

**COMMISSIONERS' MEETING
MINUTES**

04/20/16

The April 20, 2016 York County Board of Commissioners Meeting was held at the William Penn Senior High School, 101 W. College Avenue, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Presentation of the Colors by the William Penn Junior Reserve Officer Training Corps (JROTC).

William Penn Senior High School student Samantha Schriver led the Pledge of Allegiance.

County Engineer John Klindedinst gave the invocation.

2. INTRODUCTIONS

A. Student Recognitions

Attending students from William Penn Senior High School, West York Area High School and York Suburban High School were recognized by individual introductions.

B. County Government

The York County Board of Commissioners provided the students an introductory summary on what county government is and how it works.

3. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 13, 2016 Commissioners' Meeting as submitted.

4. PRESENTATION

A. Dr. Eric Holmes, Superintendent, School District of the City of York

Dr. Eric Holmes, Superintendent of the School District of the City of York, provided an update on their Recovery Plan.

5. PERIOD OF PUBLIC COMMENT

No public comments were received.

6. RECESS

Commissioner Byrnes recessed the meeting at 10:15 a.m. for the purpose of holding a public hearing to receive public comments on activities related to the York County Stormwater Program MS4 (Municipal Separate Storm Sewer System) Permit, as presented by the York County Planning Commission.

7. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:21 a.m.

8. RESOLUTIONS

A. Resolution 2016-14

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-14, on behalf of the General Authority of Southcentral Pennsylvania (GASP), authorizing the issuance of up to \$5,000,000.00 of tax-exempt financing to The Congregation of the Daughters of Our Lady of Mercy, a not-for-profit organization, and Misericordia Convalescent Home d/b/a Misericordia Nursing & Rehabilitation Center, for the purpose of (a) constructing, equipping and furnishing alterations, additions, renovations, and other improvements to the facilities located at 998 S. Russell Street, York, PA, including renovations of the nursing unit, construction of a new activities room, expansion of the rehabilitation treatment room, all resulting in approximately 9,500 square feet of new construction; (b) financing a portion of the related costs and expenses of the foregoing; and (c) to provide payment for the costs of the issuance of the Bonds.

A. Bowman Systems LLC, Shreveport, LA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution authorizing a contract agreement renewal between the County of York, on behalf of the York County Planning Commission, and Bowman Systems LLC, Shreveport, LA, to provide a Homeless Management Information System (HMIS) to be utilized by York County providers and social service agencies, for a total cost of \$24,110.00 funded by HMIS grant funds, for the period of April 13, 2016 through April 12, 2017.

9. SWAP TERMINATION

A. Royal Bank of Canada

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to to direct and authorize the Royal Bank of Canada to terminate the \$74,890,000 Basis Swap, Series of 2006, upon the net value of the Swap reaching \$1,100,000.

10. BID AWARD

A. X-Ray Imaging, Inc., Wyckoff, NJ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Bid Award for X-Ray Imaging, Inc., Wyckoff, NJ, the lowest responsible bidder, for the purchase of two (2) x-ray scanners with walk-through metal detectors, including delivery and installation, for the York County Judicial Center, at a cost of \$46,125.63 per scanner, for a total cost of \$92,251.26.

11. PURCHASES

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for a 2016 Ford Super Duty F-250 (SRW 4WD) truck, to be utilized by the York County Parks department as a Municipal work vehicle, at a cost of \$29,475.00 under a PA COSTARS contract.

B. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Purchases between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for two (2) 2017 Ford Escapes (4WD), to be utilized by the York County Conservation District, at the costs of \$23,995.00 and \$25,785.00, for a total cost of \$49,780.00 under a PA COSTARS contract, to be paid with \$5,000.00 County funds and \$44,780.00 reserved Conservation District funds.

C. PremierComm, LLC, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, LLC, Lancaster, PA, for Cisco networking and server hardware, and a 3-year maintenance agreement, for a total cost of \$76,867.87.

D. Phillips Office Solutions, Middletown, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Probation Services, and Phillips Office Solutions, Middletown, PA, for the acquisition and implementation of additional office cubicles and associated furniture for the Adult Probation department, for a total cost of \$18,295.00.

12. BID AWARD AND CONTRACT AGREEMENTS

A. Rutter's Dairy, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Bid Award and Contract Agreement between the County of York, on behalf of the York County Purchasing department, and Rutter's Dairy, York, PA, the sole bidder, to provide milk and dairy products for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$498,556.76, for the period of May 1, 2016 through April 30, 2017.

B. Bimbo Bakeries USA, Inc., Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Bid Award and Contract Agreement between the County of York, on behalf of the York County Purchasing department, and Bimbo Bakeries USA, Inc., Harrisburg, PA, the sole bidder, to provide baked goods for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center in the amount of \$189,257.64, for the period of May 1, 2016 through April 30, 2017.

C. Susquehanna Valley Construction, Corp., New Cumberland, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Bid Award and Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Susquehanna Valley Construction, Corp., New Cumberland, PA, the lowest responsible bidder, for the Construction phase of the replacement of Bridge No. 133 (Martin Road over the West Branch of Codorus Creek on the border of Jackson and North Codorus Townships) in the amount of \$1,473,750.00, to be funded by Liquid Fuels funds.

13. PROFESSIONAL SERVICES AGREEMENTS

A. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to accept a Professional Services Proposal and Agreement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for the Preliminary and Final Design for the replacement of Bridge No. 274 (Singer Road over the Heritage Rail Trail in New Freedom Borough) at a cost not to exceed \$189,000.00, to be funded by Marcellus Shale Legacy funds.

B. PremierComm, LLC, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Professional Services Agreement between the County of York, on behalf of the York County Information Services department, and PremierComm, LLC, Lancaster, PA, for the installation, configuration and project management of the Judicial Center Data Center Virtualization project, for a total cost of \$23,720.00.

14. HUMAN SERVICES

A. Memorandum of Understanding – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Human Services department, and the County of Crawford, Meadville, PA, for joint cooperation with the submission and implementation of the shared Substance Abuse and Mental Health Services Administration (SAMHSA) System of Care Grant for the continuation of System of Care activities, for the period of April 20, 2016 through September 30, 2020.

B. Joint Grant Application – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Joint Grant Application, on behalf of the York County Human Services department, to the Pennsylvania Substance Abuse and Mental Health Services Administration, Harrisburg, PA, in the amount of \$800,000.00 with a County “in-kind” match of \$266,666.00, for a total grant amount of \$1,066,666.00, to be shared with the County of Crawford for the continuation of System of Care services through the System of Care Expansion and Sustainability Cooperative Agreement Grant, for the period of October 1, 2016 through September 30, 2017.

15. TAX REFUND REGISTER

A. Tax Refund Register 2016-10

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-10 authorizing payment of York County real estate tax refunds totaling \$1,213.64.

16. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 20, 2016 totaling \$7,944,148.87.

Weekly Disbursement Totals for April 20, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,138,531.33
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	86,642.52
03	Unclaimed Money	
04	Donations	300.00
05	Controlled Substance	421.90
06	Human Services	
07	Children & Youth	666,154.91
08	911	24,192.24
08	911 Act 12	
10	Liquid Fuels	13,634.09
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	12,750.00
25	Aging	99,780.43
28	MH-IDD	524,799.89
30/31	York/Adams HealthChoices	13,103.04
30	York Reinvestment	13,550.00
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	49,317.10
45	Block Grant	5,781.04
46	Affordable Housing	568.14
47	Revolving Fund	12,802.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	8,406.05
51	Weatherization Doe	2,316.72
72	Tax Claim	4,220,715.46
75	Retirement	45,019.20
82	2013 PLGIT GOB Fund	5,000.00
84	911 Capital Projects Fund	362.31
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>7,944,148.87</u></u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

04/18 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Robb Green; Glenn Smith; and Tiffany Trout – General, Traffic Safety and E-911 Personnel.

18. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

19. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Hoke thanked Dr. Holmes and the school district for allowing the Board of Commissioners to conduct their public meeting at the high school today.

20. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:42 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager