

**COMMISSIONERS' MEETING
MINUTES**

04/06/16

The April 6, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Human Services Executive Director Michelle Hovis led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 30, 2016 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. "York County Walks" Community Walk – Healthy York County Coalition

The Board of Commissioners presented a proclamation to Deborah Gogniat and Angie Anderson of the Healthy York County Coalition recognizing the "YORK COUNTY WALKS" initiative, to connect with individuals and organizations for the purpose of promoting the health benefits of walking, local walking opportunities, and increasing the walkability of our communities.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENT

A. Deputy Tax Collectors

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals as Deputy Tax Collectors to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective as indicated:

<u>Deputy Tax Collector</u>	<u>Municipality</u>
Debbi Beitzel, Dillsburg Borough April 6, 2016 through December 31, 2017	Carroll Township
Carol D. Brady, York City April 6, 2016 through December 31, 2019	York City

6. PURCHASES

A. Dominion Voting Systems, Denver, CO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Elections & Voter Registration department, and Dominion Voting Systems, Denver, CO, to provide on-site professional and consulting services for the April 26, 2016 General Primary Election at a cost not to exceed \$9,000.00.

B. PremierComm, LLC, Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, LLC, Lancaster, PA, for (VMware virtualization) software licensing and maintenance for the York County Judicial Center, for a total cost of \$45,000.00, for the period of May 1, 2016 through April 30, 2017.

7. AGREEMENT OF SALE AND TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

A. Michael E. and Lori R. Kuykendall

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an Agreement of Sale and Temporary Construction Easement Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Michael E. and Lori R. Kuykendall, in the amount of \$1,006.00, to provide right-of-way access for the replacement of Bridge No. 233 (Bentz Mill Road over the North Branch of Bermudian Creek in Washington Township), with 100% of the related costs reimbursable by PennDOT.

8. GRANT APPLICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$650,000 with a County match of \$50,000.00, for a total grant amount of \$700,000.00, to provide partial salaries for four (4) probation officers and full salaries and benefits for three (3) drug and alcohol case managers, and intensive and random drug testing through the Intermediate Punishment Program and Day Reporting Center, for the period of July 1, 2016 through June 30, 2018.

9. HUMAN SERVICES

A. Contract Agreement Eighth Amendment – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Eighth Amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and the Pennsylvania Department of Human Services, Harrisburg, PA, for the revision of the Program Standards and Requirements of the HealthChoices Behavioral Health Grant Agreement, effective July 1, 2016.

B. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and KM and SM, McArthur, OH, for adoption assistance at the rates indicated for the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Minor Child</u>	<u>Rate per day</u>
CRM fka CRM	\$27.00
KDM fka KDM	\$27.00

C. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and TC and JC, North Hampton, PA, to reflect the eligibility of Federal Financial Participation for JLH fka JLH, the adopted minor child, with no other changes being made to the original agreement.

10. TAX REFUND REGISTER

A. Tax Refund Register 2016-08

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-08 authorizing payment of York County real estate tax refunds totaling \$1,414.94.

11. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 6, 2016 totaling \$7,354,793.15.

Weekly Disbursement Totals for April 6, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	4,605,479.90
01	Payroll	12,071.64
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	14,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	30,444.35
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	6,593.07
06	Human Services	69.51
07	Children & Youth	381,836.31
08	911	27,152.98
08	911 Act 12	
10	Liquid Fuels	1,250.00
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	5,000.00
25	Aging	33,588.25
28	MH-IDD	449,581.15
30/31	York/Adams HealthChoices	83.19
30	York Reinvestment	25,428.50
31	Adams Reinvestment	
35	Domestic Relations	5,890.67
36	Earn-It	50.68
40	Weatherization Liheap	
45	Block Grant	2,863.82
46	Affordable Housing	20,944.40
47	Revolving Fund	650.50

48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	517.50
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	1,425,725.15
82	2013 PLGIT GOB Fund	10,689.36
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	294,882.22
	Total	<u><u>7,354,793.15</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

04/04 – Commissioners Byrnes, Hoke and Reilly; Kristy Bixler; and Scott Cassel – Facilities Management Personnel.

13. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

14. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of April 6, 2016.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that a Veteran's Expo & Job Fair was being held today from 9:00 a.m. – 2:00 p.m. at the York County Fairgrounds.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:17 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager