

**COMMISSIONERS' MEETING
MINUTES**

02/17/16

1. CALL TO ORDER

Commissioner Byrnes called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Doug Hoke led the Pledge of Allegiance.

Reverend Roberta Johnson, Memorial Hospital Chaplain, gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 10, 2016 Commissioners' Meeting as submitted.

3. PRESENTATION

A. York County Department of Emergency Services, Office of Emergency Management & County Control 9-1-1

Emergency Services Executive Director Eric Bistline described the history and functions of the Department of Emergency Services, originating as the Department of Public Safety. Mr. Bistline stated that they have become the "showcase" in Pennsylvania through their technology, and have hosted similar agencies from all over Pennsylvania, the country and abroad. He provided statistics for 2015 to include staffing, calls received, and calls processed and dispatched. Office of Emergency Management Director Mike Fetrow provided information on the function and purpose of the department, along with staffing responsibilities. County Control 9-1-1 Director Jacqueline Bringer explained the hiring process for 9-1-1 dispatchers, as this position requires a certain type of person who is able to work well under pressure. Ms. Bringer stated that 240 random surveys are sent out annually in order to improve Quality Assurance personnel. Ms. Bringer announced that two new emergency services have been established and added to the 9-1-1 service. These services include a) TEXT to 911 and b) Smart911. Ms. Bringer stated that York became the second county in Pennsylvania to use the Smart911 service.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENTS/REAPPOINTMENTS

A. York County Advisory Board of Parks and Recreation

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the York County Advisory Board of Parks and Recreation for three-year terms, effective March 1, 2016 through December 31, 2018:

Joshua Bean, Spring Garden Township
David Morgan, Manchester Township

B. York County Board of Assessment Appeals

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Board of Assessment Appeals for four-year terms, effective January 1, 2016 through December 31, 2019:

Jay Matthews, York Township
Joyce Murphy, Windsor Township
Ed Bender, Manchester Township

6. RETAP APPLICATION

A. Predix & Ilyes Investments, LLC, Thomasville, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a RETAP application, submitted by Predix & Ilyes Investments, LLC, Thomasville, PA, for property located at 275 Jefferson Avenue, York City (parcel no. 13-445-03-000100-00000), as the property is being converted from a cold storage facility to six (6) residential apartments.

7. SOLICIT BIDS

A. York County Sheriff's Office

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing department to solicit bids, on behalf of the York County Sheriff's Office, for two (2) x-ray machines to replace old equipment at the York County Judicial Center.

B. York County Prison and Pleasant Acres Nursing & Rehabilitation Center (PAN&RC)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing department to solicit bids, on behalf of the York County Prison and Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), for milk and dairy products, and baked goods, for the period of May 1, 2016 through April 30, 2017.

8. PURCHASES

A. New Holland Ford, New Holland, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Office, and New Holland Ford, New Holland, PA, for three (3) 2016 Ford Utility Police Inceptor vehicles at a cost of \$27,973.00 per vehicle, for a total cost of \$83,919.00, under a PA COSTARS contract.

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for a 2016 Ford Super Duty F-250 (SRW) pickup with (Western Pro Plus) snow plow, for a total cost of \$35,200.00 under a PA COSTARS contract.

C. Berkshire Systems Group, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York/Adams Mental Health/Intellectual & Developmental Disabilities – Drug & Alcohol department, and Berkshire Systems Group, Inc., York, PA, for the acquisition and installation of closed-circuit television (CCTV) security equipment, for a total cost of \$14,878.00 to be provided by grant funding.

D. Informer Systems, San Mateo, CA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Informer Systems, San Mateo, CA, for a Schedule Express software subscription at a cost of \$11,404.80, for the period of February 1, 2016 through January 31, 2017.

E. Prism Systems, Inc., Alpharetta, GA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Prism Systems, Inc., Alpharetta, GA, to provide software maintenance for the 9-1-1 CAD system paging/alerting program at a cost of \$13,923.00, for the period of January 1, 2016 through December 31, 2016.

F. Continental Technologies, Inc., (CTI), Hunt Valley, MD

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Continental Technologies, Inc., (CTI), Hunt Valley, MD, for a Cisco IronPort software subscription for a total cost of \$19,562.56, for the period of February 10, 2016 through February 9, 2019.

9. RESOLUTION

A. Resolution 2016-07

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2016-07 authorizing the issuance by the York County Industrial Development Authority (YCIDA) of up to \$517,000.00 of tax-exempt financing to David E. and Mary S. Yoder for the acquisition of a farm located at 4468 Krebs Road, Glenville, PA, through the Pennsylvania Department of Agriculture Next Generation Farmer Loan program for qualified first-time farmers.

10. CONTRACT AGREEMENTS

A. City of York, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York and the City of York, York, PA, to provide funding for four (4) York City Police Nuisance Abatement Officers in an amount not to exceed \$100,000.00, for the period of January 1, 2016 through December 31, 2016, according to the terms and conditions outlined in the agreement.

B. Aquatic Resource Restoration Company, Seven Valleys, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement second amendment between the County of York, on behalf of the York County Parks department, and Aquatic Resource Restoration Company, Seven Valleys, PA, for modification to the utility line installation, additional wetlands and stream stabilization work, and substitution of concrete structures increasing the contract amount from \$843,287.93 to \$847,794.33; and extending the agreement to April 30, 2016.

11. HUMAN SERVICES

A. Contract Agreement Amendment – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and Community Care Behavioral Health Organization, the Managed Care Organization, Pittsburgh, PA, to reflect the implementation of “Pay for Performance”, as part of an Integrated Care Plan Program, to the HealthChoices Behavioral Health Program Standards and Requirements, effective January 1, 2016.

B. Purchase of Service Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Children’s Aid Society of Franklin County, Chambersburg, PA, extending the term of the original agreement from June 30, 2015 until such time that rates for 2015-2016 are agreed upon, with no other changes being made to the original agreement.

C. Unlicensed Host Home Subsidy Agreement Termination – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an unlicensed host home subsidy agreement termination between the County of York, on behalf of the York County Office of Children, Youth & Families, and TK, Scranton, PA, as the dependent youth, ISD-B, left the host home and the host is no longer providing any form of financial support for the youth, effective January 20, 2016.

D. Unlicensed Host Home Subsidy Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an unlicensed host home subsidy agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and DM, Harrisburg, PA, for the care of ISD-B, a dependent youth, at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.

12. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 17, 2016 totaling \$4,186,150.08.

<u>Weekly Disbursement Totals for February 17, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,547,367.95
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	98,982.86
03	Unclaimed Money	14.06
04	Donations	
05	Controlled Substance	37,206.12
06	Human Services	96,070.50
07	Children & Youth	593,070.35
08	911	256,262.58
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	495.61
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	18,766.00
25	Aging	90,749.51
28	MH-IDD	931,545.65
30/31	York/Adams HealthChoices	6,376.40
30	York Reinvestment	28,028.45
31	Adams Reinvestment	
35	Domestic Relations	608.90
36	Earn-It	
40	Weatherization Liheap	47,603.47
45	Block Grant	223,450.27
46	Affordable Housing	195.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,218.47
51	Weatherization Doe	12,516.69
72	Tax Claim	
75	Retirement	6,764.10
82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	185,857.14
	Total	<u><u>4,186,150.08</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Emerson Network Power/Liebert Services, Inc., Westerville, OH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a purchase and service agreement between the County of York, on behalf of the York County Facilities Management department, and Emerson Network Power/Liebert Services, Inc., Westerville, OH, for the replacement of batteries in the Main Power Uninterruptable Power Supply (UPS) located at the Emergency Services Center, for a total cost not to exceed \$20,836.95, to be reimbursed through 9-1-1 wireless funds.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:50 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager