

**COMMISSIONERS' MEETING  
MINUTES**

**06/19/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 12, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PROCLAMATION**

**A. Wolf 170<sup>th</sup> Birthday – The Wolf Organization**

The Board of Commissioners presented a proclamation to James C. Groff, Executive Vice President/Chief Marketing Officer, congratulating The Wolf Organization on the celebration of its 170<sup>th</sup> Anniversary on the 20<sup>th</sup> day of June 2013.

**5. ORDINANCE ADVERTISEMENT**

**A. Ordinance 2013-04**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the advertising of Ordinance 2013-04, amending Part I, Chapter 95 of the York County Code, requiring all salaries and compensation of employees, appointed and elected officials to be established by the County Salary Board.

## **6. APPOINTMENTS**

### **A. South Central Workforce Investment Board (SCWIB)**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the South Central Workforce Investment Board (SCWIB) for three-year terms, effective July 1, 2013 through June 30, 2016:

Carl E. Anderson, Esq, York City  
Bobbi Billman, Springettsbury Township

## **7. REAPPOINTMENTS**

### **A. York/Adams MH-IDD/D&A Advisory Board**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York/Adams MH-IDD/D&A Advisory Board for three-year terms, effective as indicated:

Dr. Karen Kennedy, Spring Garden Township  
November 1, 2012 through October 31, 2015

Kendra Kakos, Manchester Township  
March 1, 2013 through February 29, 2016

## **8. RESOLUTION**

### **A. Resolution 2013-06**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-06 approving the following revised County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective July 1, 2013:

AW – 5.2 Leave of Absence  
MI – 2.1 County Fleet Management

## **9. PURCHASE**

### **A. Harris, Corp. Lynchburg, VA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Harris, Corp. Lynchburg, VA, for forty (40) 9-1-1 radio consoles and associated accessories to replace outdated equipment for a total cost of \$368,422.00 under a state contract, with 67% funded with wireless funds and 33% funded with wireline and County match funds.

## **10. CONTRACT AGREEMENTS**

### **A. Harris Corp, Middletown, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Harris Corp, Middletown, PA, for continued maintenance of the P25 digital radio, microwave and paging systems used for communications between and among the County's 9-1-1 dispatch center and the local first responder agencies for a total cost of \$1,628,367.06, for the period of August 1, 2013 through July 31, 2016.

### **B. Ophelia Chambliss, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Youth Development Center, and Ophelia Chambliss, York, PA, to provide art education classes to YDC residents at a cost of \$2,000.00, for the period of July 1, 2013 through December 31, 2013.

## **11. LEASE AGREEMENT**

### **A. FFP (Fraser), Inc., West Reading, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and FFP (Fraser), Inc., West Reading, PA, for one (1) Sharp (MX-314N) copier, including maintenance and supplies, except paper, at a cost of \$442.07 per quarter, for a total cost of \$5,304.84, for the period of May 30, 2013 through August 30, 2016.

## **12. SUPPLEMENT ENGINEERING AGREEMENT**

### **A. C.S. Davidson, Inc., County Engineer, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a supplement engineering agreement between the County of York and C.S. Davidson, Inc., County Engineer, York, PA, to add right-of-way acquisition costs for the deck replacement of Bridge No. 77 (Philadelphia Street over Codorus Creek) in the amount of \$32,460.57, with 95% funded through federal and state funds, and 5% funded through County Liquid Fuels funds.

## **13. PROPERTY LINE AGREEMENT**

### **A. Ted R. Andersson, Parkton, MD**

Commissioner Chronister tabled this motion until further notice.

## 14. GRANT APPLICATIONS

### A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Center for Traffic Safety, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, in the amount of \$252,214.68 to provide the annual operating budget for community traffic safety program services to Adams, Lancaster, Lebanon and York Counties, for the period of October 1, 2013 through September 30, 2014.

### B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$77,588.00, with no County match, to provide salary benefits and miscellaneous expenses for a dedicated Intelligence Analyst, for the period of October 1, 2013 through September 30, 2014.

## 15. PROJECT MODIFICATION REQUEST

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a project modification request, on behalf of the York County Juvenile Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the 2012 Juvenile Justice System Enhancement Strategy (JJSES) grant, with no change in the total grant amount of \$49,974.00 (no County match), for the period of October 1, 2012 through September 30, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>
Travel (Including Training)	\$ 4,887.00	\$ 10,692.00
Supplies & Operating Expenses	\$ 2,837.00	\$ 4,832.00
Consultants	\$ 42,250.00	\$ 34,450.00
	\$ 49,974.00	\$ 49,974.00

## 16. TAX REFUND REGISTER

### A. Tax Refund Register 2013-22

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-22 authorizing payment of York County real estate tax refunds totaling \$9,341.54.

## 17. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 19, 2013 totaling \$7,890,268.87.

<u>Weekly Disbursement Totals for June 19, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,794,400.55
01	Payroll	6,982.43
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	63,020.53
03	Unclaimed Money	
04	Donations	412.50
05	Controlled Substance	19,389.54
06	Human Services	109,515.87
07	Children & Youth	948,100.86
08	911	51,317.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	35,386.63
11	Prison Telephone	8,937.56
25	Aging	62,471.25
28	MH-IDD	507,579.40
30/31	York/Adams HealthChoices	2,280.09
30	York Reinvestment	40,637.55
31	Adams Reinvestment	
35	Domestic Relations	33,727.34
36	Earn-It	233.21
40	Weatherization Liheap	
45	Block Grant	634.93
46	Affordable Housing	16,883.22
47	Revolving Fund	29,184.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	2,117,593.80
75	Retirement	1,784.20
82	2013 PLGIT GOB Fund	26,593.21
85	P/A Capital Projects Fund	
90	Drug & Alcohol	13,203.03
	Total	<u>7,890,268.87</u>

## **18. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Sessions were held since the last Commissioners' Meeting:

06/17 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Judge Linebaugh and Paul Crouse – Court Administration Personnel.

06/19 – Commissioners Chronister and Reilly, Chuck Noll, Robb Green and Tiffany Trout – Human Services Personnel.

## **19. SOLICITOR'S REPORT**

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

## **20. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. York County Planning Commission**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a supplemental Special Allocation Fund allocation to the York County Planning Commission in the amount of \$11,000.00 to fund the development of a model ordinance to address sustainable landscaping for new construction developments as part of a cooperative effort with the York County Conservation District and the York County Penn State Extension.

### **B. C.S. Davidson, Inc., York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a recommendation to the Pennsylvania Department of Transportation, District 8-0 office, to select C.S. Davidson, Inc., York, PA, as the County's Bridge Inspection Engineer for the contract period of 2014 through 2018.

## **21. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:27 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk