

**COMMISSIONERS' MEETING  
MINUTES**

**01/30/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Commissioner Hoke led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain of Memorial Hospital, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 23, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

Jane Heller addressed the board about her concerns regarding the Kings Mill Manor house located in York City. She stated that the structure is in disrepair and the owner, York College, does not have an imminent plan to repair or preserve the historic structure. Ms. Heller asked the board to please speak to anyone they know who may have influence on the college to take action to preserve the structure and to prevent any further deterioration.

**4. PRESENTATION**

**A. Lt. David Godfrey – Leukemia and Lymphoma Society Award**

Michaelean Crimmins from the Leukemia and Lymphoma Society presented Lt. David Godfrey the Light The Night Top Team Award, on behalf of the York County Employees for a Cure 2012 Team. The team raised a total of \$26,417.00 for the LLS organization. This was the most money raised for a single LLS fundraiser not only in York County, but in all of South Central Pennsylvania, according to Ms. Crimmins.

## **5. APPOINTMENT**

### **A. Susquehanna Area Regional Airport Authority (SARAA)**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint James Anderson, York Township, to the Susquehanna Area Regional Airport Authority (SARAA) as York County Representative for a five-year term, effective January 6, 2013 through January 5, 2018.

## **6. 2012 York County Real Estate Taxes Amendment**

### **A. Parcel Number 12-350-01-0002**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to amend the January 23, 2013 motion to exonerate the 2012 York County real estate taxes, including penalties, from \$2,373.07 to \$2,615.52 for parcel number 12-350-01-0002, on property owned by Stillmeadow Church of the Nazarene and located at 350 Chestnut Street, York, PA.

## **7. PURCHASES**

### **A. Apple Chevrolet, Apple Automotive Fleet Department, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Department, and Apple Chevrolet, Apple Automotive Fleet Department, York, PA, for a 2013 Police Chevrolet Tahoe 4x4 at a cost of \$30,550.00 under a PA COSTARS contract.

### **B. Penske, Buick, GMC Commercial Trucks, Shillington, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Department, and Penske, Buick, GMC Commercial Trucks, Shillington, PA, for a 2013 GMC Savanna Passenger AWD at a cost of \$30,493.80 under a PA COSTARS contract.

### **C. CTI, Inc., Hunt Valley, MD**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and CTI, Inc., Hunt Valley, MD, for two (2) Citrix Netscaler devices and support for the Information Services Department for a total cost of \$20,061.88, for the period of March 30, 2013 through March 29, 2016.

#### **D. Dell Computer Corp., Round Rock, TX**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Dell Computer Corp., Round Rock, TX, for laptop and desktop units for the following York County departments at the costs indicated, for a total cost of \$ 90,537.39 under a PA COSTARS contract:

District Attorney

27 Laptops at \$1,622.59 each/Total \$43,809.93  
19 Desktops at \$938.17 each/Total \$17,825.23

Court Administration

31 Desktops at \$932.33 each/Total \$28,902.23

#### **E. Integra 1, Allentown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Integra 1, Allentown, PA, for twelve (12) HP servers for the Information Services Department for a total cost of \$53,280.26 under a PA COSTARS contract.

#### **F. Stenograph, Elmhurst, IL**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Court Administration Department, and Stenograph, Elmhurst, IL, for three (3) Real Time Writer paperless machines for Court Reporters for a total cost of \$14,706.00.

### **8. SIDEWALK INSTALLATION**

#### **A. Borough of Railroad**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to authorize the Borough of Railroad to install a sidewalk along Rt. 851 on Heritage Rail Trail County park land at no cost to the County.

### **9. APPRAISAL PROPOSAL**

#### **A. Appraisal Review Specialists, Hurricane, WV**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to accept a proposal, on behalf of York County Engineer John Klinedinst, from Appraisal Review Specialists, Hurricane, WV, as recommended by PennDOT, for appraisal APA (scope of work) and review services related to the superstructure replacement on Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York) at a cost not to exceed \$5,200.00, with 95% reimbursable through federal and state funding.

## 10. CONTRACT CHANGE ORDER

### A. Trinity Excavating, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1, between the County of York and Trinity Excavating, Inc., York, PA, in the amount of \$2,400.00 for additional undermining repairs and to extend the contract to February 15, 2013 for the 2012 FEMA Flood Repairs project (contract No. 2-structural repairs) on Bridge No. 123, increasing the total contract amount to \$35,150.00.

## 11. HUMAN SERVICES

### A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Community Services Group, Inc.	320 Highland Drive Mountville, PA 17554	CSG Chariots CRR-HH (room and board) Foster Care	\$28.87/diem	01
Clear Vision Residential TX Services Inc.	456 Saeger Station Road Montgomery, PA 17752	Clear Vision Group Home Community Residential Services	\$181.91/diem	01
Clear Vision Residential TX Services Inc.	456 Saeger Station Road Montgomery, PA 17752	Clear Vision Residential Program Community Residential Services	\$181.91/diem	02
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	ACE – Leonard C. Miller Home Community Residential Services	\$194.75/diem	04
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Monastery Run (D & A) Community Residential Services	\$189.90/diem	08
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Anchor Shelter Shelter Care	\$194.75/diem	09
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Middle Creek – Males Secure Care	\$305.90/diem	10
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Middle Creek –Female Secure Care	\$305.90/diem	11
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Sweeney Home/Intensive Supervision- Males Community Residential Services	\$189.90/diem	12
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Greystone House/Intensive) Supervision- Males Community Residential Services	\$189.90/diem	13
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Blair County Specialized IL- Supervised Independent Living	\$187.80/diem	14
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	SIL – Males-Supervised Independent Living	\$187.80/diem	15

Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Colony House/Intensive Supervision- Females Community Residential Services	\$223.40/diem	18
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Margaret House/Intensive Supervision- Females Community Residential Services	\$223.40/diem	19
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Benet Home-Sexual Offender TX Program – Males	\$199.80/diem	20
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Alliance House/Intensive Supervision- Females Community Residential Services	\$223.40/diem	24
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Hilltop Home-Sexual Offender TX Program - Males Community Residential Services	\$199.80/diem	25
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Hall Home/-Sexual Offender TX Program - Males Community Residential Services	\$199.80/diem	26
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Vincent Home/Sexual Offender TX Program – Males Community Residential Services	\$199.80/diem	28
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	La Sa Quik/-Sexual Offender TX Program - Males Community Residential Services	\$257.80/diem	30
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Marker House/-Sexual Offender/TX Program - Males Community Residential Services	\$199.80/diem	31
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	MultiSystemic Therapy Counseling	\$67.63/diem	34
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	Susan’s Place Community Based Residential	\$266.48/diem	63
Adelphoi Village, Inc.	119 Village Way Latrobe, PA 15650	MultiSystemic Therapy Counseling (MA Funded)	\$0.00/diem	69
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level CC Foster Care	\$86.25/diem	03
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level DD Foster Care	\$64.00/diem	04
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level EE Foster Care	\$66.00/diem	05
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level FF Foster Care	\$82.00/diem	06
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level GG Foster Care	\$84.00/diem	07
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level HH Foster Care	\$106.00/diem	08
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level II Foster Care	\$76.00/diem	09
Common Sense Adoption Services Inc.	3001 Market Street Camp Hill, PA	Foster Care Level AX Foster Care	\$106.00/diem	10
Gannondale, Inc.	4635 East Lake Road Erie, PA	Gannondale Residential Community Residential Services	\$162.49/diem	01
Gannondale, Inc.	4635 East Lake Road Erie, PA	Gannondale Physically Secure Secure Care	\$226.72/diem	02

**B. 2013 Foster Parent Agreement Renewals - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2013 foster parent agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for the care of foster children:

Tammy Illiano	Hanover, PA
Bruce E. & Mary E. Keener	York, PA
Candee Watson & Barbara Bahn	Dover, PA
Robert & Nichole Behegan	Hanover, PA
Elvira McGill	York, PA
Brenda M. & Jose A. Santos	Dover, PA
Eric & Lori Holland	Hanover, PA
Jose Garcia & Nancy Ruiz	York, PA
Priscilla Harris	East Berlin, PA
Anne E. & Timothy F. Williams	Hanover, PA
Christopher & Patricia Anstine	East Berlin, PA
Michael & Tina Troop	York, PA
Vina T. Milligan	York, PA
Rhonda & David Grove	York, PA
Steven & Kristen Arena	York, PA
Diana & Mark Eaton	Hanover, PA
Sandra & Bryan F. Snead	York, PA
Richard & Tanya Dozier	Shrewsbury, PA
Sandra Walsh	Stewartstown, PA
E. Beatrice Anderson	York, PA
Carolyn L. Cuthrell	York, PA
Jeanette Miller	York, PA
Katalina & Luis Urresta	York, PA
Steve L. & Sharon Clutter	York, PA
Darlene Stotler	Berkely Springs, WV
Victor & Tracy Broccolino	Columbia, MD
Michael & Trelinda Miles	Timonium, MD
Antione & Linda Chance	York, PA
John & Charlene Simmons	New Freedom, PA
Denys M. & Juan C. Arias	York, PA
Debra Sidesinger	Manchester, PA
Darla Keenan	York, PA
Daron Smith & Darlene Druck	Yoe, PA
Elizabeth & Leland Scott	York, PA
Lynda & Vance May	Hanover, PA
Michael & Michele Boor	York, PA
Marcella Kinard	York, PA
G. Greg & Valerie Gunn	Camp Hill, PA
Linda & Kurt Ziegler	Spring Grove, PA
Traci Minnich & Nakia Schiavi	York, PA
Kristina Peyton	Gettysburg, PA
Carla & Jason Veil	Stewartstown, PA
Stephen & Michelle Dunlap	Red Lion, PA
Mike & Kimberly A. Davis	York, PA

**C. Subsidized Adoption Agreement - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SM, York, PA, for the adoption of KEM, a minor child, for adoption assistance at a rate of \$23.00 per day until the child reaches the age of 18 years due to the Special Needs Assessment, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

**D. Subsidized Adoption Assistance Agreement Amendments - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve subsidized adoption assistance agreement amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and PLW and LSW, Jacobus, PA, for the adoption of DLW aka DLW and CEW aka CEW, minor children, to correct the subsidy assistance of \$28.00 per day to \$26.50 per day for each child until they reach the age of 18 years, with no other changes being made to the original agreements.

**12. BUDGET LINE ITEM ADJUSTMENTS**

**A. 2012 and 2013 Budget Line Item Adjustments**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2012 and 2013 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of January 30, 2013.

**Budget Adjustments**

**2012**

<b>Department Name</b>	<b>Department Number</b>	<b>Account Description</b>	<b>Account Number</b>	<b>Amount Change</b>
Youth Development Center	012303	Wages	5000104	33,338
Youth Development Center	012303	Staff Salaries	5000103	(33,338)
Youth Development Center	012303	Shift Differential - OT	5000106	3,657
Youth Development Center	012303	Staff Salaries	5000103	(3,657)
Youth Development Center	012303	Printing	5200215	24
Youth Development Center	012303	Telephone	5200203	(24)
Youth Development Center	012303	Medical & Dental Services	5200245	327

Youth Development Center	012303	Telephone	5200203	(327)
Maintenance - Human Service Center	010106	Contracted Services	5200236	610
Maintenance - Human Service Center	010106	Janitorial Supplies	5600551	(610)
Maintenance - Emergency Service Ctr	080603	Water	5200207	150
Maintenance - Emergency Service Ctr	080603	Fuel	5200205	(150)
Maintenance - Judicial Center	010104	Water	5200207	163
Maintenance - Judicial Center	010104	Maintenance & Repairs	5200241	(163)
Maintenance - Judicial Center	010104	Sewer	5200208	637
Maintenance - Judicial Center	010104	Maintenance & Repairs	5200241	(637)
Maintenance - Judicial Center	010104	Office Supplies	5600550	29
Maintenance - Judicial Center	010104	Maintenance & Repairs	5200241	(29)
Maintenance - Human Service Center	010106	Sewer	5200208	116
Maintenance - Human Service Center	010106	Electricity	5200206	(116)
Maintenance - Human Service Center	010106	Contracted Services	5200236	3,610
Maintenance - Human Service Center	010106	Electricity	5200206	(3,610)
Maintenance - Administration Center	010128	Electricity	5200206	9,207
Maintenance - Administration Center	010128	Contracted Services	5200236	(9,207)
Maintenance - Youth Development Ctr	012304	Electric	5200206	57
Maintenance - Youth Development Ctr	012304	Fuel	5200205	(57)
District Justices	011262	Water	5200207	500
District Justices	011262	Fuel	5200205	(500)
Maintenance - Emergency Service Ctr	080603	Electricity	5200206	56
Maintenance - Emergency Service Ctr	080603	Fuel	5200205	(56)
Maintenance - Emergency Service Ctr	080603	Water	5200207	143
Maintenance - Emergency Service Ctr	080603	Fuel	5200205	(143)
Juvenile Probation	012301	Shift Differential - OT	5000106	36
Juvenile Probation	012301	Wages	5000104	(36)
Juvenile Probation	012301	Printing	5200215	58
Juvenile Probation	012301	Office Supplies	5600550	(58)
Juvenile Probation	012301	Travel, Food & Lodging	5200231	274
Juvenile Probation	012301	Mileage Reimbursement	5200221	(274)
Juvenile Probation	012301	Gas & Oil	5200232	1,700
Juvenile Probation	012301	Mileage Reimbursement	5200221	(1,700)

Juvenile Probation	012301	Tuition Reimbursement	5200284	2,487
Juvenile Probation	012301	Mileage Reimbursement	5200221	(2,487)

**Budget Adjustments**

**2013**

<b>Department Name</b>	<b>Department Number</b>	<b>Account Description</b>	<b>Account Number</b>	<b>Amount Change</b>
Court Administration	011260	Counsel for Parent	5210293	250,000
Court Administration	011260	Counsel for Delinquent Child	5210294	410,000
Court Administration	011260	Special Counsel	5200210	(660,000)
Court Administration	011260	Counsel for Incapacitated Person	5210295	42,000
Court Administration	011260	Juvenile Act Master Account	5200339	(42,000)
Veterans Affairs	010603	Flag Marker	5200289	1,450
Veterans Affairs	010603	Payments to Vets Organizations	5200343	(1,450)
Veterans Affairs	010603	Advertising	5200201	17
Veterans Affairs	010603	Payments to Vets Organizations	5200343	(17)
Human Resources Commissioners	010124 016924	Office Equipment Contingency Fund	5600500 5200420	5,571 (5,571)
911	080601	Office Equipment	5600500	231
911	08	Wireless E911 Plan	4800320	(231)

**13. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 30, 2013 totaling \$5,764,135.03.

Weekly Disbursement Totals for January 30, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	876,451.06
01	Payroll	9,038.92
01	Ag Land Preservation	
01	Escrow	125.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	188,963.58
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	8,053.22
06	Human Services	62,842.97

07	Children & Youth	999,105.26
08	911	1,243,242.99
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	110,711.31
11	Prison Telephone	1,709.83
25	Aging	139,641.44
28	MH/MR	263,739.29
30/31	York/Adams HealthChoices	22,862.30
30	York Reinvestment	898.76
31	Adams Reinvestment	
35	Domestic Relations	32,466.00
36	Earn-It	227.00
40	Weatherization Liheap	19,661.00
45	Block Grant	29,494.71
46	Affordable Housing	112.80
47	Revolving Fund	155.36
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,830.00
51	Weatherization Doe	285.85
72	Tax Claim	156.00
75	Retirement	1,138,902.16
82	2011 PNC GON Fund	449,188.34
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	164,269.88
	Total	<u>5,764,135.03</u>

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/28 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Tom Kearney – District Attorney Personnel.

#### **15. SOLICITOR'S REPORT**

Solicitor Donald Reihart submitted his written report for the Board's Review.

## **16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

### **A. Discussion - Marcellus Shale Fund Allocations**

Commissioner Hoke gave an overview of the Camp Security Phase II and MA & PA Community Greenway Projects. There was discussion regarding Marcellus Shale funds designated for bridge repairs and natural lands preservation being made available for these two projects.

### **B. Camp Security, Phase II Project**

Commissioner Hoke made a motion, seconded by Commissioner Chronister to provide \$100,000.00 of Marcellus Shale funds from the County's 2011 allocation designated for land preservation and recreation to the Conservation Fund for the acquisition of the second parcel of land known as Camp Security in Springettsbury Township, York County, for historical preservation.

Commissioner Reilly amended the above motion, seconded by Commissioner Chronister and carried to provide \$75,000.00 of Marcellus Shale funds from the County's 2011 allocation designated for land preservation and recreation to the Conservation Fund for the acquisition of the second parcel of land known as Camp Security in Springettsbury Township, York County, for historical preservation. Commissioner Hoke opposed the amended motion.

### **C. MA & PA Community Greenway**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to provide \$40,000.00 of Marcellus Shale funds from the County's 2011 allocation to the MA & PA Community Greenway, comprised of York Township, Red Lion, Yoe and Dallastown Boroughs, for a 3.3 mile trail project feasibility study.

## **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:42 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk