

**COMMISSIONERS' MEETING
MINUTES**

04/10/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Coroner Barry Bloss led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain of Memorial Hospital, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 3, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTIONS

A. Princess Apartments LP/The Community Builders, dba TCB Pennsylvania MF LLC

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing and Community Development Department of the York County Planning Commission to transfer ownership of Princess Apartments LP, 28 units of affordable rental housing, to The Community Builders, dba TCB Pennsylvania MF LLC, along with the mortgage obligation of the original County CDBG and rental funding; and authorization to forgive the mortgage obligation upon transfer and assumption of the mortgage, with all terms and conditions remaining in effect.

B. Hudson Park Towers LP/The Community Builders, dba TCB Pennsylvania MF LLC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution between the County of York, on behalf of the Housing and Community Development Department of the York County Planning Commission, and Hudson Park Towers LP, authorizing to forgive the mortgage obligation upon transfer of the property to The Community Builders, dba TCB Pennsylvania MF LLC, and assignment of the current CDBG funded mortgage.

5. PURCHASE

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Coroner's Office, and Hondru Ford, Manheim, PA, for a 2013 Ford Explorer 4WD (4dr XLT K8D) in the amount of \$29,883.00 (100% state funds) under a PA COSTARS contract.

6. EASEMENT AGREEMENTS

A. Bridge No. 236 Replacement

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute easement agreements between the County of York, on behalf of C.S. Davidson, Inc., and the following property owners for parcels related to the replacement of Bridge No. 236 (Ridge Road over the North Branch Bermudian Creek) in the amount of \$500.00 per parcel, for a total amount of \$1500.00, to be funded through the Liquid Fuels account:

<u>Property Owners</u>	<u>Parcel No.</u>	<u>Easement Agreements</u>
Daniel N. and Amy M. Kraybill	50-000-LC-0004 & 4C	Permanent & Temporary
Lemuel K. and Martha R. Christophel	29-000-LC-0004B	Permanent & Temporary
William F. Elicker	29-000-LC-0006M	Temporary

B. Bridge No. 345 Replacement

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve and execute an easement agreement between the County of York, on behalf of C.S. Davidson, Inc., and Linlo Properties V, LP for parcel No. 20-000-PC-0020 related to the replacement of Bridge No. 345 (Old Gettysburg Pike over the Yellow Breeches Creek, Carroll Twp) in the amount of \$2,640.00 to be funded through the Liquid Fuels account.

7. CONTRACT AGREEMENTS

A. Immigration and Customs Enforcement (ICE), Washington, DC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Prison, and Immigration and Customs Enforcement (ICE), Washington, DC, incorporating the ICE and Executive Office of Immigration Review (EIOR) office space and rental rates at a fee of \$898,330.32 for the period of May 1, 2013 through April 30, 2014, with a rate increase of 2% annually for the period of May 1, 2014 through September 28, 2016.

B. ThyssenKrupp Elevator, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and ThyssenKrupp Elevator, York, PA, for monthly maintenance and repairs for four (4) elevators located in the 1 Marketway West building at a rate of \$1,111.64 per month.

8. SERVICE AGREEMENT

A. Comcast Cable Communications Management, LLC, Philadelphia, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service agreement between the County of York, on behalf of the York County Department of Emergency Services, and Comcast Cable Communications Management, LLC, Philadelphia, PA, to provide dedicated, diversified and redundant delivery of 9-1-1 emergency call and computer-aided dispatch traffic for 9-1-1 dispatchers at a cost of \$5,737.50 per month and a one-time installation fee of \$4,000.00, for a total cost of \$348,250.00 with eligible partial reimbursement through wireless and/or wireline funding, for a period of five years effective upon completion of service installation.

9. HUMAN SERVICES

A. Service Provider Contract and HIPAA Business Associate Agreement - York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract and HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Senior LIFE York, Inc., York, PA, to provide agency-funded adult day care services at a cost not to exceed \$10,000.00, for the period of April 1, 2013 through June 30, 2013.

B. HIPAA Business Associate Agreement - York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging, and WellSpan Health, York, PA, for access to patient health records for the provision of services deemed necessary for the continuity of care.

C. Subsidized Adoption Assistance Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$780.00, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JAS, Jr. and BMS, Dover, PA	LJS aka LLM	\$26.50
DKS, Manchester, PA	TSS aka TSR	\$30.50
DKS, Manchester, PA	LMR aka LMR	\$26.50

D. Subsidized Permanent Legal Custodianship Agreement First Amendment - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement first amendment between the County of York, on behalf of York County Office of Children, Youth & Families and AJP, Sr. and RAH, York, PA, as custodians of SSP, a minor child, decreasing the subsidy amount from \$26.00 to \$4.66 per diem due to the custodians applying for SSD benefits for the child, with no other changes being made to the original agreement.

10. TAX REFUND REGISTER

A. Tax Refund Register 2013-12

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-12 authorizing payment of York County real estate tax refunds totaling \$677.73.

11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 10, 2013 totaling \$2,128,237.79.

<u>Weekly Disbursement Totals for April 10, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,103,066.53
01	Payroll	6,677.94
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	200,262.21
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	75,905.39
06	Human Services	10,574.49
07	Children & Youth	119,623.04
08	911	39,266.85
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	67,266.70
11	Prison Telephone	1,440.00
25	Aging	8,554.72
28	MH-IDD	219,402.82
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	161.85
36	Earn-It	38.28
40	Weatherization Liheap	34,257.01
45	Block Grant	116,408.10
46	Affordable Housing	4,827.36
47	Revolving Fund	18,911.85
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	470.00
51	Weatherization Doe	26,382.28
72	Tax Claim	3,999.21
75	Retirement	40,366.81
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	30,374.35
	Total	<u><u>2,128,237.79</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. SOLICITOR'S REPORT

Solicitor Donald Reihart submitted his written report for the Board's Review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. York County Clean & Green Rollback Taxes - Parcel Number 32-000-BK-0109

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate York County Clean & Green Rollback Taxes on parcel number 32-000-BK-0109, a .97-acre property owned by Timothy and Barbara Stroble in Hopewell Township and conveyed to New Bethel Baptist Church in August 2012, in the amount of \$132.57.

B. York County Marcellus Shale Legacy Funds - York County Rail Trail Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to allocate \$150,000.00 of 2014 York County Marcellus Shale Legacy Funds or Contingency Funds to the York County Rail Trail Authority for the purpose of providing matching funds for a PA Dept. of Conservation and Natural Resources grant for the development of Phase III of the Northern Extension of the York County Heritage Rail Trail County Park.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk