

**COMMISSIONERS' MEETING  
MINUTES**

**03/16/16**

The March 16, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2<sup>nd</sup> Floor, York, PA, 17401.

**1. CALL TO ORDER**

Future Leaders of York (FLY) member Alyssa Wendel called the meeting to order at 10:00 a.m., with President Commissioner Susan Byrnes, Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

**A. Opening Ceremony**

Future Leaders of York (FLY) member Michael Torbert led the Pledge of Allegiance.

Pastor Ron Oelrich of Faith United Church of Christ gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 9, 2016 Commissioners' Meeting as submitted.

**3. PRESENTATIONS**

**A. Department of Probation Services**

Department of Probation Services Director April Billet-Barclay provided information on the department's mission and services that are provided by both Adult and Juvenile Probation departments. April was also accompanied by the department's newest member, Fahrenheit, a service dog recently acquired to be used as a calming effect for juveniles who are currently in the County's Juvenile Probation system. April also stated that they are looking to expand the City Youth Aid Panels, which is a diversionary program for first-time summary, misdemeanor and select felony youth offenders.

**B. York County Planning Commission – Annual Work Plan Summary**

York County Planning Commission Director Felicia Dell provided an overview and a written report of the Annual Work Plan, as required by the Pennsylvania Municipalities Planning Code, and highlighted some activities completed in 2015. Ms. Dell also provided some background on how the Commission was created and how it is structured within county government.

#### **4. PERIOD OF PUBLIC COMMENT**

Ms. Jane Heller, Springettsbury Township resident, appeared before the Board to make the public aware that there are construction sites throughout the County that are not following regulations for containing runoff of dirt and/or other construction materials and debris from the sites into the streets and/or surrounding waterway supplies. Ms. Heller asked the public to make themselves aware should they see a construction site that is not following these regulations and be vigilant in reporting them.

Mr. Lee Hoffheins, Glen Rock Borough Tax Collector, appeared before the Board to report that West York Borough has decided against appointing Kelly Neely as Tax Collector for the collection of the West York Area School District taxes. He stated that they are going to move forward with appointing the York County Treasurer to fulfill the duties of Tax Collector for the collection of their 2016 School taxes.

Members of the Class of 2016 Future Leaders of York Program were present at today's public meeting and introduced themselves individually.

#### **5. ADVERTISEMENT**

##### **A. Ordinance 2016-01**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Solicitor to advertise proposed Ordinance 2016-01 amending County Code Chapter 325, section 8, eliminating the payment of a yearly fee to each York County Tax Collector who serves as an enumerator.

#### **6. APPOINTMENTS**

##### **A. Carroll Township Tax Collector**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Christina Heisey, Carroll Township, as Carroll Township Tax Collector, to fulfill the unexpired term of Madeline Harbold, pursuant to the provisions of the Commonwealth of Pennsylvania Local Tax Collection Law of 1945 (P.L. 1050), effective March 16, 2016 through December 31, 2017.

##### **B. York County Rail Trail Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Danielle Stehman, Hallam Boro, to the York County Rail Trail Authority for a five-year term, effective April 1, 2016 through March 31, 2021.

## **7. REAPPOINTMENTS**

### **A. York County Industrial Development Authority (YCIDA)**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Industrial Development Authority (YCIDA) for four-year terms, effective as indicated:

Patti Stirk, York, City  
April 1, 2016 through March 31, 2020

Douglas Becker, Hanover Boro  
August 14, 2016 through August 13, 2020

## **8. RESOLUTIONS**

### **A. Resolution 2016-08**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-08 authorizing the York County Planning Commission to enter into a Master Grant Agreement with the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to conduct planning and administrative services for the York Area Metropolitan Planning Organization, for the period of July 1, 2016 through June 30, 2022, with single or multi-year extensions, allowable by way of amendment to the original agreement, not to exceed June 30, 2027.

### **B. Resolution 2016-09**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2016-09 authorizing York County Bridge No. 82 (South Penn Street over the Codorus Creek in the City of York) to be dedicated as “The Black Veterans’ Bridge”, as requested by The Most Worshipful Prince Hall Grand Lodge No. 42, and subject to York City regulations with the placement of signs approved by the County of York, at no cost to the County.

## **9. PURCHASES**

### **A. Dell, Inc., Round Rock, TX**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for thirteen (13) VMware software licenses and support services for the 9-1-1 Center, for a total cost of \$20,121.35.

## **B. Link Computer Corp., Bellwood, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and Link Computer Corp., Bellwood, PA, for thirteen (13) Cisco switches and thirteen (13) Cisco stacking modules for networking upgrades, for a total cost of \$35,737.04 under a PA COSTARS contract.

## **10. INTERGOVERNMENTAL CONTRACT AGREEMENT**

### **A. Pennsylvania State Police (PSP), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an Intergovernmental Contract Agreement between the County of York, on behalf of the York County District Attorney's Office, and the Pennsylvania State Police (PSP), Harrisburg, PA, authorizing the District Attorney's Criminal Intelligence Analyst to provide services for the Pennsylvania Criminal Intelligence Center, at no cost to the County, effective upon full execution of the agreement by all parties.

## **11. HUMAN SERVICES**

### **A. 2<sup>nd</sup> Quarter 2015-2016 Cumulative Report of Expenditures and Revenues – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2<sup>nd</sup> Quarter 2015-2016 Cumulative Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$21,799,309.00.

### **B. Contract Agreement – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, authorizing electronic data sharing related to child abuse and neglect through the state's Child Welfare Information System (CWIS) and the County's Child Accounting & Profile System (CAPS), for the period of December 27, 2015 through December 26, 2016.

## **12. TAX REFUND REGISTER**

### **A. Tax Refund Register 2016-05**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-05 authorizing payment of York County real estate tax refunds totaling \$2,264.17.

### 13. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 16, 2016 totaling \$5,407,910.76.

<u>Weekly Disbursement Totals for March 16, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,295,384.03
01	Payroll	397.25
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	140,259.05
03	Unclaimed Money	
04	Donations	2,740.00
05	Controlled Substance	25,208.74
06	Human Services	373,198.98
07	Children & Youth	634,440.01
08	911	38,767.70
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	2,709.43
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	75,434.99
28	MH-IDD	689,634.74
30/31	York/Adams HealthChoices	1,099.91
30	York Reinvestment	6,377.96
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	38.00
40	Weatherization Liheap	24,374.25
45	Block Grant	42,289.73
46	Affordable Housing	6,930.99
47	Revolving Fund	2,624.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,441.95
51	Weatherization Doe	3,270.18
72	Tax Claim	693.28
75	Retirement	11,196.10
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	25,399.49
	Total	<u>5,407,910.76</u>

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

#### **15. SOLICITOR'S REPORT**

Solicitor Glenn Smith submitted his written report for the Board's review.

#### **16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Treasurer Barbara Bair announced that the Pennsylvania Department of Agriculture will be canvassing the area during the month of April for proper dog licensing. She stated that there is a \$300 fine applicable to those individuals who do not have their dog(s) licensed, and an additional \$300 fine for any dog not vaccinated against rabies. She stated that anyone can contact the Treasurer's Office for assistance in obtaining licensing should they need to do so.

#### **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:53 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager