

**COMMISSIONERS' MEETING
MINUTES**

04/13/16

The April 13, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Assistant Solicitor Donald Reihart and Controller Robb Green present.

A. Opening Ceremony

Assistant Solicitor Donald Reihart led the Pledge of Allegiance.

Reverend Roger Mentzer of Bethlehem United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 6, 2016 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. "Elaina Clark/Prudential Spirit of Community Recognition Day"

The Board of Commissioners presented a proclamation to Elaina Clark, in addition to a Commissioners' gold coin, recognizing her as a Prudential Spirit of Community Award honoree for her outstanding volunteer contribution to others and our community by proclaiming April 13, 2016 as "Elaina Clark/Prudential Spirit of Community Recognition Day" in York County.

4. PRESENTATION

A. Veteran Transportation Program – Richard Farr, Rabbittransit Executive Director

Rabbittransit Executive Director Richard Farr announced that rabbittransit is now offering assistance in providing transportation services for veterans who may not qualify for transportation programs that are in need of transportation to local medical appointments, the Lebanon VA clinic or job locations.

5. PERIOD OF PUBLIC COMMENT

Mr. Lee Hoffheins, Glen Rock Borough Tax Collector, appeared before the Board to offer a suggestion made by the York County Tax Collectors Association to save the County some money by not sending out any County Property Tax bills of \$5 or less. He stated that, collectively, when the tax bill is this small, it costs the County more money to pay the Tax Collectors to collect these taxes than what is collected from the property owners.

6. APPOINTMENT

A. Deputy Tax Collector

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Elizabeth Adcock, Hellam Township, as Deputy Tax Collector to fulfill the duties of the Tax Collector for Windsor Township as may be necessary, effective April 13, 2016 through December 31, 2017.

7. RESOLUTIONS

A. Resolution 2016-12

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-12 approving the following revised County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective April 13, 2016:

AW – 2.3 Family Medical Leave Act

AW – 5.3 Leave of Absence

B. Resolution 2016-13

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-13 authorizing the use of eminent domain procedures, if required, to acquire right-of way access for parcels #1 and #5 of the right-of-way plans for the Bridge No. 221 Replacement project (Bermudian Church Road over Bermudian Creek in Washington Township) as permanent highway and temporary construction easements.

8. PURCHASES

A. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Purchases between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for three (3) 2017 Ford AWD Utility Police Interceptor vehicles at a cost of \$29,413.00 per vehicle, for a total cost of \$88,239.00 under PA COSTARS contracts, for the following York County departments:

Department of Emergency Services

(1) 2017 Ford AWD Utility Police Interceptor

Total: \$29,413.00

Parks Department

(2) 2017 Ford AWD Utility Police Interceptors

Total: \$58,826.00

B. Integrated Procurement Technologies, Goleta, CA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Integrated Procurement Technologies, Goleta, CA, for a Digital Radio Test Set and associated equipment for testing radio equipment, for a total cost of \$35,000.00.

C. CallOne, Cape Canaveral, FL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and CallOne, Cape Canaveral, FL, for twenty-two (22) (Plantronics) wireless/cordless headsets for the 9-1-1 Dispatch staff at a cost of \$349.00 per headset, for a total cost of \$7,678.00.

9. SETTLEMENT AGREEMENT

A. Commonwealth of Pennsylvania, Department of Corrections (DOC), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Settlement Agreement between the County of York and the Commonwealth of Pennsylvania, Department of Corrections (DOC), Harrisburg, PA, in the amount of \$647,430.00 for housing parole violators and technical parole violators for the periods of April 1, 2015 through April 30, 2015 and June 1, 2015 through June 30, 2015.

10. PROPOSAL AND SCOPE OF WORK AGREEMENT

A. Keystruct Construction, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Proposal and Scope of Work Agreement between the County of York, on behalf of the York County Facilities Management department, and Keystruct Construction, Inc., York, PA, for the replacement of plaster and paint in the SW stair tower of the Administrative Center, at a cost not to exceed \$10,284.00.

11. CONSTRUCTION AGREEMENT

A. Metropolitan Edison Company

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Construction Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Metropolitan Edison Company, for the relocation of utility facilities necessary for the replacement of Bridge No. 133 (Martin Road over the West Branch of Codorus Creek in Jackson and North Codorus Townships), to include actual costs in the estimated amount of \$11,474.49, to be funded with Liquid Fuels funds.

12. CONTRACT AGREEMENTS

A. OnShift, Cleveland, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and OnShift, Cleveland, OH, to provide software licensing and maintenance for Staff Scheduling, Payroll and Census Reporting programs at a cost of \$45,972.00 per year, for a total cost of \$137,916.00, for the period of June 15, 2016 through June 14, 2019, with automatic annual renewal thereafter; and a one-time training fee of \$4,900.00.

B. Tyler Technologies, Inc., Troy, MI

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Department of Emergency Services, and Tyler Technologies, Inc., Troy, MI, to provide additional technical services, fees and expenses associated with the software upgrade of the Computer Aided Dispatch (CAD) system, for a total cost not to exceed \$12,800.00, with no other changes being made to the original agreement.

13. HUMAN SERVICES

A. Contract Agreement Amendment – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Area Agency on Aging, and Giselle Joseph, MD, York, PA, to reflect a two percent (2%) rate increase for Physician Consulting services approved by the Pennsylvania Department of Aging (PDA), increasing the total amount from \$4,500.00 to \$4,590.00, for the period of July 1, 2015 through June 30, 2016.

B. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JE and DE, Narvon, PA, for adoption assistance at a rate of \$27.00 per day for the adoption of LNE fka DNT, a minor child, until the child reaches the age of 18 years, and a one-time payment not to exceed \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and TC and JC, North Hampton PA, to reflect the eligibility of Federal Financial Participation for JLH fka JLH, the adopted minor child, with no other changes being made to the original agreement.

D. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and DS and AS, Red Lion, PA, as custodians of MT, a minor child, authorizing custodianship subsidy payments in the amount of \$26.50 per day until the child reaches the age of 21 years.

E. Service Provider Contract Agreement Renewal – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement Renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and Concern, Inc., Fleetwood, PA, to provide the following services at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Traditional Foster Care/ 0-11	\$39.68/diem	01
Intermediate Foster Care / 0-11	\$65.89/diem	02
Intermediate Foster Care / 12-18	\$74.34/diem	03
Intensive Foster Care / 0-11	\$83.05/diem	04
Intensive Foster Care / 12-18	\$91.45/diem	05
Foster Care – Teen Mother & Baby	\$124.99/diem	06
Medical Foster Care Level I	\$83.04/diem	07
Medical Foster Care Level II	\$72.42/diem	08
Concern Treatment/ Unit for Boys – CTUB I Community Residential Services	\$197.33/diem	09
Concern Treatment/ Unit for Boys – CTUB II Community Residential Services	\$197.33/diem	10
Medical Foster Care Level IV	\$34.79/diem	11
Medical Foster Care – Level III	\$52.19/diem	12
Kinship Care – Traditional /0-18	\$39.68/diem	13
Kinship Care – Intermediate /0-11	\$65.89/diem	14
Kinship Care – Intermediate /12-18	\$74.34/diem	15
Intensive Kinship Care /0-11	\$83.05/diem	16
Intensive Kinship Care /12-18	\$91.45/diem	17
Kinship Care / Mother-Baby	\$124.99/diem	18

14. TAX REFUND REGISTER

A. Tax Refund Register 2016-09

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-09 authorizing payment of York County real estate tax refunds totaling \$1,154.01.

15. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 13, 2016 totaling \$2,511,665.37.

Weekly Disbursement Totals for April 13, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,698,537.54
01	Payroll	285.29
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	140,508.96
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	46,161.36
06	Human Services	13,615.73
07	Children & Youth	217,482.10
08	911	40,904.75
08	911 Act 12	
10	Liquid Fuels	31,154.79
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	38,299.18
28	MH-IDD	56,926.02
30/31	York/Adams HealthChoices	11,953.05
30	York Reinvestment	28,126.12
31	Adams Reinvestment	3,236.30
35	Domestic Relations	52,203.17
36	Earn-It	
40	Weatherization Liheap	73,617.09
45	Block Grant	30,022.60
46	Affordable Housing	6,569.31
47	Revolving Fund	299.00

48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,969.90
51	Weatherization Doe	16,470.62
72	Tax Claim	322.49
75	Retirement	
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>2,511,665.37</u></u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. SOLICITOR'S REPORT

Assistant Solicitor Donald Reihart had no additional information to add to Solicitor Glenn Smith's previously submitted written report for the Board's review.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:29 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager