

**COMMISSIONERS' MEETING
MINUTES**

03/23/16

The March 23, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Sergeant Troy Senft led the Pledge of Allegiance.

Reverend Chuck Sprenkle of St. Paul's United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 16, 2016 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. American Red Cross Month

The Board of Commissioners presented a proclamation to Matt Leininger recognizing March 2016 as "American Red Cross Month".

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. PURCHASES

A. Phillips Office Solutions, Middletown, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Sheriff's Office, and Phillips Office Solutions, Middletown, PA, for replacement office furniture for the Main Office, Conference Room and Deputy's Work Area, for a total cost of \$16,411.43 under a PA COSTARS contract.

B. Wacor Electronic Systems, East Petersburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase and Contract Agreement between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, East Petersburg, PA, for the acquisition and installation of closed-circuit TV equipment, and related software and accessories, to have cameras available in all inmate areas to ensure security and inmate safety, with wiring installation, fiber optics and conduit work to be completed by Prison Maintenance staff, for a total cost of \$211,098.29 to be funded through the Telephone Revenue account.

C. Keystruct Construction, Inc., York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase and Scope of Work Agreement between the County of York, on behalf of the York County Facilities Management department, and Keystruct Construction, Inc., York, PA, for the acquisition and installation of replacement ceramic floor tile in the lower level of the York County Administrative Center at a cost not to exceed \$10,993.00.

6. RESOLUTIONS

A. Resolution 2016-10

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-10, on behalf of the York County Industrial Development Authority (YCIDA), authorizing the issuance of up to \$4,000,000.00 of tax-exempt financing to 495 Leasing, a Pennsylvania limited partnership, and Datum Filing Systems, Inc., a Pennsylvania corporation d/b/a Datum Storage, for the purpose of (a) financing the costs of acquisition, construction, renovation, improvement, alteration, equipping and/or furnishing of a 75,000 square foot expansion to the facilities and property, located at 89 Church Street, Emigsville, York County, Pennsylvania, owned by 495 Leasing and leased to Datum Storage for use in its business of manufacturing office storage equipment; (b) financing the costs of equipment purchased by Datum Storage for use in its business at the foregoing address; and (c) to provide payment for the costs of issuance of the Bonds.

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Programs Management & Compliance Division of the York County Planning Commission, authorizing the submission of the 2015 York County Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., for the HOME Investment Partnership Act (HOME), Community Development Block Grant (CDBG), and Emergency Solutions Grant (H-ESG) Programs.

7. CONTRACT AGREEMENTS

A. West York Area School District

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Treasurer's Office, and the West York Area School District, authorizing the York County Treasurer to fulfill the duties of Tax Collector for the collection of 2016 School taxes, for the period of March 23, 2016 through December 31, 2016; and further authorizing the York County Treasurer to sign all documents related to the agreement.

B. Rochester Midland Corp., Rochester, NY

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Renewal between the County of York, on behalf of the York County Prison, and Rochester Midland Corp., Rochester, NY, to provide Water Treatment services of the chilled water systems at the same cost of \$4,800.00 per year (included in the 2016 Budget), for a total cost of \$14,400.00, for the period of April 1, 2016 through March 31, 2019, with automatic renewal for a period of one year.

8. GRANT AGREEMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement, between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$5,440.00, with a County match of \$1,360.00, for a total grant amount of \$6,800.00, to provide training for the Hazardous Materials Team through the 2015-2016 Hazardous Materials Emergency Preparedness (HMEP) grant, for the period of September 30, 2015 through September 30, 2016.

9. HUMAN SERVICES

A. Cooperative Grant Agreement – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Cooperative Grant Agreement between the County of York, on behalf of the York County Area Agency on Aging, and the Pennsylvania Department of Aging, Harrisburg, PA, in the amount of \$29,767,655.00 to provide Medicaid funding for the administration of Aging programs, for the period of July 1, 2016 through June 30, 2021.

B. Service Provider Contract Agreement Amendments – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Provider Contract Agreement Amendments between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers to reflect a two percent (2%) rate increase under the Pennsylvania Department of Aging (PDA) Block Grant in the amounts indicated, increasing the total amount from \$356,449.00 to \$360,642.00, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Service</u>	<u>Amount</u>
Heritage Senior Center, Inc., Dover, PA	Senior Community Center	\$131,494.00
September House, York, PA	Senior Community Center	\$ 73,995.00
South Central York County Senior Ctr, Inc., New Freedom, PA	Senior Community Center	\$ 75,858.00
Right at Home of Southern PA, York, PA	In-Home Care	\$ 72,266.00
Jannis VanArsdale, Seven Valleys, PA	RN Consulting	<u>\$ 7,029.00</u>
		\$360,642.00

C. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KW, York, PA, for adoption assistance at a rate of \$36.50 per day, for the adoption of TJB, a minor child, until the child reaches the age of 18 years; and a one-time payment not to exceed \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

D. Professional Services Contract Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Professional Services Contract Agreement Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Edison Court, Inc., Doylestown, PA, to reflect the addition of Easton Manor services at a cost of \$377.19 per diem, with no other changes being made to the original agreement.

10. TAX REFUND REGISTER

A. Tax Refund Register 2016-06

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-06 authorizing payment of York County real estate tax refunds totaling \$1,064.70.

11. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 23, 2016 totaling \$4,512,178.07.

<u>Weekly Disbursement Totals for March 23, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	553,351.29
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	478,655.86
03	Unclaimed Money	
04	Donations	783.25
05	Controlled Substance	3,741.72
06	Human Services	23,221.87
07	Children & Youth	315,513.99
08	911	51,712.57
08	911 Act 12	
10	Liquid Fuels	188.29
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	258,041.98
28	MH-IDD	350,023.45
30/31	York/Adams HealthChoices	16,876.56
30	York Reinvestment	400.00
31	Adams Reinvestment	
35	Domestic Relations	165,983.95
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	93,377.86
46	Affordable Housing	
47	Revolving Fund	276.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	232.08
51	Weatherization Doe	
72	Tax Claim	2,131,936.07
75	Retirement	65,367.55
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,493.73
	Total	<u>4,512,178.07</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

03/21 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Robb Green; Kristy Bixler and Tiffany Trout – General Personnel; Tom Kearney and Kyle King – District Attorney's Office Personnel; and April Billet-Barclay – Probation Services Personnel.

13. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:22 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager