

**COMMISSIONERS' MEETING
MINUTES**

03/13/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 6, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Jane Heller, Springettsbury Township, expressed her concerns to the board regarding historic preservation efforts in York County. She encouraged the public to attend the next Springettsbury Township Board of Supervisors meeting to be held at the Springettsbury Township building on Thursday, March 14th at 7:00 p.m., at which time these concerns will be brought before the board.

4. RECESS

Commissioner Chronister recessed the meeting at 10:09 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2013-02.

5. RECONVENE

Commissioner Chronister reconvened the meeting at 10:11 a.m.

6. ORDINANCE

A. Ordinance 2013-02

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2013-02 establishing an Exclusion Screening Policy to comply with federal and state requirements for federal healthcare programs and amending Part I, § 204 of the County Code of York County according to law.

7. RESOLUTIONS

A. U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a grant agreement amendment between the County of York, on behalf of the Housing and Community Development Department of the York County Planning Commission, and the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, extending the contract for the Homeless Management Information System (HMIS) from January 31, 2013 to September 30, 2013.

B. U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the submission of the 2012 York County Consolidated Annual Performance and Evaluation Report, on behalf of the Housing and Community Development Department of the York County Planning Commission, to the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, for the HOME Investment Partnership Act (HOME), Community Development Block Grant (CDBG), and Emergency Solutions Grant (H-ESG) programs.

8. SOLICIT BIDS

A. “Milk & Dairy Products” and “Baked Goods”

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing Department to solicit bids for “Milk & Dairy Products” and “Baked Goods” for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center.

9. APPRAISAL PROPOSAL

A. RealPro Valuation, Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to accept a proposal from RealPro Valuation, Lancaster, PA, the lowest proposal received, to provide appraisals for two (2) parcels related to the deck replacement of York County Bridge No. 77 (Philadelphia Street in the City of York) in the amount of \$3,900.00, with 95% reimbursable through PennDOT funding.

10. PURCHASES

A. E.M. Kutz, Reading, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks Department, and E.M. Kutz, Reading, PA, for an Omaha standard service body municipal work vehicle with a 60-inch Hi-roof at a cost of \$16,782.00 funded through the Liquid Fuels account under a PA COSTARS contract.

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks Department, and Hondru Ford, Manheim, PA, for a 2013 Ford Super Duty F-350 SRW 4WD SuperCab municipal work vehicle at a cost of \$35,561.25 funded through the Liquid Fuels account under a PA COSTARS contract.

11. SETTLEMENT AGREEMENT

A. O. S.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a settlement agreement between the County of York, on behalf of the York County Human Resources Department, and O. S. for payment in the amount of \$22,000.00, wherein it is agreed that O.S. will resign from employment with the County of York and will release the County of any and all current or future claims with regards to his employment.

12. CONTRACT AGREEMENTS

A. Highmark, Inc., Camp Hill, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and Highmark, Inc., Camp Hill, PA, for the administration of a Health Savings Account (HSA) at a base monthly administrative fee of \$2.95 per member per month, plus a one-time setup fee of \$1,000.00, and an additional monthly administrative fee of 0.5 cents per member per month for pharmacy carrier feeds from CVS Caremark to Highmark, for the period of January 1, 2013 through December 31, 2013, with monthly administrative fees being waived for the period of January 1, 2013 through March 31, 2013.

B. Vision Benefits of America (VBA), Pittsburgh, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and Vision Benefits of America (VBA), Pittsburgh, PA, to provide a managed care vision buy-up plan for non-bargaining employees with the additional cost of the plan to be paid by employees electing this coverage, for the period of January 1, 2013 through December 31, 2014.

C. Vision Benefits of America (VBA), Pittsburgh, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal, between the County of York, on behalf of the York County Human Resources Department, and Vision Benefits of America (VBA), Pittsburgh, PA, to provide a managed care vision plan with fees at actual claims incurred, plus an administrative fee of 9% of the gross claims cost, for the period of January 1, 2013 through December 31, 2014.

D. Palmetto Postings, Inc., Spartanburg, SC

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Tax Claim Bureau, and Palmetto Postings, Inc., Spartanburg, SC, for the posting of tax claim notices at the following rates, for the period of March 13, 2013 through December 31, 2013, with an automatic renewal for an additional year unless the County submits a written notice of cancellation:

Return & Claim	\$25.00/each
Public Tax Sale	\$25.00/each
One subsequent visit for personal service if required	\$10.00/each

13. CONTRACT CHANGE ORDER

A. Trinity Excavating, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1 between the County of York and Trinity Excavating, Inc., York, PA, extending the contract for the 2012 FEMA Flood Repairs project, Contract No. 1, for debris removal and erosion repairs to September 19, 2013, with no change in the contract price.

14. PROFESSIONAL SERVICES AGREEMENT

A. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement between the County of York, on behalf of County Engineer, John Klinedinst, and C.S. Davidson, Inc., York, PA, for design and construction administration services for the 2013 Bridge Maintenance Program at a cost not to exceed \$50,000.00 funded through the Liquid Fuels account.

15. LEASE AGREEMENT

A. Fraser Advanced Information Systems, W. Reading, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Fraser Advanced Information Systems, W. Reading, PA, for one (1) Sharp MX-M264N copier, including maintenance and supplies, except paper, for the Divorce Masters Department, at a cost of \$210.57 per quarter, for a total cost of \$2,526.84, for the period of February 22, 2013 through May 22, 2016.

16. GRANT APPLICATION

A. Pennsylvania Department of Conservation and Natural Resources (DCNR), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Parks Department, to the Pennsylvania Department of Conservation and Natural Resources (DCNR), Harrisburg, PA, in the amount of \$225,000.00, with a County match of \$100,000.00 from Marcellus Shale funds and \$125,000.00 from National Park Service Chesapeake Bay Financial Assistance Award funds, for a total grant amount of \$450,000.00, for the design and construction of the Native Lands County Park Public Access Phase I Design Project.

17. HUMAN SERVICES

A. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Shandrian Jamison
Mary Hardy & Aaron Why
Christopher & Amy Diziki
Melissa Fair & Christina Sprenkle
Freeda Heilman

York, PA
York, PA
Franklinton, PA
York, PA
Dover, PA

B. Subsidized Adoption Assistance Agreement First Amendment - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and PDV and LSV, Duncannon, PA, for the adoption of ANV aka ANH, authorizing the adjustment of adoption assistance to \$26.00 per day, based upon the Difficulty of Care Assessment, with no other changes being made to the original agreement.

C. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Opt
Jondu, Inc. Centers, Inc.	520 S. Shippen Street Lancaster, PA 17602	Prescott House Community Residential Service	\$146.89/diem	01
Youth Services Agency	1398 State Route 903 Jim Thorpe, PA 18229	ACT Boys Camp Alternative Treatment	\$146.00/diem	03
Youth Services Agency	1398 State Route 903 Jim Thorpe, PA 18229	ACT Girls Camp Alternative Treatment	\$146.00/diem	04
Youth Services Agency	1398 State Route 903 Jim Thorpe, PA 18229	Keystone Job Corp Program Residential Services	\$146.00/diem	05
Youth Services Agency	1398 State Route 903 Jim Thorpe, PA 18229	ACT Life Skills Residential Program for Girls	\$146.00/diem	06
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Intake Assessment Counseling	\$85.00/hour	01
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Group Therapy Counseling	\$30.00/hour	02
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Individual Therapy Counseling	\$85.00/hour	03
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Therapeutic Polygraph Examination Counseling	\$325.00/each	04
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Abel Assessment of Sexual Interest Counseling	\$350.00/each	05
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Evaluation Counseling	\$300.00/each	06
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Psychosexual/Victimization Evaluation Counseling	\$300.00/each	07
Triad Treatment Specialists, Inc.	2649B Carnegie Road York, PA 17402	Sexual Offender Treatment Family Therapy Counseling	\$85.00/hour	08
Triad Treatment	2649B Carnegie Road	Court Testimony	\$85.00/hour	09

Specialists, Inc.	York, PA 17402	Counseling		
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Intensive Foster Care 12+ Foster Care	\$89.64/diem	02
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Treatment Unit for Boys CTUB - I Community Residential Services	\$190.59/diem	09
Concern, Inc.	One West Main Street Fleetwood, PA 19522	Treatment Unit for Boys CTUB - II Community Residential Services	\$190.59/diem	10

D. Service Provider Contract Agreement Amendment - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated to reflect the addition of PA Child Kinship Care, for the period of July 1, 2012 through June 30, 2013, with no other changes being made to the original agreement:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
PA Child, Inc.	4160 West Market Street York, PA 17408	Foster Care 0-11 Foster Care	\$67.67/diem	01
PA Child, Inc.	4160 West Market Street York, PA 17408	Foster Care 12-18 Foster Care	\$82.55/diem	02
PA Child, Inc.	4160 West Market Street York, PA 17408	Foster Care 0-5 Foster Care	\$40.42/diem	03
PA Child, Inc.	4160 West Market Street York, PA 17408	Kinship Care 0-11 Foster Care	\$67.67/diem	04
PA Child, Inc.	4160 West Market Street York, PA 17408	Kinship Care 12-18 Diagnostic	\$82.55/diem	05

18. TAX REFUND REGISTER

A. Tax Refund Register 2013-08

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-08 authorizing payment of York County real estate tax refunds totaling \$31.99.

19. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 13, 2013 totaling \$7,308,037.34.

<u>Weekly Disbursement Totals for March 13, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,087,166.33
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	81,935.19
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	158,873.36
03	Unclaimed Money	12,527.14
04	Donations	
05	Controlled Substance	17,733.47
06	Human Services	84,382.93
07	Children & Youth	82,879.70
08	911	37,757.64
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	8,306.68
11	Prison Telephone	
25	Aging	55,251.19
28	MH-IDD	438,572.95
30/31	York/Adams HealthChoices	5,108,918.70
30	York Reinvestment	2,174.46
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	147.01
40	Weatherization Liheap	36,255.65
45	Block Grant	41,341.30
46	Affordable Housing	5,569.60
47	Revolving Fund	5,736.16
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,869.00
51	Weatherization Doe	
72	Tax Claim	2,234.92
75	Retirement	28,271.02
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	8,132.94
	Total	<u><u>7,308,037.34</u></u>

20. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

03/11 – Three Commissioners, Chuck Noll, Robb Green and Kristy Bixler – General Personnel; and President Judge Linebaugh and Billa Jamison – Adult Probation Personnel.

21. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

22. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Treasurer Barbara Bair announced the upcoming retirement of Fay Spangler, Chief Deputy Treasurer, and introduced new Chief Deputy Treasurer John Cassel.

23. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:34 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk