

**COMMISSIONERS' MEETING  
MINUTES**

**01/23/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

Ann Booth of York Baha'i Community Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 16, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PRESENTATION**

**A. John Klinedinst, County Engineer - Build-Out of the 5<sup>th</sup> Floor Judicial Center Facility**

John Klinedinst, County Engineer, presented a summary on the process and report of the conceptual design phase to build out the 5<sup>th</sup> floor of the Judicial Center. He reviewed three (3) proposed options from Buchart Horn, Inc. The estimated cost ranges from 8.1 to 8.9 million to complete the project.

**5. RECESS**

Commissioner Chronister recessed the Commissioners' Meeting at 10:28 a.m. for the purpose of receiving public comments on the adoption of proposed Ordinance 2013-01.

**6. RECONVENE**

Commissioner Chronister reconvened the Commissioners' Meeting at 10:30 a.m.

**7. ORDINANCE**

**A. Ordinance 2013-01**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2013-01 amending Ordinance 2012-02 to clarify that the County Code of Conduct Ordinance is not intended to change any 1620 Rights of elected County officials.

**8. BID AWARDS**

**A. Split Joint Fuel Bid Award**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the York County Purchasing Department to split the joint fuel bid award for the following municipalities between the following service providers at the rates indicated to obtain the best possible pricing:

MUNICIPALITIES

County of York	East Manchester Twp	Springettsbury Twp
City of York	Fairview Twp	Springfield Twp
Carroll Twp	Hellam Twp	Warrington Twp
Chanceford Twp	Lower Windsor Twp	Red Lion Borough
Codorus Twp	Manchester Twp	Wrightsville Borough
Conewago Twp	North Codorus Twp	Northern Regional York County Police Dept
Dover Twp		

RICHLAND PARTNERS LLC DBA LEFFLER ENERGY, MT JOY, PA

Unleaded Gasoline (87)	Tank Wagon	.1249 above OPIS Average
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Highway & Road Diesel Fuel	Tank Wagon	.1249 above OPIS Average
Off Road Diesel Fuel	Tank Wagon	.1249 above OPIS Average
Winter Mix Diesel Fuel	Tank Wagon	.1249 above OPIS Average
#2 Fuel Oil	Tank Wagon	.1249 above OPIS Average

PETROLEUM TRADERS CORP, FORT WAYNE, IN

Unleaded Gasoline (87)	Truck Transport	.0068 above OPIS Average (York City & Springettsbury Twp)
Highway & Road Diesel Fuel	Truck Transport	-.0039
Winter Mix Diesel Fuel	Truck Transport	.0136
Bio-Diesel B-5	Truck Transport	-.0014

**9. PURCHASE**

**A. Hondru Dodge, Manheim, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Youth Development Center, and Hondru Dodge, Manheim, PA, for a 2013 Dodge Grand Caravan in the amount of \$21,797.00 under a PA COSTARS contract.

## **10. STATEMENTS OF INTEREST**

### **A. TRC, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to accept Statements of Interest, on behalf of York County Engineer John Klinedinst, from TRC, Harrisburg, PA, for construction phase inspection services on the following Bridge Replacement Projects, subject to negotiation of a fee and PennDOT approval, with 95% of the costs reimbursable:

<u>Bridge Replacement Project</u>	<u>Location</u>
Bridge No. 345	Carroll Township
Bridge No. 236	Franklin Township

## **11. CONTRACT AGREEMENT RENEWAL**

### **A. CDW Government, Vernon Hills, IL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Department of Emergency Services, and CDW Government, Vernon Hills, IL, for three hundred fifty (350) software licenses to provide security updates for the York County Department of Emergency Services and Emergency Management Agency at a cost of \$17.00 per license, for a total cost of \$5,950.00 under a PA COSTARS contract, for the period of February 19, 2013 through February 18, 2014.

## **12. MEMORANDUMS OF UNDERSTANDING**

### **A. York Area Regional Police Board of Commissioners (YAPD)**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County District Attorney's Office, and the York Area Regional Police Board of Commissioners (YAPD) to provide one (1) full-time police officer to work on the York County Drug Task Force (DTF) with salary reimbursement to the YAPD on a monthly basis at no cost to the County, for the period of February 4, 2013 through February 3, 2016.

### **B. Penn State, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and Penn State, York, PA, to provide culinary and nutrition education to the residents of YDC at no cost to the County, for the period of October 1, 2012 through September 30, 2014.

**13. GRANT APPLICATION**

**A. State Justice Institute, Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Court Administration Office, to the State Justice Institute, Harrisburg, PA, in the amount of \$25,000, with a cash match from the Administrative Offices of Pennsylvania Courts (AOPC) in the amount of \$5,000 and an in-kind match from the County of York in the amount of \$20,000, for a total grant amount of \$50,000.00, for the Guardianship Training and Education Grant to create and implement a curriculum to train guardians and education service providers of incapacitated people, for the period June 1, 2013 through May 31, 2015.

**14. PROJECT MODIFICATION REQUEST**

**A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a project modification request, on behalf of the York County Human Services Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County Communities That Care Targeted Research-Based Grant in the amount of \$1,400.00, a County match, increasing the total grant amount to \$183,508.00, for the period of April 1, 2011 through June 30, 2013:

	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$ 15,882.00	\$ 39,282.00
Employee Benefits	\$ 5,050.00	\$ 7,850.00
Travel (Including Training)	\$ 685.00	\$ 1,819.00
Equipment	\$ 0.00	\$ 0.00
Supplies & Operating Expenses	\$ 32,181.00	\$ 31,171.00
Consultants	\$127,751.00	\$102,827.00
Construction	\$ 0.00	\$ 0.00
Other	<u>\$ 559.00</u>	<u>\$ 559.00</u>
	\$182,108.00	\$183,508.00

**15. HUMAN SERVICES**

**A. Subsidized Adoption Agreement - York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KWW, Sr. and ANW, York, PA, for the adoption of AIW aka AIP, a minor child, authorizing adoption assistance in the amount of \$32.00 per day until the child reaches the age of 18 years, due to the Special Needs Assessment, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the scheduled attached to the agreement.

**B. Subsidized Permanent Legal Custodianship Agreement First Amendment - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MSL, Murrells Inlet, SC, as custodian of CHF, a minor child, decreasing the subsidy amount from \$45.50 to \$30.00 per diem due to a Difficulty of Care reassessment.

**16. REFUND REGISTERS**

**A. Tax Refund Register 2013-02**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-02 authorizing payment of York County real estate tax refunds totaling \$5,881.68.

**B. Tax Refund Register 2013-03**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-03 authorizing payment of York County real estate tax refunds totaling \$83.81.

**17. APPROVAL OF CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 23, 2013 totaling \$3,519,321.99.

Weekly Disbursement Totals for January 23, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,051,112.95
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	1,484.10
03	Unclaimed Money	
04	Donations	21.76
05	Controlled Substance	25,107.26
06	Human Services	162.72
07	Children & Youth	351,455.66
08	911	339,582.51
08	911 Act 78	
08	E-911 Wireless	

10	Liquid Fuels	54,093.15
11	Prison Telephone	
25	Aging	149,857.27
28	MH/MR	518,061.28
30/31	York/Adams HealthChoices	850.91
30	York Reinvestment	4,591.59
31	Adams Reinvestment	989.92
35	Domestic Relations	14,194.97
36	Earn-It	
40	Weatherization Liheap	13,201.06
45	Block Grant	77,583.90
46	Affordable Housing	5,000.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	26.26
50	Continuum of Care	2,493.00
51	Weatherization Doe	4,977.98
72	Tax Claim	872,426.56
75	Retirement	873.60
82	2011 PNC GON Fund	25,812.06
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	5,361.52
	Total	<u><u>3,519,321.99</u></u>

## 18. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 19. SOLICITOR'S REPORT

In lieu of Solicitor Donald Reihart's absence, he submitted his written report for the Board's Review prior to the Board of Commissioners' Meeting.

## 20. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

### A. Parcel Number 12-350-01-0002

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to amend the January 16, 2013 motion to exonerate the 2012 York County real estate taxes, including penalties and interest, from \$242.45 to \$2,373.07 for parcel number 12-350-01-0002 on property owned by Stillmeadow Church of the Nazarene and located at 350 Chestnut Street, York, PA.

**B. Forensic Pathology Associates, Allentown, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a Forensic Autopsy Service Agreement between the County of York, on behalf of the Coroner's office, and Forensic Pathology Associates, Allentown, PA, for professional pathology services including autopsy, consultation, morgue supplies and administrative support at a fee of \$1,305.00 per autopsy, for the period of January 1, 2013 through December 31, 2013.

**21. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk