

**COMMISSIONERS' MEETING
MINUTES**

03/09/16

The March 9, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Deputy Controller Deb Myers present.

A. Opening Ceremony

Deputy Controller Deb Myers led the Pledge of Allegiance.

Reverend Patrick Walker of Church World Service gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 2, 2016 Commissioners' Meeting as submitted.

3. PRESENTATION

A. System of Care

Human Services Executive Director Michelle Hovis provided some background on the System of Care initiative. Lisa Kennedy, a family member on the government's board, gave an overview of the services provided through the System of Care program. Ms. Kennedy also shared information on the upcoming second session of the "Parent Networking Series", which was designed by System of Care parents who are or have been involved in a variety of child-serving systems.

4. PERIOD OF PUBLIC COMMENT

Mr. Lee Hoffheins, Glen Rock Borough Tax Collector, requested that the Board delay action on motion number twenty (20) on today's agenda until March 23, 2016, which is a contract agreement between the York County Treasurer's Office and the West York Area School District, authorizing the York County Treasurer to fulfill the duties of Tax Collector for the collection of 2016 School taxes. Mr. Hoffheins indicated that the West York Borough will be meeting on Monday, the 21st of March, to vote on the appointment of Kelly Neely as Tax Collector for the West York Area School District.

5. REAPPOINTMENTS

A. York County Agricultural Land Preservation Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Agricultural Land Preservation Board as “Representing Farmers” for three-year terms, effective as indicated:

Andrew J. Baumgardner, Franklin Township
June 1, 2016 through May 31, 2019

Daniel Innerst, York Township
July 1, 2016 through June 30, 2019

6. EXONERATIONS

A. 2016 York County Real Estate Taxes

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to exonerate 2016 York County Real Estate Taxes on the following parcels in the face amounts indicated for property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
31-000-KK-0134-A0-00000	Horn Farm, Hellam Twp	\$ 371.06
47-000-EJ-0050-00-00000	8831 Mt. Zion Road, Springfield Twp	\$ 794.64

7. EASEMENT FUNDS

A. Farm & Natural Lands Trust of York County

Motion was made by Commissioner Hoke and seconded by Commissioner Reilly and unanimously carried to authorize the release of \$14,000.00 of York County Conservation Easement funds to the Farm & Natural Lands Trust of York County for an agricultural conservation easement acquisition of 22.37+/- acres located in Warrington Township, owned by Patrick & Sally Rooney.

8. RESOLUTIONS

A. County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution to support the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA, by collaborating with CCAP and state leaders in developing comprehensive solutions for any future budget impasse or delay to ensure that counties are never again placed in a situation where they are forced to cover the state’s funding obligations.

B. Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Housing and Community Development Division of the York County Planning Commission, authorizing a master contract agreement second amendment between the County of York and the Pennsylvania Department of Community and Economic Development (DCED), Harrisburg, PA, extending the term of the Weatherization Assistance Program (WAP) contract agreement to June 30, 2017.

9. PURCHASES

A. Geoff Penske, Shillington, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Sheriff's Office, and Geoff Penske, Shillington, PA, for two (2) 2016 GMC (Savana 2500) 8-passenger vehicles at a cost of \$44,216.27 per vehicle, for a total cost of \$88,432.54, under a PA COSTARS contract.

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for a 2016 Ford Super Duty F-250 (SRW) pickup truck with attached (Western Pro Plus) snow plow, for a total cost of \$35,200.00, under a PA COSTARS contract.

C. Bobcat Company, West Fargo, ND

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Bobcat Company, West Fargo, ND, for a 2016 Bobcat (A770) All-Wheel Steer Loader with attached snow blower, (Brushcat) mower, stump grinder and loader bucket, to be utilized by the Facilities and Parks departments, for a total cost of \$79,536.67, under a PA COSTARS contract.

D. S.S.C. Consulting, LLC, Elkton, MD

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and S.S.C. Consulting, LLC, Elkton, MD, for maintenance and support services for the Asset Tracking software program at a cost of \$18,786.25, for the period of twelve (12) months, renewable annually at a rate not to exceed 5% over the prior year's rate.

E. Evans Consoles, Inc., Vienna, VA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Evans Consoles, Inc., Vienna, VA, for six (6) ergonomic office chairs for the 9-1-1 Dispatch department, at a cost of \$1,516.00 per chair and a shipping charge of \$280.00, for a total cost of \$9,376.00, to be funded through ACT 12 Eligible Office Equipment funds.

F. Emerson Network Power/Liebert Services, Inc., Westerville, OH

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase and Service Agreement between the County of York, on behalf of the York County Facilities Management department, and Emerson Network Power/Liebert Services, Inc., Westerville, OH, for the acquisition and installation of capacitors and fans in the two (2) Uninterruptable Power Supply (UPS) units located at the Emergency Services Center, for a total cost not to exceed \$20,818.36, to be reimbursed through 9-1-1 Wireless funds (Communications Act Funds).

G. Lobar Associates, Dillsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase and Service Agreement between the County of York, on behalf of the York County Facilities Management department, and Lobar Associates, Dillsburg, PA, for the acquisition and installation of carpet in the Adult Probation department, for a total cost of \$46,264.79 through the Keystone Purchasing Network eZIQC program.

10. CONTRACT AGREEMENTS

A. West York Area School District

In consideration of Mr. Lee Hoffheins' request to not take action on this motion today, a motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to table the motion until March 23, 2016 approving a Contract Agreement between the County of York, on behalf of the York County Treasurer's Office, and the West York Area School District, authorizing the York County Treasurer to fulfill the duties of Tax Collector for the collection of 2016 School taxes, to allow time for West York Borough to meet and vote on appointing Kelly Neely as Tax Collector for the collection of West York Area School District taxes.

B. Pennsylvania Social Services Union, Service Employees International Union Local 668, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and the Pennsylvania Social Services Union, Service Employees International Union Local 668, Harrisburg, PA, for the York County Area Agency on Aging; and Children, Youth and Families Collective Bargaining Units, effective January 1, 2015 through December 31, 2018.

C. Daniels Sharpsmart, Inc., Chicago, IL

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Daniels Sharpsmart, Inc., Chicago, IL, to provide weekly Collection and Disposal services of regulated medical waste at a cost of approximately \$6,323.00 per month, for the period of May 2016 through May 2019, with a possible 5% increase the third year of the contract, and automatic renewal for successive like terms.

D. UnitedHealthcare Insurance Company, Horsham, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Renewal between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and UnitedHealthcare Insurance Company, Horsham, PA, to establish daily reimbursement rates for the provision of Skilled Nursing Long-Term Care and Ancillary services for Medicare eligible participants, for the period of March 9, 2016 through December 31, 2016, with automatic annual renewal for one-year terms.

E. Pelican Insurance, Burlington, VT

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Renewal between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Pelican Insurance, Burlington, VT, to provide general, healthcare professional and employee benefits liability insurance coverage through the Pennsylvania Association of County Affiliated Homes (PACAH), a program of the County Commissioners Association of Pennsylvania (CCAP), for a total cost of \$133,593.00, for the period March 1, 2016 through February 28, 2017.

F. The Healthy Dispatcher, Los Angeles, CA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Professional Services Contract Agreement between the County of York, on behalf of the York County Department of Emergency Services, and The Healthy Dispatcher, Los Angeles, CA, for a 4-hour Stress Management Training Class at a cost not to exceed \$7,500.00, for the period of May 19, 2016 through May 20, 2016.

G. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Professional Services Contract Agreement Supplement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for the addition of Construction Phase and Inspection Services to the current Preliminary and Final Design Contract Agreement for the Bridge No. 133 Replacement Project (Martin Road over the West Branch of the Codorus Creek in Jackson and North Codorus Townships), at an additional cost of approximately \$72,900.00 to be funded through the Liquid Fuels Fund account.

11. GRANT APPLICATION

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the York County Emergency Management Agency, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant under the Federal Emergency Management Agency (FEMA) 2016 Emergency Management Performance Grant (EMPG), for the period of October 1, 2015 through September 30, 2016.

12. HUMAN SERVICES

A. Letter of Agreement Amendments – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Letter of Agreement Amendments, between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers to reflect a two percent (2%) rate increase under the Pennsylvania Department of Aging (PDA) Block Grant at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Services</u>	<u>Rate</u>
Scott A. Beaverson, Esquire, York, PA	Attorney Consulting	\$84.07 p/h
	Paralegal	\$52.54 p/h
Martin Miller, Esquire, York, PA	Attorney Consulting	\$84.07 p/h
	Paralegal	\$52.54 p/h
Polly M. Rost, PhD, York, PA	Psychologist Consulting	\$70.00 p/h

B. Service Provider Contract Agreement Amendments – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Provider Contract Agreement Amendments between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers to reflect a two percent (2%) rate increase under the Pennsylvania Department of Aging (PDA) Block Grant in the amounts indicated, increasing the total amount from \$3,395,117.00 to \$3,463,021.00, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Service</u>	<u>Amount</u>
Good News Consulting, Inc., York, PA	Guardianship	\$ 12,737.00
Jewish Family Services, York, PA	Guardianship/Rep. Payee	\$ 12,586.00
Neighborhood Services, Lancaster, PA	Guardianship/Rep. Payee	\$ 18,115.00
RES Consulting, LLC, Havertown, PA	Guardianship	\$ 14,393.00
Mid-Penn Legal Services, Harrisburg, PA	Legal	\$ 10,037.00
Lifeline Systems Company, Framingham, MA	Personal Emerg Response	\$ 58,943.00
Melvin Main, Associates, Hanover, PA	Project Mgmt Consultant	\$ 45,747.00
Addus Health Care, York, PA	In-Home Care	\$ 175,340.00
Caring Matters, Lancaster, PA	In-Home Care	\$ 52,702.00
ComForcare Senior Services, York, PA	In-Home Care	\$ 41,142.00
Comfort Keepers, Fayetteville, PA	In-Home Care	\$ 12,422.00
Home Helpers and Direct Link of York County, Red Lion, PA	In-Home Care	\$ 261,468.00
Keystone I-Home Care, LLC, Lancaster, PA	In-Home Care	\$ 105,296.00
MedStaffers, Carlisle, PA	In-Home Care	\$ 191,393.00
SpiriTrust Lutheran Home Care & Hospice, Chambersburg, PA	In-Home Care	\$ 25,873.00
VNA of Hanover and Spring Grove, Hanover, PA	In-Home Care	\$ 84,831.00
Nutrition, Inc., York, PA	Nutrition	\$1,602,297.00
Cross Keys Village, New Oxford, PA	Adult Day Care	\$ 11,457.00
Messiah Lifeways Adult Day Care, Mechanicsburg, PA	Adult Day Care	\$ 16,744.00
Golden Visions Adult Day Care, Hanover, PA	Adult Day Care	\$ 49,563.00
SeniorLIFE York, York, PA	Adult Day Care	\$ 35,190.00
White Rose Senior Center, Inc., York, PA	Senior Community Center	\$ 159,992.00
Windy Hill Senior Center, Inc., Spring Grove, PA	Senior Community Center	\$ 89,048.00
Delta Area Senior Center, Inc., Delta, PA	Senior Community Center	\$ 111,319.00
Northeastern Area Social Service Center, Inc., Mt. Wolf, PA	Senior Community Center	\$ 80,166.00
Susquehanna Area Senior Center, Inc., Wrightsville, PA	Senior Community Center	\$ 72,263.00
Red Lion Area Senior Center, Inc., Red Lion, PA	Senior Community Center	<u>\$ 111,957.00</u>
		\$3,463,021.00

C. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the following minor children until each child reaches the age of 18 years, and a one-time payment of \$800.50 for costs incidental to the adoption of each child, according to the schedule attached to the agreement:

<u>Adoptive Parent</u>	<u>Minor Child</u>	<u>Rate per day</u>
JG and TG, Columbia, PA	BKG fka BKH	\$30.50
JG and TG, Columbia, PA	CRG fka CRH	\$30.50
CC, York, PA	JZC fka JZR	\$27.00
CC, York, PA	TPC fka TXP	\$27.00

D. Unlicensed Host Home Subsidy Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an Unlicensed Host Home Subsidy Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and AC, York, PA, authorizing subsidy payments for the care of TRA, a dependent youth, to be paid to the Host commencing on the 30th day of November 2015 at a rate of \$27.00 per day, as established by the Adjudication of Dependency, Juvenile Court Jurisdiction in the Court of Common Pleas, York County, Pennsylvania.

13. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 9, 2016 totaling \$8,319,005.50.

Weekly Disbursement Totals for March 9, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,305,004.63
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	3,377.99
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	9,700.79
06	Human Services	
07	Children & Youth	1,495,369.47
08	911	41,370.12
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	13,327.27
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	75,451.06
28	MH-IDD	106,158.23
30/31	York/Adams HealthChoices	4,074,518.47
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	

40	Weatherization Liheap	12,314.25
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	1,421.01
72	Tax Claim	2,085.86
75	Retirement	28,492.24
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	102,957.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	47,457.11
	Total	<u>8,319,005.50</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners’ Meeting:

03/07 – Commissioners Byrnes and Hoke, Mark Derr, Deb Myers, Kristy Bixler and Glenn Smith – General Personnel; Tom Kearney and Kyle King – District Attorney’s Office Personnel; and Paul Crouse – Court Administration Personnel.

15. SOLICITOR’S REPORT

Solicitor Glenn Smith submitted his written report for the Board’s review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that the St. Patrick’s Day Parade would be taking place on Saturday, March 12th at 1:00 p.m. in downtown York.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:51 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager