

**COMMISSIONERS' MEETING
MINUTES**

06/05/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Hoke led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 29, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

A. Strickler Farmhouse

Jane Heller, Springettsbury Township resident, readdressed the board about the ongoing issue of the Strickler farmhouse needing repairs to or replacement of the roof. Ms. Heller gave the board an update on the contributions she has collected to help cover the costs of the roof. For the public's benefit, she also gave an overview of the process for making contributions to the escrow account the County Treasurer's office has created. Ms. Heller requested that any contributions received would be acknowledged with a return receipt from the Treasurer's office noting the amount of funds donated for the purpose of a tax deduction. Ms. Heller stated that she has obtained several preliminary estimates for the replacement of the roof, but only from what was visible from the outside of the building, as they were unable to obtain access to the inside of the building.

John Klinedinst, County Engineer, gave the board a re-overview of their own inspection of the farmhouse and stated again that, in their opinion, the repairs or replacement of the roof is not imminently necessary and can wait until next year to be completed.

Ms. Heller expressed her concern of the timeline for replacing the roof and does not want it to be put off any longer than necessary. She also stated her concern for obtaining a qualified contractor to do historic repairs.

Mr. Klinedinst explained the bidding process for the repairs/replacement and stated that they would only accept a bid from a qualified contractor that would also be pre-qualified to do historic repairs.

B. Strickler Cemetery

Jane Heller also requested access to the Strickler cemetery that is adjacent to the farmhouse so repairs can be done to falling headstones. Acting Solicitor Reihart stated that any security issues should be able to be taken care of. Commissioner Chronister suggested that Facilities Management Director, Scott Cassel, should contact Ms. Heller to help her make arrangements with the prison to obtain this access.

4. RESOLUTION

A. EIC/ComfortHome, Inc., Lancaster, PA - Housing Division of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing Division of the York County Planning Commission to amend a contract agreement with EIC/ComfortHome, Inc., Lancaster, PA, by reinstating the contract for the period of June 5, 2013 through September 30, 2013 for the provision of weatherization services under the Weatherization Program in an amount not to exceed \$300,000.00.

5. 2013 YORK COUNTY REAL ESTATE TAXES EXONERATION

A. Parcel Numbers 44-000-04-0123, 44-000-04-0124 and 44-000-04-0137

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2013 York County real estate taxes on Parcel Numbers 44-000-04-0123, 44-000-04-0124 and 44-000-04-0137, located at 995-997 Baltimore Street and W S Franklin Street BLK, Hanover, PA, in the Face amount of \$2,812.12 for property acquired by Apostolic Ministries United Pentecostal Church of Hanover for an authorized exempt purpose.

6. CONTRACT CHANGE ORDER

A. MCA, Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve contract change order No. 9, between the County of York and MCA, Lancaster, PA, in an amount not to exceed \$15,000.00 for remedial maintenance and repair work, additional paint coatings to shower areas, and extending the contract 140 days for the York County Prison Work Release Facility project, increasing the total contract amount to \$2,679,855.37.

7. LEASE AGREEMENT

A. FFP (Fraser), Inc., West Reading, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and FFP (Fraser), Inc., West Reading, PA, for three (3) copiers (1-Sharp MX-314N, 1-Sharp MX-503N, 1-Sharp MX-26HN), including maintenance and supplies, except paper, for the York County Area Agency on Aging at a rate of \$1,583.96 per quarter, for a total cost of \$19,007.52, for the period of April 26, 2013 through July 26, 2016.

8. EASEMENT AGREEMENTS

A. York County Rail Trail Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Rail Trail easement agreements between the County of York, on behalf of the York County Rail Trail Authority, and the following entities ("Grantor) for the purpose of obtaining permanent right-of-way access over, under and across property of the Grantor in order to construct, operate, use and maintain a public pathway known as the Northern Extension of the York County Rail Trail County Park at a cost of \$1.00:

<u>Grantor</u>	<u>Parcel No.</u>	<u>Effective Date</u>
York County Lumber Company	80-0000-6000-2B	January 22, 2013
Yorkhospitality, LLC	36-000-JI-0040-B	March 13, 2013

9. GRANT APPLICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the resubmission of a grant application due to general funding reductions by the state, on behalf of the York County Adult Probation department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$119,329.00 with a County match of \$11,808.00 provided through welfare treatment funds, for a total grant amount of \$131,137.00, to provide intensive drug and alcohol treatment for the York County Day Reporting Center, for the period of July 1, 2013 through June 30, 2014.

10. HUMAN SERVICES

A. University of Pittsburgh, Pittsburgh, PA - York County Human Services Department

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a sub-award grant agreement between the County of York, on behalf of the York County Human Services department serving as agreement administrator, and the University of Pittsburgh, Pittsburgh, PA, in the amount of \$180,715.27 for the Systems of Care Partnership Program, for the period of October 1, 2012 through September 30, 2013.

B. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Youth Advocate Program Inc.	2007 North Third St. Harrisburg, PA 17102	Advocacy Program 0.-7.5 hrs/week Counseling	\$21.20/hour	01
Youth Advocate Program Inc.	2007 North Third St. Harrisburg, PA 17102	Advocacy Program 7.75.-15 hrs/week Counseling	\$21.20/hour	02
Youth Advocate Program Inc.	2007 North Third St. Harrisburg, PA 17102	Wrap-Around Services (MA Full Pay) Counseling	\$0.00/hour	69

C. Subsidized Adoption Assistance Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Per Diem Rate</u>
REB and NMB, Hanover, PA	AMTB a/k/a AMT	\$30.50 per day
SO, York, PA	DJO a/k/a DTB	\$26.50 per day
SO, York, PA	KJO a/k/a KAB	\$26.50 per day

D. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth and Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of York County Office of Children, Youth and Families, and CC, York, PA, as custodian of AJG, a minor child, authorizing custodianship subsidy payments in the amount of \$26.50 per day until the child reaches the age of 18 years.

11. TAX REFUND REGISTER

A. Tax Refund Register 2013-20

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-20 authorizing payment of York County real estate tax refunds totaling \$10.50.

12. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 5, 2013 totaling \$10,630,571.59.

Weekly Disbursement Totals for June 5, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	9,550,340.54
01	Payroll	557.45
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	91,473.15
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,333.42
06	Human Services	15,803.27
07	Children & Youth	71,504.75
08	911	189,863.22
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	27,803.48
11	Prison Telephone	
25	Aging	76,800.14
28	MH-IDD	159,574.79
30/31	York/Adams HealthChoices	7,941.69
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	2,153.76
36	Earn-It	
40	Weatherization Liheap	4,452.75
45	Block Grant	5,322.20
46	Affordable Housing	6,972.22
47	Revolving Fund	37,456.59
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	2,302.00
51	Weatherization Doe	1,695.06
72	Tax Claim	448.56
75	Retirement	56,505.20
82	2013 PLGIT GOB Fund	301,089.35
85	P/A Capital Projects Fund	
90	Drug & Alcohol	16,178.00
	Total	<u>10,630,571.59</u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

06/03 – Three Commissioners, Chuck Noll, Deb Myers, Kristy Bixler and Tiffany Trout – General Personnel; Richard Keuerleber – Sheriff's Office Personnel; and Tom Kearney and Jesse Coy – District Attorney's Office Personnel.

14. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

15. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources department, gave a report of open positions within the County of York as of June 5, 2013.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk