

**COMMISSIONERS' MEETING  
MINUTES**

**05/29/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 22, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RESOLUTION**

**A. 2009, 2010, 2011 and 2012 Action Plans under the U.S. Department of Housing and Urban Development, Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Department of the York County Planning Commission, for the following changes to the 2009, 2010, 2011 and 2012 Action Plans under the U.S. Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Bell Socialization	\$ 4,771.67	45230009	new
North Hopewell Township	\$ 4,500.00	45341725 (cancel)	45240010
Loganville Borough	\$ 25,163.60	45541744 (close)	45240010
Bell Socialization Services	\$ 60,260.09	45240010	new
Yorkana Borough	\$ 28,965.00	45250011	45551832 (increase)
Bell Socialization Services	\$ 28,199.27	45250011	new
Community Progress Council	\$ 50,000.00	45161881 (cancel)	45260012
Manchester Borough	\$ 13,000.00	45561869 (decrease)	45260012
HIP	\$115,914.33	45661865 (decrease)	45260012
Bell Socialization Services	\$244,558.97	45260012	new

## **5. PURCHASES**

### **A. Dell Computer Corp., Round Rock, TX**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Microsoft Corp., Redmond, WA, through Dell Computer Corp., Round Rock, TX, for 1,000 Windows remote Desktop Services User client access licenses required for a Citrix upgrade at a cost of \$62.92 per license, for a total cost of \$62,920.00 under a state contract.

### **B. CTI, Hunt Valley, MD**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and CTI, Hunt Valley, MD, for six (6) software licenses and support to increase productivity and reliability of the Citrix environment for a total cost of \$20,112.00 funded by Records Improvement funds.

## **6. COLLECTIVE BARGAINING AGREEMENT**

### **A. Pennsylvania Social Services Union, Service Employees International Union Local 668, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a collective bargaining agreement between the County of York, on behalf of the York County Human Resources Department, and the Pennsylvania Social Services Union, Service Employees International Union Local 668, Harrisburg, PA, for the Mental Health/Intellectual and Developmental Disabilities Program, and Drug and Alcohol, retroactive to January 1, 2012 through December 31, 2014.

## **7. CONTRACT AGREEMENT**

### **A. American Testing and Inspection Services, St. Louis, MO**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management department, and American Testing and Inspection Services, St. Louis, MO, for periodic inspections of all County elevators and lifts at the rates indicated, for the period of June 1, 2013 through May 31, 2016:

Semi-annual routine inspections	\$ 50.00 per unit
Witness three-year hydraulic pressure tests	\$150.00 per unit
Witness five-year full load safety tests	\$300.00 per unit

## **8. LETTERS OF AGREEMENT**

### **A. York County Adult Probation Department**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Adult Probation department, and the following service providers to provide services for York County DUI offenders, for the period of July 1, 2013 through June 30, 2014:

WellSpan Behavioral Health Services, Edgar Square, York  
New Insights, York & Lemoyne  
Cornerstone Counseling, Hanover  
Adams Hanover Counseling, York, Hanover & Shrewsbury  
Gaudenzia West, Mechanicsburg  
Colonial House, York  
PA Counseling, York & Gettysburg  
Pyramid Health, York  
TW Ponessa & Associates, York  
York County Juvenile Probation

## **9. MEMORANDUM OF AGREEMENT**

### **A. Baltimore County, MD**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Memorandum of Agreement between the County of York, on behalf of the York County Department of Emergency Services, and Baltimore County, MD, to share access with each County's public safety radio communications system for the purpose of mutual aid, for the period of twenty (20) years.

## **10. GRANT MODIFICATION**

### **A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant modification request, on behalf of the York County District Attorney's office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, increasing the number of hours and salary for one (1) Victim/Witness Coordinator through the Rights and Services Act (RSA) grant, due to receiving Victims of Juvenile Offenders (VOJO) grant funding to cover the salary of one (1) of the Victim/Witness Coordinators, with no change in the personnel category grant amount or the total grant amount.

## 11. HUMAN SERVICES

### A. HIPAA Business Associate Agreement - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Area Agency on Aging, and Hanover Healthcare Plus, Hanover, PA, to allow access to patient health records for the provision of services deemed necessary for the continuity of care.

### B. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JEJ and MYJ, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

### C. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Family Care for Children & Youth, Inc.	25 Belford Blvd. Milton, PA 17847	Family Based Services Foster Care	\$65.77/diem	06
Family Care for Children & Youth, Inc.	25 Belford Blvd. Milton, PA 17847	Kinship Care/Family Based Services Foster Care	\$59.03/diem	09
Reading Specialists Educational Association	220 North 5 <sup>th</sup> Street Reading, PA 19601	Tier 1 Diagnostic Foster Care Foster Care	\$159.69/diem	01
Reading Specialists Educational Association	220 North 5 <sup>th</sup> Street Reading, PA 19601	Tier III Specialized Placement Within the Community Foster Care	\$140.45/diem	03
Reading Specialists Educational Association	220 North 5 <sup>th</sup> Street Reading, PA 19601	Tier IV: Maintenance Foster Care	\$114.49/diem	04
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Intensive Family Services CSL	\$59.56/diem	01
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Intensive Family Services For Young Children – CSL	\$59.56/diem	02
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Intensive Family Services Juvenile Probation – CSL	\$59.56/diem	03
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Intensive Family Services (for Bilingual/Bicultural Families)	\$59.56/diem	04

Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Foster Care Level I	\$37.95/diem	10
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Foster Care Level II	\$69.24/diem	11
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Specialized Reunification (IFS-SR) In-home therapeutic and life skills	\$66.23/diem	12
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	CRR Host home (MA Approved) Foster Care	\$25.00/diem	61
Pressley Ridge	5500 Corporate Drive Suite 400 Pittsburgh, PA 15237	Intensive Family Services (MA Approved) Therapeutic and life skills	\$0.00/diem	69

#### **D. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Catholic Charities Diocese of HBG	4800 Union Deposit Rd.	Paradise School Residential Services	\$172.04/diem	05
Catholic Charities Diocese of HBG	4800 Union Deposit Rd.	Intensive Family Service Counseling	\$56.88/hour	08
Catholic Charities Diocese of HBG	4800 Union Deposit Rd.	Catholic Charities Intensive Resources Services Counseling	\$56.88/each	09
River Rock Day Treatment	268 West Beaver St. Suite 109B Hellam, PA 17406	River Rock Day Treatment Day Treatment	\$90.33/diem	01
Pinkneys Vineyard of Faith Ministries	3255 Cape Horn Road PO Box 146 Red Lion, PA 17356	The House of Ruth – Mother Community Residential Service	\$144.70/diem	01
Pinkneys Vineyard of Faith Ministries	3255 Cape Horn Road PO Box 146 Red Lion, PA 17356	The House of Ruth – Baby Only Community Residential Services	\$40.00/diem	11
Pinkneys Vineyard of Faith Ministries	3255 Cape Horn Road PO Box 146 Red Lion, PA 17356	The House of Ruth –Mother/ Baby Rate (one child) Community Residential	\$184.70/diem	21
Pinkneys Vineyard of Faith Ministries	3255 Cape Horn Road PO Box 146 Red Lion, PA 17356	Mother/Multiple Child Group Home-Community Residential Services	\$224.70/diem	22
JusticeWorks Youthcare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburgh, PA 15221	Intensive In-Home Family Services Counseling	\$63.00/hour	03
JusticeWorks Youthcare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburgh, PA 15221	GIRLS EMPOWERMENT MOVEMENT (GEM)	\$63.00/hour	04
JusticeWorks Youthcare, Inc.	1500 Ardmore Blvd. Suite 410 Pittsburgh, PA 15221	GEM Group Therapy Counseling	\$20.00/hour	05

## 12. BUDGET LINE ITEM ADJUSTMENTS

### A. 2013 Budget Line Item Adjustments

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2013 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of May 29, 2013.

#### Budget Adjustments

2013

Department Name	Department Number	Account Description	Account Number	Amount Change
Information Services	010117	Shift Differential - OT	5000106	3
Information Services	010117	Professional Staff Salaries	5000102	(3)
Information Services	010117	Office Equipment	5600500	30,008
Information Services	010117	Purchase of Major Equipment	5900702	(30,000)
Tax Collectors	010110	Postage	5200202	100
Tax Collectors	010110	Printing	5200215	(100)
Public Safety	012601	Vehicle Maintenance	5200233	303
Public Safety	012601	Association Dues & Expenses	5200214	(105)
Public Safety	012601	Training & Staff Development	5200211	(198)
Public Defender	011257	Shift Differential - OT	5000106	7
Public Defender	011257	Professional Services	5200240	(7)
Solicitor	010102	Advertising	5200201	1,000
Commissioners	016924	Contingency Fund	5200420	(1,000)
District Attorney	011258	Postage	5200202	25
District Attorney	011258	Professional Services	5200240	(25)
Prison	012309	Equipment Rental	5200315	5,000
Prison	012309	Electricity	5200206	(5,000)
Veteran Affairs	010603	Flag Marker	5200289	250
Veteran Affairs	010603	Burial Expense	5200288	(250)
Parks	013607	Cross Mill Project	5900718	100
Parks	013607	Construction Site Material	5600501	(100)
Weights & Measurers	010108	Vehicle Maintenance	5200233	300
Weights & Measurers	010108	Gas & Oil	5200232	(300)

Youth Development Center	012303	Advertising	5200201	10
Youth Development Center	012303	Printing	5200215	24
Youth Development Center	012303	Training & Staff Development	5200211	(34)
Maintenance - Admin Center	010128	Contracted Services	5200236	4,500
Maintenance - Archives	010131	Purchase of Major Equipment	5900702	(4,500)
Adult Probation	012302	Drug Testing Supplies	5200246	13,000
Commissioners	016924	Contingency Fund	5200420	(13,000)
Court Administration	011260	Association Dues & Expenses	5200214	5,000
Court Administration	011260	Training & Staff Development	5200211	(5,000)
Court Administration	011260	CJAB Mini Grant	5200453	1,500
Court Administration	011260	Training & Staff Development	5200211	(1,500)
Youth Development Center	012303	Office Equipment	5600500	1,600
Commissioners	016924	Contingency Fund	5200420	(1,600)
Youth Development Center	012303	Office Equipment	5600500	1,285
Youth Development Center	012303	Contracted Services	5200236	(1,285)
911	080602	Travel, Food & Lodging	5200231	2,440
911	080602	MDC Project Training	5210474	(2,440)
Magistrial District Courts	011261	Office Equipment	5600500	585
Commissioners	016924	Contingency Fund	5200420	(585)

### **13. TAX REFUND REGISTER**

#### **A. Tax Refund Register 2013-19**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-19 authorizing payment of York County real estate tax refunds totaling \$799.60.

#### 14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 29, 2013 totaling \$4,113,117.58.

#### Weekly Disbursement Totals for May 29, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,438,977.75
01	Payroll	7,141.27
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	28,602.97
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,301.95
06	Human Services	33,176.81
07	Children & Youth	931,757.21
08	911	24,074.46
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	
25	Aging	185,275.76
28	MH-IDD	264,327.69
30/31	York/Adams HealthChoices	2,515.41
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	27,633.95
36	Earn-It	500.00
40	Weatherization Liheap	5,486.65
45	Block Grant	4,282.89
46	Affordable Housing	26,358.40
47	Revolving Fund	2,525.54
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	266.67
75	Retirement	1,053,952.54
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	71,959.66
	Total	<u>4,113,117.58</u>

## **15. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## **16. SOLICITOR'S REPORT**

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

## **17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **18. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:11 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk