

**COMMISSIONERS' MEETING
MINUTES**

05/01/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Felicia Dell led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in observance of the recent deaths of Loganville Fire Chief Rodney P. Miller and longtime Loganville Mayor Nelson Ahrens.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 24, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. "Blue Star Mothers of America Month"

Commissioners Chronister, Hoke and Reilly presented a proclamation to Laurie Menges, member of Blue Star Mothers of America, Inc., proclaiming May, 2013 as "Blue Star Mothers of America Month" in York County.

5. APPOINTMENT

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Robert H. Jensenius, Spring Garden Township, to the York County Area Agency on Aging Advisory Council for a three-year term, effective May 1, 2013 through April 30, 2016.

6. RESOLUTIONS

A. Resolution 2013-04

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-04 approving the following County of York administrative policy, as recommended by the Policy Advisory Committee, effective May 1, 2013:

MI-23.0 – Social Media

B. Attorney-in-Fact for the County of York

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the removal of M. Chris Rafferty as Attorney-in-Fact for the County of York and authorizing the appointment of Felicia S. Dell, Director, of the York County Planning Commission to act as Attorney-in-Fact for the County.

C. County Escrow Agent for the County of York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the removal of M. Chris Rafferty as County Escrow Agent for the County of York and authorizing the appointment of George M. Barnock, Chief of Housing, of the Housing and Community Development Division of the York County Planning Commission to act as County Escrow Agent for the County.

D. Local Integrated Disbursement and Information System (IDIS) Administrator

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing George Barnock, Chief of Housing, of the York County Planning Commission, as the Local Integrated Disbursement and Information System (IDIS) Administrator; designating Kelly Blechertas, York County Planning Commission, as a “New User” under the IDIS; and removing M. Chris Rafferty, Susan McKeever, Michele Kitchen and Rhonda Carder from the IDIS.

E. Letter of Credit Control System (LOCCS) “New User”

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a resolution authorizing George Barnock, Chief of Housing, of the York County Planning Commission, as a “New User” under the Letter of Credit Control System (LOCCS) utilized to drawdown federal funds for the Homeless Management Information System (HMIS) Grant; reinstating Joe Heffner, Assistant Director, of the York County Planning Commission, as a “User”; and removing user access for M. Chris Rafferty.

7. BID AWARDS

A. Baked Goods, and Milk and Dairy Products for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve bid awards to the following providers (sole bidders) for baked goods, and milk and dairy products for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center at the rates indicated, for the period of May 1, 2013 through April 30, 2014:

Bimbo Foods, Inc., Harrisburg, PA
Baked Goods
\$161,630.04 per year

Rutters Dairy, York, PA
Milk and Dairy Products (milk products, orange juice, fruit punch and iced tea)
\$679,991.52 per year

Turkey Hill Dairy, Conestoga, PA
Milk and Dairy Products (ice cream, sherbert, frozen yogurt and water ice)
\$16,869.84 per year

8. PURCHASE

A. Penske, Buick, GMC Commercial Trucks, Shillington, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Department, and Penske, Buick, GMC Commercial Trucks, Shillington, PA, for a 2014 GMC Savanna AWD passenger van at a cost of \$30,493.80 under a PA COSTARS contract, with an estimated delivery in August 2013.

9. LEASE AGREEMENT

A. SonLight Chapel, Red Lion, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a lease agreement between the County of York, on behalf of the York County Facilities Management Department, and SonLight Chapel, Red Lion, PA, for 3,500 square feet located at 2512 Delta Road, Suite 1, Brogue, PA, (former District Court 19-3-02) at a rate of \$1,000.00 per month, for a total of \$12,000.00, for the period of May 1, 2013 through April 30, 2014, with an option to renew annually through December 2018 at a rate of \$1,600.00 per month, for a total of \$19,200.00 per year.

10. TAX REFUND REGISTER

A. Tax Refund Register 2013-15

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-15 authorizing payment of York County real estate tax refunds totaling \$4,162.46.

11. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 1, 2013 totaling \$3,344,983.30.

Weekly Disbursement Totals for May 1, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,252,793.23
01	Payroll	8,769.28
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	384,559.94
03	Unclaimed Money	16,682.53
04	Donations	
05	Controlled Substance	14,545.07
06	Human Services	108,672.89
07	Children & Youth	129,057.05
08	911	4,725.34
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	27,865.72
11	Prison Telephone	
25	Aging	97,409.81
28	MH-IDD	127,970.13
30/31	York/Adams HealthChoices	8,042.82
30	York Reinvestment	38,165.62
31	Adams Reinvestment	
35	Domestic Relations	2,277.31
36	Earn-It	100.00
40	Weatherization Liheap	23,450.71
45	Block Grant	3,930.50
46	Affordable Housing	20,967.00
47	Revolving Fund	1,428.23
48	Downtown Hanover	
49	ARRA Weatherization	

50	Continuum of Care	2,256.00
51	Weatherization Doe	1,200.00
72	Tax Claim	79.32
75	Retirement	19,396.38
82	2011 PNC GON Fund	1,011,286.34
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	39,352.08
	Total	<u><u>3,344,983.30</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

14. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of May 1, 2013.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk