

**COMMISSIONERS' MEETING  
MINUTES**

**01/16/13**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Chuck Noll led the Pledge of Allegiance.

Chuck Sprenkle of St. Paul's United Methodist Church gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 9, 2013 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. 2012 YORK COUNTY REAL ESTATE TAXES**

**A. Parcel Number 12-350-01-0002**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2012 York County real estate taxes, including penalties and interest, on parcel number 12-350-01-0002, located at 350 Chestnut Street, York, PA, in the amount of \$242.45 and acquired by Stillmeadow Church of the Nazarene for an authorized exempt purpose.

**B. Parcel Number 24-000-21-0001.C0**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2012 York County real estate taxes, including penalties and interest, on parcel number 24-000-21-0001.C0, located at 3500 Cardinal Lane, Dover Township, PA, in the amount of \$265.23 and acquired by Cornerstone Bible Church for an authorized exempt purpose.

## 5. SOLICIT BIDS

### A. Veterans' Memorial Day Flags

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Purchasing Department to solicit bids, on behalf of the York County Veterans' Affairs Office, for 31,824 (221 gross) Veterans' Memorial Day flags to be placed on gravesites for calendar year 2013.

## 6. RESOLUTIONS

### A. 2008, 2010 and 2011 Action Plans - U.S. Department of Housing and Urban Development

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Department of the York County Planning Commissioner, for the following changes to the following 2008, 2010 and 2011 Action Plans under the U.S. Department of Housing and Urban Development funded Community Development Block Grant and Emergency Shelter programs:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Windsor Borough	\$31.01	45521793 (close)	45221550
York Area Development Corp.	\$49,432.67	45521900 (close)	45221550
Dillsburg Borough	\$1.00	45541740 (close)	45240010
Home Improvement Program	\$5,944.23	45641721 (close)	45240010
West York Borough	\$1,900.23	45250012	45551890 (increase)
YMCA of York	\$3,433.00	45741760 (close)	45741758 (increase)

### B. U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Housing and Community Development Department of the York County Planning Commission, authorizing the submission of the Continuum of Care application in the amount of \$1,540,595.00 to the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, to provide funds for the following homeless programs and projects:

<u>Renewal Activity</u>	<u>Amount</u>	<u>New Activity</u>	<u>Amount</u>
Turning Point, Permanent Housing	\$317,265.00	Bell Socialization, Possibilities	
YWCA of York, Still Waters	\$150,870.00	Supportive Services	\$ 75,619.00
York County HMIS	\$149,482.00	Operating	\$100,636.00
Bell Socialization	\$ 35,487.00	CPC, Rental Assistance Program	
YMCA of York, Homeless Outreach	\$ 90,682.00	Rental Assistance	\$300,480.00
CoC Planning	\$ 19,604.00	Supportive Services	\$100,568.00

## **7. PURCHASES**

### **A. Hondru Ford, Manheim, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Hondru Ford, Manheim, PA, for a 2013 Ford Explorer (4WD 4dr XLT K8D) at a cost of \$32,480.45 under a PA COSTARS contract, with delivery to be made on or after April 1, 2013.

### **B. Wiedenhammer Systems Corp., Wyomissing, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Wiedenhammer Systems Corp., Wyomissing, PA, for one (1) Cisco Telepresence Video Conferencing Starter Pack (hardware & software), additional licensing for five (5) extra calls, and an extended service agreement for the period of 1 year, effective February 2, 2013 through February 1, 2014, for a total cost of \$22,399.00 under a PA COSTARS contract.

### **C. Business Information Group, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and Business Information Group, York, PA, for two (2) Barracuda spam and virus firewall units (400 series) to include support, updates and a replacement plan for the period of January 31, 2013 through January 30, 2018, for a total cost of \$23,170.00 under a PA COSTARS contract.

## **8. CONTRACT AGREEMENTS**

### **A. Delta T. Mechanical, LLC, Mohnton, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of John Klinedinst, County Engineer, and Delta T. Mechanical, LLC, Mohnton, PA, the lowest responsible bidder, for the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC) Laundry Building HVAC Project in the amount of \$44,746.00.

**B. Comcast dba Level 3 Communications, Inc., Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Commissioners' Office, and Comcast dba Level 3 Communications, Inc., Harrisburg, PA, to provide VoIP (Voice Over Internet Protocol) telephone service to the following County of York offices located in Hanover, PA, at a rate of \$1,651.85 per month (excluding applicable federal, state and local taxes), for a period of three years effective upon full execution of the contract:

<u>County Office</u>	<u>Comcast Rate</u>	<u>Current Rate</u>
MHIDD	\$819.30/month	\$836.96/month
Probation	\$344.05/month	\$349.58/month
MDJ Dubs	\$274.15/month	\$285.11/month
MDJ Miner	\$214.35/month	\$235.85/month

**C. Criminal Conflict Panel**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Court Administration Department, and the following attorneys serving on the Criminal Conflict Panel, for the period of January 1, 2013 through December 31, 2013:

Seamus D. Dubbs, Esquire	Kevin Hoffman, Esquire	Chris Moore, Esquire
Karen E. Comery, Esquire	Joshua Neiderhiser, Esquire	Scott McCabe, Esquire
Thomas W. Gregory, Jr., Esquire	William Graff, Jr., Esquire	Heather Orisko, Esquire
Marc J. Semke, Esquire	John Hanne, Esquire	John Bergdoll, IV, Esquire
Farley Holt, Esquire		

**9. CONTRACT CHANGE ORDER**

**A. Keystruct Construction, Inc., York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 2 between the County of York and Keystruct Construction, Inc., York, PA, in the amount of \$12,624.00 to adjust concrete quantities for the 2012 York County Bridge Maintenance Program, increasing the total contract amount to \$203,181.00.

**10. HUMAN SERVICES**

**A. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

Provider	Location	Program Name	Cost	Option
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Skyline Lodge-Boys Community Residential Services	\$169/diem	01
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Winterhaven Lodge – Girls Community Residential Services	\$169/diem	02
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Sexually Reactive Youth Community Residential Services	\$169/diem	04
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Assessment Counseling	\$100/hour	05
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Individual Counseling	\$77/hour	06
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Family Counseling	\$82/hour	07
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Juvenile Drug Court & Fast Track Group Counseling	\$35/hour	08
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (Non MA approved)	\$199/diem	30
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Ridgeway Adolescent Behavioral Moderate Term (MA approved)	\$0.00/diem	60
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential (Non MA approved)	\$207.00/diem	31
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Short & Moderate Term D & A Residential TX (MA approved)	\$0.00/diem	61
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services /Assessment (Non MA approved)	\$36.00/hour	34
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Adolescent Outpatient Services /Assessment (MA approved)	\$0.00/diem	64
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (Non MA approved)	\$21.00/hour	35
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Intensive Outpatient Services (MA approved) Counseling	\$0.00/hour	65
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (Non MA approved)	\$14.00/hour	36
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Outpatient Group Counseling (MA approved)	\$0.00/hour	66
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (Non MA approved)	\$52.00/hour	37
Pyramid Healthcare, Inc.	1894 Plank Road Duncansville, PA	Individual Counseling (MA approved)	\$0.00/hour	67

## 11. REFUND REGISTER

### A. Tax Refund Register 2013-01

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-01 authorizing payment of York County real estate tax refunds totaling \$788.38.

## 12. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 16, 2013 totaling \$4,125,491.21.

### Weekly Disbursement Totals for January 16, 2013

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,419,813.58
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	232,698.78
03	Unclaimed Money	
04	Donations	440.00
05	Controlled Substance	6,972.48
06	Human Services	14,975.69
07	Children & Youth	459,672.08
08	911	309,723.66
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	42,985.97
11	Prison Telephone	22,326.59
25	Aging	7,558.44
28	MH/MR	165,320.57
30/31	York/Adams HealthChoices	78.00
30	York Reinvestment	4,015.25
31	Adams Reinvestment	
35	Domestic Relations	8,967.10
36	Earn-It	24.86
40	Weatherization Liheap	37,308.67
45	Block Grant	52,017.19
46	Affordable Housing	10,000.00
47	Revolving Fund	22,688.89
48	Downtown Hanover	
49	ARRA Weatherization	1,706.31
50	Continuum of Care	2,939.00
51	Weatherization Doe	8,613.10
72	Tax Claim	109.77
75	Retirement	15,855.79
82	2011 PNC GON Fund	232,864.27
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	45,815.17
	Total	<u>4,125,491.21</u>

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/14 – Commissioners Hoke and Reilly, Chuck Noll, Robb Green, Deb Myers, Kristy Bixler and Tiffany Trout – Controller's Office Personnel; and Jesse Coy – District Attorney's Office Personnel.

### **14. SOLICITOR'S REPORT**

Solicitor Donald Reihart submitted his written report for the Board's Review.

### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

#### **A. Right-To-Know Requests**

Chuck Noll gave an overview of the Right-To-Know requests for the year 2012.

#### **B. County Offices Holiday Closure**

Chuck Noll announced that County offices will be closed on Monday, January 21<sup>st</sup>, in observance of Martin Luther King Day.

#### **C. Juvenile Drug Court & Fast Track Programs**

Judge Thompson thanked the Board of Commissioners for approving Juvenile Drug Court & Fast Track programs administrated through the York County Office of Children, Youth & Families. He gave an overview of the programs' success, and read a letter of appreciation written by a participant.

### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk