

**COMMISSIONERS' MEETING
MINUTES**

05/04/16

The May 4, 2016 York County Board of Commissioners Meeting was held at the Delta Senior Center, 5 Pendyrus Street, Delta, PA 17314.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Jim Wilson led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the invocation.

2. INTRODUCTIONS

A. Host Recognitions

The Board of Commissioners thanked the Delta Senior Center Board of Directors, Senior Center staff, Delta Borough and Peach Bottom Township representatives, and the seniors in attendance for hosting the Board of Commissioners off-site meeting.

B. Board of Commissioners/York County Government

The York County Board of Commissioners explained the purpose of having off-site meetings and the reason the Delta Senior Center was chosen as one of the sites, and provided an introductory summary on what county government is and how it works.

C. Student Introductions

Attending students from Kennard-Dale High School introduced themselves as Brooke Cole, Lydia Schlitzkus and Elizabeth Graham.

3. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 27, 2016 Commissioners' Meeting as submitted.

4. PRESENTATIONS/PROCLAMATIONS

A. “Older Americans Month” – York County Area Agency on Aging

The Board of Commissioners presented a proclamation to Area Agency on Aging Director Mark Shea recognizing May 2016 as “Older Americans Month” in York County.

Director Mark Shea provided an overview of the services that the York County Area Agency on Aging provides the seniors of our communities in York County.

B. Special Presentation – Delta Senior Center Director, Kim Maglaughlin

After inviting the Senior Center Board of Directors, Director Kim Maglaughlin and Assistant Director Denise Burkins to join the Board of Commissioners at the lectern, the Board of Commissioners presented a proclamation and a Commissioners’ Gold Coin Award to Director Kim Maglaughlin recognizing her for thirty years of service to the Center, its seniors and their families, and the broader community. Assistant Director Denise Burkins presented Kim Maglaughlin an arrangement of flowers following the proclamation presentation.

5. PERIOD OF PUBLIC COMMENT

Delta Senior Center members Ruth Ann Robinson and Virginia Buckingham personally thanked Kim Maglaughlin for her many years of committed service to the Center.

Delta Borough resident Mary Kilgore raised a concern regarding Emergency Services communication between York County and other surrounding counties. York County Communications Director Carl Lindquist responded to her questions including the implementation of the new radio system. Fire Police Captain Dennis Emmel of the Delta Cardiff Voluntary Fire Company also raised the same concern stating that “patching” is not being done, which is necessary to communicate with other surrounding counties. Commissioner Byrnes reported that the Board of Commissioners recently attended a federally evaluated exercise conducted at the York County 9-1-1 Center for the Peach Bottom Atomic Power Station with no corrective actions being needed. Commissioner Byrnes stated that the Board will, however, bring Captain Emmel’s concern to the attention of the York County Department of Emergency Services.

Peach Bottom Township Board of Supervisors Chairwoman Janet Wiley requested the Board of Commissioners consider providing additional funding needed to cover the cost of repair and repaving of the Center’s parking lot.

6. APPOINTMENTS

A. York County Area Agency on Aging Advisory Council

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint the following individuals to the York County Area Agency on Aging Advisory Council for three-year terms, effective as indicated:

Phyllis Seelig, West Manchester Township
February 1, 2016 through January 31, 2019

Jacquelin Harrington, West Manchester Township
March 1, 2016 through February 28, 2019

Sharon Bixler, Dover Township
April 1, 2016 through March 31, 2019

7. ALLOCATION

A. City of York, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an Allocation of \$5,510.00 of Marcellus Shale Legacy funds to the City of York, York, PA, to serve as matching funds to a \$30,000.00 grant from Met-Ed/First Energy, PA, for the upgrade of the Heritage Rail Trail electrical service, as part of the Rail Trail Revitalization project, which provides lighting extending from the Colonial Courthouse to Grantley Road.

8. RESOLUTIONS

A. Resolution 2016-16

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-16 approving the Policy and Procedures implemented for the purpose of naming County facilities after an honoree.

B. Resolution 2016-17

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-17 amending Resolution 2016-09 so as to place the burden of costs associated with the construction and installation of “The Black Veterans’ Bridge” signage and posting on Bridge No. 82 onto the County of York, as requested by The Most Worshipful Prince Hall Grand Lodge No. 42, in respect of the military service rendered by the honorees.

C. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Resolution, on behalf of the Community Development division of the York County Planning Commission, authorizing the following amendments to the 2008, 2012, 2013, 2014, 2015 and 2016 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., funded through the Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
North York Borough	\$ 1,743.83	45522063 (close)	45220008 (UP)
York Haven Borough	\$ 40,000.00	45572117 (close)	45270013 (UP)
YHAP Coordination	\$ 10,000.00	45682031 (close)	45270014 (UP)
Loganville Borough	\$ 1,450.96	45592094 (close)	45290015 (UP)
Penn-Mar Organization	\$ 3,972.34	45592087 (close)	45290015 (UP)
York Haven Borough	\$ 95,547.00	45592095 (reduce)	45290015 (UP)
Penn-Mar Organization	\$ 386.01	45192116 (close)	45290015 (UP)
YHAP Coordination	\$ 75,000.00	45692084 (cancel)	45290015 (UP)
HOME Development Coordination	\$ 75,000.00	45692083 (cancel)	45290015 (UP)
Home Improvement Loans	\$ 40,000.00	45692082 (cancel)	45290015 (UP)
YHAP Coordination	\$ 25,000.00	n/a	45200016 (UP)
HOME Development Coordination	\$ 25,000.00	n/a	45200016 (UP)
Dover Township	\$ 13,000.00	n/a	45200016 (UP)
Hanover Borough	\$ 22,000.00	45260012 (UP)	45561902 (increase)
Hanover Borough	\$ 50,500.00	45270013 (UP)	new
Hanover Borough	\$150,000.00	45270013 (UP)	new
Hanover Borough	\$200,000.00	45290015 (UP)	new
York Haven Borough	\$135,547.00	45200016 (UP)	new

9. PURCHASES

A. CDW Government (CDW-G), Chicago, IL

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and CDW Government (CDW-G), Chicago, IL, for sixteen (16) (Viewsonic 20-inch LED) PC monitors at a cost of \$79.89 per monitor, for a total cost of \$1,278.24, under a PA COSTARS contract.

B. Dell, Inc., Round Rock, TX

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and Dell, Inc., Round Rock, TX, for the following computer devices, and associated equipment and accessories at the costs indicated, for a total cost of \$65,762.50, under a PA COSTARS contract:

<u>Equipment</u>	<u>Cost/Each</u>	<u>Total Cost</u>
9 laptops	\$ 911.00	\$ 8,199.00
7 docking stations	\$ 119.00	\$ 833.00
50 personal computers	\$ 812.61	\$40,630.50
14 workstation computers	\$1,150.00	\$16,100.00

C. Continental Technologies, Inc., (CTI), Hunt Valley, MD

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and Continental Technologies, Inc., (CTI), Hunt Valley, MD, for the following hardware and software maintenance and support agreements at the costs indicated, for a total cost of \$62,556.00, effective as indicated:

<u>Software Licenses</u>	<u>Cost/Each</u>	<u>Total Cost</u>	<u>Term</u>
26,774 Cisco Smartnet SNT	\$ 0.85	\$22,757.90	5/16/2016 to 5/15/2019
279 Cisco Smartnet SNTP	\$ 0.85	\$ 237.15	5/16/2016 to 5/15/2019
19,793 Cisco Smartnet SU3	\$ 0.85	\$16,824.05	5/16/2016 to 9/30/2018
9,154 Cisco Smartnet SNTP	\$ 0.85	\$ 7,780.90	5/16/2016 to 10/15/2016
26 Tricerat Simplify Printing	\$476.00	\$12,376.00	6/06/2016 to 6/05/2017
12 Tricerat Simplify Profiles	\$215.00	\$ 2,580.00	6/06/2016 to 6/05/2017

10. TAX REFUND REGISTER

A. Tax Refund Register 2016-12

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-12 authorizing payment of York County real estate tax refunds totaling \$239.77.

11. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 4, 2016 totaling \$4,281,574.20.

Weekly Disbursement Totals for May 4, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,195,453.18
01	Payroll	18,066.54
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	20,971.68
03	Unclaimed Money	
04	Donations	1,615.24
05	Controlled Substance	33.01
06	Human Services	319.51
07	Children & Youth	1,379,477.41
08	911	16,048.19
08	911 Act 12	

10	Liquid Fuels	8,945.00
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	199,085.62
28	MH-IDD	179,779.30
30/31	York/Adams HealthChoices	9,492.44
30	York Reinvestment	42,389.45
31	Adams Reinvestment	3,436.30
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	47,685.55
45	Block Grant	10,485.76
46	Affordable Housing	21,304.40
47	Revolving Fund	3,450.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	18,275.75
51	Weatherization Doe	5,145.00
72	Tax Claim	80,140.93
75	Retirement	19,824.04
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	149.40
	Total	<u><u>4,281,574.20</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

05/02 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Robb Green; Glenn Smith; Robb Green; Kristy Bixler; and Tiffany Trout – General Personnel; Joe Sassano – Information Services Personnel; and April Billet-Barclay – Probation Services Personnel.

13. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Senior Center member Ruth Ann Robinson stated that Delta does not have a community park and asked the Board of Commissioners to look into some recreational outreach for their area.

OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS (Cont.)

Commissioner Byrnes thanked the Delta Heroin Task Force for their active involvement with the program. Delta Borough Council President Larry Smith stated that the Task Force has been in operation for approximately two years with a large active group of people. He also thanked the Board of Commissioners for the Marcellus Shale funding they received to perform a park study.

Delta Senior Center Director Kim MagLaughlin thanked the Board of Commissioners, on behalf of the entire community, for taking their meeting on the road and bringing it to Delta.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:50 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager