

**COMMISSIONERS' MEETING
MINUTES**

02/13/13

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Tom Smith led the Pledge of Allegiance.

Reverend Kate Bortner, Associate Minister of Unitarian Universal Congregation of York, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 6, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Tom Smith of the York County Penn State Extension announced the 2013 Great American Clean Up of Pennsylvania event will be held from March 1st through May 31st that will include many different types of cleanup events to help beautify our communities. He reviewed a list of scheduled events in York County.

4. RESOLUTION

A. U.S. Department of Housing and Urban Development (HUD) Funded Community Development Block Grant Program

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Department of the York County Planning Commission, for the following changes to the 2008, 2011, 2012 and 2013 Action Plans under the U.S. Department of Housing and Urban Development (HUD) funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
York County Human Services	\$ 11,970.00	45121756 (close)	45221550
Windsor Borough	\$ 60,000.00	45221550	new
Wrightsville Borough	\$ 10,000.00	45351816 (close)	45250011
CPC	\$ 50,000.00	45151821 (decrease)	45250011
West York Borough	\$170,000.00	45551892 (decrease)	45250011
Dallastown Borough	\$100,000.00	45250011	new
Red Lion Borough	\$100,000.00	45250011	new
Railroad Borough	\$ 87,000.00	45250011	new
West York Borough	\$ 10,000.00	45361877 (close)	45260012
West York Borough	\$ 10,000.00	n/a (close)	45270013

5. PURCHASE

A. Informer Systems, San Jose, CA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Informer Systems, San Jose, CA, for a web-based program subscription that will allow 9-1-1 to upgrade to a more diverse program that streamlines 24/7 scheduling for a cost of \$15,000.00, for the period of February 13, 2013 through February 12, 2014.

6. CONTRACT AGREEMENTS

A. WellSpan Health, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County District Attorney's Office, and WellSpan Health, York, PA, to provide paramedic staffing services to the York County Quick Response Team at a rate of \$33.00 per hour with all costs funded by the QRT, for the period of January 1, 2013 through December 31, 2013.

B. Sage Technology Solutions, Inc., Mount Joy, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Information Services Department, and Sage Technology Solutions, Inc., Mount Joy, PA, to provide audio and visual systems service maintenance for the York County Judicial Center at a cost of \$9,500.00 per quarter for the first 2 quarters and \$10,450.00 per quarter for the remainder of the contract, for a total cost of \$123,500.00, for the period of January 18, 2013 through January 18, 2016.

7. LETTER OF AGREEMENT

A. Thomas, Long, Niesen & Kennard, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York and Thomas, Long, Niesen & Kennard, Harrisburg, PA, attorneys at law, to provide special counsel pertaining to the review of public utility services, billing and collection practices at the hourly rates set forth in the agreement, for a total cost not to exceed \$8,000.00.

8. PROJECT MODIFICATION REQUEST

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a project modification request, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County Day Reporting Center Grant in the amount of \$46,073.00, (\$22,265.00 state funds and a \$23,808.00 County match), decreasing the total grant amount to \$140,735.00, for the period of July 1, 2012 through June 30, 2013:

<u>Budget</u>	<u>Original Budget</u>	<u>Amended</u>
Personnel	\$ 22,000.00	\$ 22,000.00
Supplies & Operating Expenses	\$ 3,902.00	\$ 3,902.00
Consultants	<u>\$160,906.00</u>	<u>\$114,833.00</u>
	\$186,808.00	\$140,735.00

9. HUMAN SERVICES

A. Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, Harrisburg, PA – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the 2nd Quarter 2012-2013 accumulative Report of Expenditure and Revenue between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$20,985,558.00.

B. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Basic Shelter Care Shelter Care	\$225.00/diem	11
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Kidspeace Diagnostic Diagnostic/Shelter Care	\$314.23/diem	14
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Therapeutic/Intensive Residential Treatment (MA approved)	\$0.00/diem	60
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Trauma Care Treatment (MA approved) Community Residential Services	\$0.00/diem	61

KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Kidshope Intensive Residential Treatment (MA approved -males)	\$0.00/diem	62
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Kidshope Intensive Residential Treatment (MA approved -females)	\$0.00/diem	62
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	Sexual Issues Residential Community Residential Services	\$0.00/diem	63
KidsPeace National Centers, Inc.	4085 Independence Drive Schnecksville, PA 18078	CRR Host Home/TOP/ (MA approved)	\$0.00/diem	66

C. Foster Parent Contract Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013:

Deborah Mitzel	York, PA
Holly R. Beatty	York, PA
Sheila Baker	Baltimore, MD

D. Letter of Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Joan Wright, MSW, York, PA, to provide training and group facilitation to foster families, particularly in the area of Childhood Trauma, Family Regulatory Therapy, Behavior Management and Kinship Care, at a rate not to exceed \$20.00 per hour.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 13, 2013 totaling \$3,046,992.70.

Weekly Disbursement Totals for February 13, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,014,853.51
01	Payroll	61.33
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	611.82
01	York Co Agriculture Society Sinking Fund	

02	York County Nursing Home	44,359.65
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,312.20
06	Human Services	98,555.44
07	Children & Youth	18,620.78
08	911	20,802.63
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	12,908.00
11	Prison Telephone	
25	Aging	50,806.14
28	MH/MR	1,398,854.47
30/31	York/Adams HealthChoices	549.00
30	York Reinvestment	1,482.90
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	12,754.96
45	Block Grant	38,074.68
46	Affordable Housing	1,141.09
47	Revolving Fund	3,303.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,876.00
51	Weatherization Doe	
72	Tax Claim	237,161.24
75	Retirement	57,679.15
82	2011 PNC GON Fund	3,192.50
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	24,032.21
	Total	<u><u>3,046,992.70</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

02/11 – Three Commissioners, Chuck Noll, Deb Myers and Tiffany Trout – General Personnel; and Scott Cassel – Facilities Personnel.

12. SOLICITOR'S REPORT

Acting Solicitor Donald Reihart submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Chuck Noll announced that County offices will be closed for business on Monday, February 18th, in observance of the Presidents' Day holiday.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk