

**COMMISSIONERS' MEETING
MINUTES**

03/06/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Solicitor Donald Reihart led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 27, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. PROCLAMATION

A. CerebRun – Get Mental Mud Run Challenge

The Board of Commissioners presented a proclamation to Jeff Neal, congratulating and welcoming the efforts put forth to celebrate York County through “CerebRun”, the world’s first mental obstacle course mud run being held from April 13th through April 14th at Lauxmont Farms.

5. APPOINTMENT/REAPPOINTMENT

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint and reappoint the following individuals to the York County Area Agency on Aging Advisory Council for three-year terms, effective as indicated:

Appointment

Sharon Bixler, Dover Township
March 1, 2013 through February 29, 2016

Reappointment

Jacquelin Harrington, West Manchester Township
February 1, 2013 through January 31, 2016

6. RESOLUTIONS

A. Resolution 2013-2

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2013-2 amending Resolution 2009-07 to restructure the language of the No. 6 inclusion regarding the exoneration of a Clean and Green parcel involving a change in land assessment.

B. U.S. Department of Housing and Urban Development (HUD), Washington, DC

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the submission of a grant Substantial Amendment, on behalf of the Community Development Department of the York County Planning Commission, to the U.S. Department of Housing and Urban Development (HUD), Washington, DC, in the amount of \$204,789.00 as an amendment to the Emergency Shelter Grant (ESG) program under the 2012 Annual Action Plan, with funding provided through the 2012 Emergency Solutions Grant (ESG) program:

<u>Emergency Shelter – Operations</u>	
Bell Family Shelter	\$ 73,724.40
Hanover Area Council of Churches Shelter	\$ 6,144.00
YMCA Mens’ Shelter	\$ 8,601.00
YWCA of Hanover	\$ 2,457.00
YWCA Shelter	\$ 31,947.00
<u>Homeless Prevention Rental Assistance</u>	
Community Progress Council	\$ 66,556.43
<u>Administration</u>	
York County/York County Planning Commission	\$ 15,359.17
	\$204,789.00

7. DESIGN & BID

A. Judicial Center 5th Floor Build-Out

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the County Engineer to proceed with the design and bidding of the Judicial Center 5th Floor Build-Out project, with the base bid consisting of 4 courtrooms and 1 multipurpose room, and bid alternatives for other options including an additional multipurpose room and full build-out.

8. 2012 YORK COUNTY REAL ESTATE TAXES EXONERATION

A. Parcel 24-000-21-0001.C0

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2012 York County real estate taxes, including penalties and interest, on parcel 24-000-21-0001.C0, located at 3500 Cardinal Lane, Dover Township, PA, in the amount of \$2,069.99 for improvements on previously exonerated land acquired by Cornerstone Bible Church.

9. PURCHASES

A. DocuScan USA, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and DocuScan USA, York, PA, for annual software licensing maintenance for the Laserfiche Document Imaging and Management Systems for the following York County departments at the costs and effective dates indicated:

Judicial Center Departments

\$19,253.13

March 29, 2013 through March 28, 2014

Clerk of Courts Office

\$19,900.19

March 21, 2013 through March 20, 2014

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County District Attorney's office, and Hondru Ford, Manheim, PA, for a 2013 Ford Explorer 4WD in the amount of \$32,480.45 under a PA COSTARS contract, with delivery to be made on or after April 1, 2013.

10. CONTRACT AGREEMENT RENEWAL

A. Citrix Systems, Inc., Fort Lauderdale, FL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service contract agreement renewal between the County of York, on behalf of the York County Information Services Department, and Citrix Systems, Inc., Fort Lauderdale, FL, for software support maintenance and updates for the Information Services Department for a total cost of \$45,050.00, for the period of March 15, 2013 through March 14, 2014.

11. MEMORANDUMS OF UNDERSTANDING

A. Crispus Attucks Assoc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and Crispus Attucks Assoc., York, PA, to provide job training education to the residents of the YDC, for the period of January 1, 2013 through December 31, 2013.

B. Springettsbury Township Board of Supervisors

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a memorandum of understanding between the County of York, on behalf of the York County District Attorney's office, and the Springettsbury Township Board of Supervisors to provide one (1) full-time police officer to work on the York County Drug Task Force with salary reimbursement to the township on a monthly basis at no cost to the County, for the period of December 1, 2012 through November 30, 2015.

C. West Manchester Township Board of Supervisors

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify a memorandum of understanding between the County of York, on behalf of the York County District Attorney's office, and the West Manchester Township Board of Supervisors to provide one (1) full-time police officer to work on the York County Drug Task Force with salary reimbursement to the township on a monthly basis at no cost to the County, for the period of March 1, 2013 through February 29, 2016.

12. HUMAN SERVICES

A. York County Food Bank, York, PA - York County Human Services Department

Commissioner Hoke made a motion, seconded by Commissioner Reilly and carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the York County Food Bank, York, PA, for the disbursement of federal commodities at the rate of 12 cents per pound, for the period of October 1, 2012 through September 30, 2013, with Commissioner Chronister opposed.

B. Rabbittransit, York, PA - York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Rabbittransit, York, PA, to provide agency-funded transportation services to eligible residents age sixty (60) and over at a cost not to exceed \$64,549.00, for the period of July 1, 2012 through June 30, 2013.

C. County of Adams - York/Adams HealthChoices Management Unit

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an amended and re-stated Joinder agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and the County of Adams for the HealthChoices Behavioral Health Program as implemented by the Department of Public Welfare under the original agreement dated August 30, 2001.

D. Letters of Agreement - York County Human Services Department

Motion was made by Commissioner Hoke seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Human Services Department, and the following departments for reimbursement of a portion of expenses for services provided by the Child Adolescent Service System Program (CASSP) in the amounts indicated, for the period of July 1, 2012 through June 30, 2013:

York County Juvenile Probation	\$15,000.00
York County Office of Children, Youth & Families	\$24,000.00
Adams County Children and Youth Services	\$23,000.00

13. TAX REFUND REGISTER

A. Tax Refund Register 2013-07

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2013-07 authorizing payment of York County real estate tax refunds totaling \$4,603.20.

14. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of March 6, 2013 totaling \$7,865,594.68.

Weekly Disbursement Totals for March 6, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	5,255,629.46
01	Payroll	7,221.74
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	222,668.59
03	Unclaimed Money	2,864.85
04	Donations	
05	Controlled Substance	6,331.60
06	Human Services	110,502.60
07	Children & Youth	213,823.06
08	911	6,446.44
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	3,272.68
11	Prison Telephone	
25	Aging	93,951.76

28	MH-IDD	193,494.51
30/31	York/Adams HealthChoices	2,389.55
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	9,379.37
36	Earn-It	250.00
40	Weatherization Liheap	14,294.79
45	Block Grant	424.99
46	Affordable Housing	21,104.40
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	39.97
75	Retirement	36,552.46
82	2011 PNC GON Fund	564,140.76
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	871,002.50
90	Drug & Alcohol	229,808.60
	Total	<u>7,865,594.68</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

16. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

17. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of March 6, 2013.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. York County Treasurer Barbara L. Bair

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to appoint York County Treasurer Barbara L. Bair as Tax Collector for the collection of 2013 York County Real Estate taxes for Fawn Grove Borough and Fawn Township, as provided by the state statute 72 P.S. § 5511.26 and § 5511.31.

B. Attorney Craig Scharnetzka

Attorney Craig Scharnetzka, Solicitor for Fawn Grove Borough and Fawn Township, appeared before the Board of Commissioners on behalf of the municipalities' Tax Collector Patsy Birley.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk