

**COMMISSIONERS' MEETING
MINUTES**

02/20/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Barbara Bair led the Pledge of Allegiance.

Reverend Guy Dunham of Chanceford Presbyterian Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 13, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. APPOINTMENT

A. Acting Director of the York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Michelle Hovis, Executive Director of Human Services, as Acting Director of the York County Office of Children, Youth & Families, effective February 20, 2013 until further notice.

5. 2013 YORK COUNTY REAL ESTATE TAXES

A. Parcel 47-000-EJ-0050-00

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2013 York County Real Estate taxes on Parcel 47-000-EJ-0050-00 located in Springfield Township at the Face amount of \$77.00 for property owned by the County of York.

6. CONTRACT AGREEMENT

A. Key Learning Consultants, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and Key Learning Consultants, York, PA, to provide three (3) "Handling Conflict" training sessions to County of York management/supervisory staff at a rate of \$600.00 per session.

7. GRANT APPLICATION

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Emergency Management Agency, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant through the 2013 Emergency Management Performance Grant, for the period of October 1, 2012 through September 30, 2013.

8. BRIDGE NO. 80 REPLACEMENT PROJECT

A. York Area Metropolitan Planning Organization (YAMPO)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of the Bridge No. 80 Replacement Project (Princess Street over the Codorus Creek in the City of York), on behalf of C.S. Davidson, Inc., to the York Area Metropolitan Planning Organization (YAMPO) for addition to the York County Transportation Improvement Program list of approved projects funded through Marcellus Shale Legacy funds (Act 13) with no County match.

9. TAX REFUND REGISTER

A. Tax Refund Register 2013-05

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2013-05 authorizing payment of York County real estate tax refunds totaling \$67.94.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of February 20, 2013 totaling \$5,234,353.12.

<u>Weekly Disbursement Totals for February 20, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,739,398.79
01	Payroll	28.62
01	Ag Land Preservation	1,500.00
01	Escrow	
01	FEMA Disaster Grant	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	2,377.90
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	18,742.63
06	Human Services	3,243.64
07	Children & Youth	672,884.28
08	911	6,305.91
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	12.09
11	Prison Telephone	
25	Aging	48,151.96
28	MH/MR	1,104,636.55
30/31	York/Adams HealthChoices	2,925.42
30	York Reinvestment	3,221.00
31	Adams Reinvestment	828.32
35	Domestic Relations	13,441.60
36	Earn-It	
40	Weatherization Liheap	15,564.54
45	Block Grant	51,616.92
46	Affordable Housing	6,596.19
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	1,477,477.30
75	Retirement	
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	65,399.46
	Total	<u><u>5,234,353.12</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Datum Filing Systems, Emigsville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Archives Department, and Datum Filing Systems, Emigsville, PA, for the acquisition of shelving for the Annex facility at an amount not to exceed \$15,071.76 under a PA COSTARS contract (002-212).

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:12 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk