center, Inc., Hanover, PA, to provide senior center funding at a cost of \$53,180.00, for the period of July 1, 2012 through June 30, 2013.

E. 2012-2013 Purchase of Service Contract Agreement Addendum - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a 2012-2013 purchase of service contract agreement addendum between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and National Mentor Healthcare, LLC, Conshohocken, PA, extending the terms of the original agreement from June 30, 2012 until such time that rates for the 2012-2013 contract periods are settled, with no other changes being made to the original agreement.

F. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

Provider	Location	Program Name	Cost	Opt
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA	Detention	\$280.32/diem	01
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA	Secure Shelter 1	\$170.94/diem	02

G. Service Provider Contract Agreement Renewals - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Opt
Human Services Department FGDM	100 West Market Street York, PA	CSL	\$1881.00/each	01
Community Service Foundation, Inc.	PO Box 283 Pipersville, PA	Foster Care	\$106.85/diem	01
Community Service Foundation, Inc.	PO Box 283 Pipersville, PA	Day Treatment	\$62.76/diem	02
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	Residential Drug & Alcohol	\$95.00/diem	01
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	Supervised Independent Living (D & A)	\$121.00/diem	02
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	Manos House (Non MA Approved)	\$98.00/diem	30
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	Manos House (MA Approved)	\$0.00/diem	60
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	DARS-SIL Community Treatment Facility (Non MA approved)	\$125.00/diem	31
Drug and Alcohol Rehabilitation Services, Inc.	1290 Prospect Road Columbia, PA	DARS-SIL (MA Approved)	\$0.00/diem	61

11. REFUND REGISTER

A. Tax Refund Register 2012-28

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve Tax Refund Register 2012-28 authorizing payment of York County real estate tax refunds totaling \$11,313.00.

12. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve the Check Register for the week of August 1, 2012 totaling \$4,257,843.61.

Weekly Disbursement Totals for August 1, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,947,623.58
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	59,384.67
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	10,153.10
06	Human Services	43,195.78
07	Children & Youth	178,771.49
08	911	8,315.93
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	1,454.92
11	Prison Telephone	6,331.21
25	Aging	476,869.15
28	MH/MR	871,280.07
30/31	York/Adams HealthChoices	635.21
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	30,457.85
36	Earn-It	
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	58,376.10
46	Affordable Housing	245,641.08
47	Revolving Fund	16,524.09
48	Downtown Hanover	

49	ARRA Weatherization	17,762.36
72	Tax Claim	154,781.65
75	Retirement	1,735.69
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
90	Drug & Alcohol	
		<u>128,549.68</u>
	Total	<u><u>4,257,843.61</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Donald Reihart, Solicitor, submitted his written report for the Board's Review.

15. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of August 1, 2012.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to adjourn the meeting at 10:28 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk