

**COMMISSIONERS' MEETING
MINUTES**

06/12/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Controller Green led the Pledge of Allegiance.

Roberta Johnson, Chaplain of Memorial Hospital, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 5, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. World Elder Abuse Awareness Day – York County Area Agency on Aging

The Board of Commissioners presented a proclamation to Stephanie Fry, Director of Social Services for the York County Area Agency on Aging, recognizing June 15, 2013 as "ELDER ABUSE PREVENTION DAY" in York County.

5. APPOINTMENTS & REAPPOINTMENTS

A. York County Agricultural Land Preservation Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Andrew J. Baumgardner, Franklin Township, to the York County Agricultural Land Preservation Board as "Representing Farmer" for a three-year term, effective June 1, 2013 through May 31, 2016.

B. York County Library System Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Library System Board for three-year terms, effective May 1, 2013 through April 30, 2016:

Appointments

Mohamed Mtimet, York Township
Nathaniel Coffman, Spring Garden Township

Reappointments

Marsha Everton, Dover Township
Bradley Jacobs, West Manchester Township

6. RESOLUTION

A. M. Chris Rafferty - Housing and Community Development Division of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Division of the York County Planning Commission, authorizing the removal of M. Chris Rafferty as Attorney-in-Fact for the County, effective May 1, 2013.

7. PURCHASES

A. Dell Corp., Round Rock, TX

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County MH/IDD (Mental Health & Intellectual Developmental Disabilities) Department, and Microsoft Corp, Redmond, WA, through Dell Corp., Round Rock, TX, for 70 Microsoft Office standard licenses to upgrade current MH/IDD and E/I software at a cost of \$240.96 per license, for a total cost of \$16,867.20, under a state contract.

B. CDW Government, Chicago, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County MH/IDD (Mental Health & Intellectual Developmental Disabilities) Department, and CDW Government, Chicago, IL, for 70 HP Slate 900 tablets and accessories at the costs indicated, for a total cost of \$81,139.00, under a COSTARS contract:

31 units with docking stations and monitors	\$1270.00 each/Total \$39,370.00
39 units (no docking stations or monitors)	\$1071.00 each/Total \$41,769.00

8. YORK COUNTY REAL ESTATE TAXES AND FEES EXONERATION

A. Parcel No. 44-000-11-0050

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2009, 2010, 2011 and 2012 York County real estate taxes and fees on Parcel No. 44-000-11-0050, located at 60 Bowman Road, Penn Township, in the amount of \$1,696.54 for property scheduled for judicial tax sale on June 20, 2013 and subsequent redevelopment by the Township.

9. SETTLEMENT AGREEMENT

A. B. R.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a settlement agreement between the County of York, on behalf of the York County Human Resources Department, and B. R. for payment in the amount of \$20,000.00, wherein it is agreed that B.R. will release the County of any and all current or future claims with regards to her employment.

10. CONTRACT AGREEMENTS

A. Cintas Corp., Cincinnati, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and Cintas Corp., Cincinnati, OH, for uniform and mat services at various County locations as part of a national co-op master agreement, U.S. Communities, with fixed pricing through April 1, 2015.

B. St. Andrew Development, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and St. Andrew Development, Inc., York, PA, to convert and replicate the current Jail Management System to a Microsoft.NET environment, and to provide additional features and enhancements at an estimated cost of \$127,000.00.

C. Milestone Staffing Services, Lemoyne, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Pleasant Acres Nursing and Rehabilitation Center (PAN&RC), and Milestone Healthcare, LLC dba Milestone Staffing Services, Lemoyne, PA, for supplemental nurse staffing services at the rates indicated in the contract, for the period of May 29, 2013 through May 28, 2014, with automatic renewal annually.

D. Herre Consulting, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service contract agreement between the County of York, on behalf of the York County Public Defender's office, and Herre Consulting, Harrisburg, PA, for maintenance on two (2) Lektriever electronic filing system units at a rate of \$770.00 per unit, for a total cost of \$1,540.00, for the period of July 1, 2013 through June 30, 2014.

11. HUMAN SERVICES

A. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Sanford & Ca'Saundra Liggins
Paul & Audrey Dinterman
Michael & Kathleen Senft
Robert E. & April M. Stevens

York, PA
York, PA
York, PA
Etters, PA

B. Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student caseworker Kevin Smedman in the CWEL Program through the School of Social Work, Pittsburgh, PA, providing graduate education to child welfare professionals, beginning June 10, 2013 and ending upon graduation.

C. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and Pinebrook Family Services, Allentown, PA, to provide foster care placement services at a rate of \$27.05 per diem, for the period July 1, 2012 to June 30, 2013.

D. Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bethany Christian Services of Central PA, Lancaster, PA, to reflect the addition of Foster Care Level IV services, with no other changes made to the original agreement.

12. TAX REFUND REGISTER

A. Tax Refund Register 2013-21

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-21 authorizing payment of York County real estate tax refunds totaling \$273.02.

13. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 12, 2013 totaling \$2,309,697.92.

Weekly Disbursement Totals for June 12, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,229,543.39
01	Payroll	10,075.83
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	166,993.06
03	Unclaimed Money	
04	Donations	110.00
05	Controlled Substance	7,509.14
06	Human Services	23,122.57
07	Children & Youth	107,621.56
08	911	16,040.44
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	2,778.70
25	Aging	233,815.70
28	MH-IDD	288,366.13
30/31	York/Adams HealthChoices	91.50

30	York Reinvestment	4,962.18
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	156.00
40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	18.50
47	Revolving Fund	253.86
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	515.00
51	Weatherization Doe	
72	Tax Claim	90,802.18
75	Retirement	72,829.54
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	54,092.64
	Total	<u>2,309,697.92</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Commonwealth of Pennsylvania, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Area Agency on Aging, and the Commonwealth of Pennsylvania, Harrisburg, PA, for fifteen (15) Dell (Latitude E5430) laptop computers to replace outdated laptops for a total cost of \$10,956.00 funded by Aging Block Grant funds under a state contract.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk