

**COMMISSIONERS' MEETING
MINUTES**

04/17/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Treasurer Barbara Bair led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in observance of the victims of the Boston Marathon bombing.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 10, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. Chance Marsteller – Three-Time PIAA Class AAA State Wrestling Champion

Commissioners Chronister, Hoke and Reilly presented a Proclamation to Chance Marsteller recognizing him for his outstanding achievements, and best known in wrestling for reaching a spotless career record of 125-0 and winning his third consecutive AAA State title on March 9, 2013.

5. APPOINTMENT

A. York County Children, Youth & Families Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Dr. Rona Kaufmann, Springfield Township, to the York County Children, Youth & Families Advisory Council for a three-year term, effective February 13, 2013 through July 13, 2016.

6. RECESS

Commissioner Chronister recessed the meeting at 10:08 a.m. for the purpose of receiving public comments on the York County 2013 Hazard Mitigation Plan, which will replace the existing York County 2008 Hazard Mitigation Plan.

7. RECONVENE

Commissioner Chronister reconvened the meeting at 10:24 a.m.

8. RESOLUTION

A. York County 2013 Hazard Mitigation Plan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the York County Planning Commission to amend the York County Comprehensive Plan by replacing the York County 2008 Hazard Mitigation Plan with the York County 2013 Hazard Mitigation Plan.

9. DESIGNATION AND RESPONSIBILITIES TRANSFER

A. Hazard Mitigation Officer - Long Range Planning Division of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the transfer of the designation and responsibilities of the Hazard Mitigation Officer from the Director of the York County Planning Commission to the Senior Planner position in the Long Range Planning Division of the York County Planning Commission currently held by Roy O. Livergood, Jr.

10. PURCHASES

A. Hondru Dodge, Inc., Elizabethtown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Hondru Dodge, Inc., Elizabethtown, PA, for two (2) 2013 Dodge Grand Caravan 4dr passenger vans at a cost of \$21,796.10 per vehicle, for a total cost of \$43,592.20 under a PA COSTARS contract.

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Hondru Ford, Manheim, PA, for a 2013 Ford Super Duty F-250 pickup truck at a cost of \$33,600.75 under a PA COSTARS contract.

11. EASEMENT AGREEMENTS

A. Replacement of Bridge No. 345

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute easement agreements between the County of York, on behalf of C.S. Davidson, Inc., and the following property owners for parcels related to the replacement of Bridge No. 345 (Old Gettysburg Pike over the Yellow Breeches Creek, Carroll Twp) in the amounts indicated per parcel, for a total amount of \$3,100.00, to be funded through the Liquid Fuels account:

<u>Property Owners</u>	<u>Parcel No.</u>	<u>Easement Agreements</u>	<u>Compensation</u>
Joan Banzhoff	42-11-0276-030	Permanent & Temporary	\$1,500.00
Norfolk Southern	Parcel Not Defined/ Rail Corridor Uneconomic Remnant		\$1,600.00

12. LICENSE AGREEMENT ADDENDUM

A. Dave Keller and Ellen Darby, Shrewsbury, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a license agreement addendum between the County of York, on behalf of the York County Parks Department, and Dave Keller and Ellen Darby, Shrewsbury, PA, to allow the placement of four (4) below-grade geothermal wells and one (1) above-ground propane tank on County-owned property known as the Heritage Rail Trail County Park.

13. PROFESSIONAL SERVICES AGREEMENT

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services agreement between the County of York and C.S. Davidson, Inc., York, PA, County Bridge Engineer, for the preliminary and final design of the York County Bridge No. 80 rehabilitation (W. Princess Street over the Codorus Creek) in the amount of \$199,100.00 to be funded through the Marcellus Shale Legacy Funds account.

14. MANAGEMENT AGREEMENT

A. Bennett Williams Realty, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and carried to approve a management agreement between the County of York and Bennett Williams Realty, Inc., York, PA, for the purpose of providing building management services for the 1 Marketway West building at a cost of \$800.00 per month for an initial term of one (1) year.

Commissioner Hoke abstained from voting due to a conflict of interest.

15. SALES LISTING AND AUTHORIZATION TO SELL & LEASE AGREEMENT

A. Bennett Williams Realty, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and carried to approve a Sales Listing and Authorization To Sell & Lease Agreement between the County of York and Bennett Williams Realty, Inc., York, PA, for the purpose of engaging a Real Estate Broker to market and sell the 1 Marketway West building and lease available space within the building to qualified tenants at a commission rate of 6% for a term of six (6) months.

Commissioner Hoke abstained from voting due to a conflict of interest.

16. CONTRACT AGREEMENTS

A. BFPE International, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and BFPE International, York, PA, for the testing and inspection of the sprinkler and fire alarm systems located in the 1 Marketway West building at a cost of \$2,680.00, for the period of May 1, 2013 through April 30, 2014.

B. Harrisburg Area Community College (HACC), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Harrisburg Area Community College (HACC), Harrisburg, PA, to provide an HVAC course to a maximum of twelve (12) York County Prison inmates, for a total cost of \$27,094.00 to be funded through the Inmate Welfare Fund.

C. Heather Reiner, Esquire

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Court Administration Department, and Heather Reiner, Esquire, to serve on the Criminal Conflict Panel filling a vacancy on the panel previously filled by Josh Neiderhiser, Esquire, for the period of April 1, 2013 through December 31, 2013.

17. GRANT APPLICATIONS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$82,610.00, with no County match, to offset the salaries for the York County Intermediate Punishment Program, for the period of July 1, 2013 through June 30, 2014.

B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$132,588.00 with a County match of \$11,808.00 provided through welfare treatment funds, for a total grant amount of \$144,396.00, to provide intensive drug and alcohol treatment for the York County Day Reporting Center, for the period of July 1, 2013 through June 30, 2014.

18. TAX REFUND REGISTER

A. Tax Refund Register 2013-13

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2013-13 authorizing payment of York County real estate tax refunds totaling \$127.49.

19. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of April 17, 2013 totaling \$10,046,951.42.

Weekly Disbursement Totals for April 17, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,316,503.78
01	Payroll	1,905.42
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	48,653.19

03	Unclaimed Money	2,938.29
04	Donations	82.68
05	Controlled Substance	12,717.00
06	Human Services	173,236.57
07	Children & Youth	708,878.35
08	911	181,199.83
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	60,176.02
11	Prison Telephone	
25	Aging	139,021.74
28	MH-IDD	532,990.91
30/31	York/Adams HealthChoices	15,322.07
30	York Reinvestment	3,789.54
31	Adams Reinvestment	694.72
35	Domestic Relations	32,995.00
36	Earn-It	
40	Weatherization Liheap	23,047.50
45	Block Grant	38,282.32
46	Affordable Housing	5,096.25
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	3,920,598.48
75	Retirement	26,328.66
82	2011 PNC GON Fund	329,159.03
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	471,010.00
90	Drug & Alcohol	2,324.07
	Total	<u>10,046,951.42</u>

20. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

04/15 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Dianna Benaknin – Area Agency on Aging Personnel.

21. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

22. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

23. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk