

**COMMISSIONERS' MEETING
MINUTES**

05/22/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Sherry Baer led the Pledge of Allegiance.

Reverend Keith Fair of St. Matthews Lutheran Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 15, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTION

A. Resolution 2013-05

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-05 approving the application of property located in the City of York, owned by York County Financial, LP, to be admitted into the County of York LERTA program.

5. HAZARDOUS MATERIAL ASSESSMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Hazardous Material Assessment of the York County Hazardous Material Emergency Response Preparedness (HMERP) plan to be conducted by the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, through the Local Emergency Planning Committee (LEPC), to determine the status of the County's hazardous material safety program.

6. CONTRACT AGREEMENT RENEWAL

A. Incred-A-Shred, Baltimore, MD

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Archives Department, and Incred-A-Shred, Baltimore, MD, for paper shredding at a rate of \$0.11 per pound funded through the Records Improvement Committee, for the period of June 1, 2013 through May 31, 2014.

7. GRANT APPLICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$73,674.00, with no County match, to provide funding for the salary, benefits and miscellaneous expenses for a Juvenile Victim/Witness Coordinator through the Victims of Juvenile Offenders grant, for the period of July 1, 2013 through June 30, 2014.

8. HUMAN SERVICES

A. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Shonda N. McFadden, York, PA, at standard per diem rates of reimbursement for the care of foster children, for the period of January 1, 2012 through December 31, 2012.

B. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for the care of foster children, for the period of January 1, 2013 through December 31, 2013:

Sherry A. Brown
Joseph & Tina Gummel
Benjamin & Abigail Leese
Elizabeth Rivera
Bonnie Marier & James Gonsalves

York, PA
Windsor, PA
Dillsburg, PA
Red Lion, PA
York, PA

C. Foster Parent Contract Agreement Renewal - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a foster parent contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Shonda N. McFadden, York, PA, at standard per diem rates of reimbursement for the care of foster children, for the period of January 1, 2013 through December 31, 2013.

D. Subsidized Adoption Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve subsidized adoption agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$778.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Per Diem Rate</u>
MDS, York, PA	NMS aka NTAS	\$26.50 per day
BME, Hanover, PA	RJE aka RJL	\$40.00 per day
ESH and LMH, Hanover, PA	HMH aka HML	\$26.50 per day
KZ and LZ, Spring Grove, PA	JJZ aka JJG	\$30.50 per day

E. Subsidized Permanent Legal Custodianship Agreement - York County Office of Children, Youth and Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of York County Office of Children, Youth and Families, and MST and TMT, York, PA, as custodians of JM, a minor child, authorizing custodianship subsidy payments in the amount of \$26.50 per day until the child reaches the age of 18 years.

F. Letter of Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA, for maintenance on the Lektriever Electronic Filing System at a cost of \$3,080.00, for the period of July 1, 2013 through June 30, 2014.

G. HIPAA Business Associate Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Camera Center of York, York, PA, for the purpose of developing exposed film.

H. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Opt
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Kinship Care Kinship Care	\$45.11/diem	02
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care Foster Care	\$70.41/diem	04
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care (mother & infant) Foster Care	\$104.69/diem	09
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Residential Treatment Facility (MA Approved) Residential Services	\$0.00/diem	60
Children's Home of Reading	1010 Centre Avenue Reading, PA 19601	Carole & Ray Neag Center/ SRFT-sex offenders program (MA Approved) Residential Treatment Facility	\$0.00/diem	61
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Self Report Inventory Counseling	\$52.50/hour	01
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Amenability Assessment CSL	\$800.00/each	02
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Best Practice (Non MA Approved)	\$52.50/hour	30
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Best Practice (MA Approved) Counseling	\$0.00/diem	60
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Specialized Foster Care Foster Care	\$51.24/diem	01
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	General Foster Care Foster Care	\$39.13/diem	02
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level II Foster Care	\$99.48/diem	03
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level I Foster Care	\$75.69/diem	04
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Host Home Foster Care I (CRRS) (MA Approved) Foster Care	\$25.95/diem	60
National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Transition/Step Down Foster Care/Foster Care	\$93.84/diem	03

National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Foster Family Care Foster Care	\$78.54/diem	04
National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Respite Care Services (routine) Foster Care	\$80.00/diem	05
National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Emergency Respite Services Foster Care	\$99.00/diem	06
National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Pre-placement Respite Care Services Foster Care	\$85.00/diem	07
National Mentor Healthcare, LLC dba PA Mentor	450 Parkway Drive Broomall, PA 19008	Treatment Foster Home for Developmentally Disabled and Seriously Emotionally Disturbed Children (MA Approved)-Host Home (MA Approved)	\$14.69/diem	60

I. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

Provider	Location	Program Name	Cost	Opt
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Intake Assessment - Counseling	\$85.00/hour	01
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Group Therapy -Counseling	\$30.00/hour	02
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Individual Therapy - Counseling	\$85.00/hour	03
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Therapeutic Polygraph Examination - Counseling	\$325.00/each	04
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Abel Assessment of -Sexual Interest -Counseling	\$350.00/each	05
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Evaluation Counseling	\$325.00/each	06
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Psychosexual/Victimization Evaluation - Counseling	\$325.00/each	07
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Family Therapy -Counseling	\$85.00/hour	08
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Court Testimony Counseling	\$85.00/hour	09
Preventative Aftercare, Inc.	PO Box 1058 233 George Junior Grove City, PA 16127	Preventative Aftercare Counseling	\$78.12/hour	01
Mark A. Chapman, MA	39 Mayberry Lane Mechanicsburg, PA 17050	Self Report Inventory Counseling	\$52.50/hour	01
Mark A. Chapman, MA	39 Mayberry Lane Mechanicsburg, PA 17050	Best Practice (MA Approved) Counseling	\$0.00/hour	60
Hoffman Homes, Inc.	815 Orphanage Road Littlestown, PA 17340	Community Residential Treatment Facility (Non MA Approved) Residential Services	\$298.63/diem	01
Hoffman Homes, Inc.	815 Orphanage Road Littlestown, PA 17340	Community Residential Treatment Facility (MA Approved)	\$0.00/hour	02
Adam-Hanover C.S., Inc.	625 West Elm Avenue Hanover, PA 17331	Functional Family Therapy Counseling	\$134.00/hour	01

Adam-Hanover C.S., Inc.	625 West Elm Avenue Hanover, PA 17331	Functional Family Therapy (MA Full Pay) Counseling	\$0.00/hour	02
Adam-Hanover C.S., Inc.	625 West Elm Avenue Hanover, PA 17331	AHCS Work Group Counseling	\$51.00/hour	03
PCBH	2351 Freedom Way York, PA 17402	Advocacy Program 0-7.5 hrs/week	\$21.12/hour	01
PCBH	2351 Freedom Way York, PA 17402	Advocacy Program 7.75 – 15 hrs/week	\$21.12/hour	02
PCBH	2351 Freedom Way York, PA 17402	Wrap-Around Services	\$0.00/hour	69
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Self Report Inventory Counseling	\$52.50/hour	01
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Amenability Assessment CSL	\$800.00/each	02
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Best Practice (Non MA Approved) Counseling	\$52.50/hour	30
Hugh S. Smith Ph.D. & Associates	1808 Colonial Village Lane Suite 103 Lancaster, PA 17601	Best Practice (MA Approved) Counseling	\$0.00/diem	60
York County Youth Development Center	3564 Heindel Road York, PA 17402	York County Youth Development Shelter – Shelter Care	\$375.60/diem	03
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA	Detention	\$280.32/diem	01

9. TAX REFUND REGISTER

A. Tax Refund Register 2013-18

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-18 authorizing payment of York County real estate tax refunds totaling \$1,406.71.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 22, 2013 totaling \$5,300,465.66.

Weekly Disbursement Totals for May 22, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,678,008.48
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	74,202.86

03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,064.64
06	Human Services	98,100.20
07	Children & Youth	359,565.05
08	911	9,461.80
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	62,185.02
11	Prison Telephone	2,500.00
25	Aging	54,295.79
28	MH-IDD	1,413,142.35
30/31	York/Adams HealthChoices	11.03
30	York Reinvestment	278.80
31	Adams Reinvestment	547.76
35	Domestic Relations	11,583.44
36	Earn-It	929.92
40	Weatherization Liheap	29,606.16
45	Block Grant	22,065.94
46	Affordable Housing	5,984.77
47	Revolving Fund	40,202.77
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,126.00
51	Weatherization Doe	207.78
72	Tax Claim	466.30
75	Retirement	14,634.70
82	2013 PLGIT GOB Fund	333,038.59
85	P/A Capital Projects Fund	
90	Drug & Alcohol	84,255.51
	Total	<u>5,300,465.66</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

05/20 – Three Commissioners, Chuck Noll, Robb Green and Kristy Bixler – General Personnel and District Attorney Personnel.

12. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

- A.** Chuck Noll announced that County offices will be closed for business on Monday, May 27th, in observance of the Memorial Day holiday.

- B.** Commissioner Hoke recapped Springettsbury Township resident Jane Heller's previous request for the Commissioners to prepare a written statement regarding tax deductible eligibility for donations made towards the preservation of the Strickler farmhouse. Commissioner Hoke reported that Acting Solicitor Donald Reihart prepared a memorandum stating that, in his opinion, if an individual person, not a business entity, makes a charitable contribution to the County to assist in the preservation of the Strickler farmhouse, it would be tax deductible; however, they should still check with their accountant before doing so. With that, Commissioner Hoke stated that the County could accept donations to go into a special fund to assist in covering renovation and repair costs of the farmhouse.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:14 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk